

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
FEBRUARY 20, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North main Street, Perry, New York at 7:30 p.m. on the 20th day of February 2018

PRESENT:	Rick Hauser	Mayor
	Jacquie Billings	Trustee
	Daniel Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee

ALSO PRESENT:	Matt Jensen	Village Administrator
	Gail Vosburg	Village Clerk

GUESTS:	Dorothy Sealy	Sandy Schneible
	Roger Hubbard	Peter LeBlond
	Charlie Miller	

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

MINUTES

January 29, 2018 Special Board minutes approved –It was noted that Trustee Billings was present at the meeting. Motion by Trustee Billings, seconded by Trustee Matson to approve the minutes as corrected. Motion carried with all voting aye.

February 5, 2018 Regular Board minutes approved –Trustee Jacobs noted several spelling corrections. Motion by Trustee Billings, seconded by Trustee Matson to approve the minutes. Motion carried with all voting aye.

PUBLIC COMMENT

Peter LeBlond – Birchwood Acres – Mr. LeBlond thanked the board for the opportunity to speak and thanked the Village for the work that is being done in Birchwood Acres. He spoke on several concerns:

1. Those residents that own more than one lot feel that something is being taken away as those lots did not have the water service changed. He feels that something needs to be put in writing that there is no charge to the seller/buyer for a new water service for a reasonable period of time.
2. Requesting a copy of the “as-built” water service locations
3. Repair of the damage done to the lawns and road. When will this be done?
4. When will the road be repaved? It is destroyed.
5. Drainage – some of the storm drains are collapsing.

Administrator Jensen answered the questions:

1. Village Attorney is working on language for an agreement for the first curb box replacement at no charge. He hopes to have this by the next board meeting as this would require a public hearing to add this to the Code of the Village.
2. He feels that they should have a copy of the "as-builts".
3. May 15th is the contract completion day for the work in Birchwood Acres.
4. The paving of Birchwood Acres is in the upcoming budget (2018-19).
5. The Supt. Of DPW has some drawings for drainage on the upper west side of the loop. This needs to be done prior to the paving.

Mayor Hauser thanked the group for coming in.

Mr. LeBlond wanted to recognize the DPW employees that changed the valve at South Main Street in the adverse weather conditions last Thursday.

PRESENTATIONS

SANDY SCHNEIBLE – WEBSITE UPDATE

Ms. Schneible provided a power point presentation on the new website. She provided guidance as she maneuvered through the website, pointing out highlights and new pages. People who visit the site can perform a search to locate information. She noted that this is not a template website, it is custom made.

PMSA REQUEST FOR 2018 EVENTS BROCHURE FUNDING

PMSA is asking the board to consider funding for the 2018 Events Brochure in the amount of \$400.

PSMA request for the 2018 Events Brochure approved – Motion by Trustee Billings, seconded by Trustee Matson, to approve PSMA's request for \$400 in funding towards the 2018 Events Brochure. Motion carried with all voting aye.

Trustee Billings thanked Meghan Hauser for organizing the brochure.

USDA RURAL DEVELOPMENT SNOW PLOW LOAN APPLICATION

Several items are required as part of the USDA Rural Development loan application package for the snow plow truck: Agreement with the auditor and agreement with Bond Counsel. A bond resolution would need to be approved and a public hearing would need to be scheduled for the anticipated borrowing.

Agreement with Auditor (Bonadio) is approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the agreement with the Auditor, Bonadio, and authorize the Mayor to sign said agreement. Motion carried with all voting aye.

Agreement with Bond Counsel (Timothy McGill) is approved – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the agreement with the Bond Counsel, Timothy McGill, and authorize the Mayor to sign said agreement. Motion carried with all voting aye.

Bond Resolution approved –

Trustee Jacobs presented the following resolution and duly moved that it be adopted and was seconded by Trustee Matson:

BOND RESOLUTION DATED FEBRUARY 20, 2018 OF
THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE
OF PERRY, NEW YORK, AUTHORIZING GENERAL
OBLIGATION SERIAL BONDS TO FINANCE THE
ACQUISITION OF A SNOWPLOW TRUCK, AUTHORIZING
THE ISSUANCE OF BOND ANTICIPATION NOTES IN
CONTEMPLATION THEREOF, THE EXPENDITURE OF
SUMS FOR SUCH PURPOSE, AND DETERMINING
OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the purpose hereinafter described consists of the acquisition of equipment authorized to be undertaken by the authorized to be undertaken by the Village Board of Trustees pursuant to the Village Law;

WHEREAS, the Village hereby determines and finds that the proposed action hereinafter described constitutes a "type II" action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not result in any significant adverse environmental impacts in that the purpose consists of the purchase of equipment, and such purpose is not subject to any further environmental review under SEQRA; now therefor, be it

RESOLVED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF PERRY, NEW YORK (hereinafter referred to as the "Village"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Village of Perry shall undertake the acquisition of a snowplow truck, which may include original equipment or furnishings required in connection therewith for such Village use (hereinafter referred to as "purpose"), and general obligation serial bonds in an aggregate principal amount not to exceed \$100,000 and bond anticipation notes in anticipation thereof (and renewals thereof) of the Village are hereby authorized to be issued to finance said purpose.

Section 2. The estimated aggregate maximum cost of said purpose, including preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$100,000 and said amount is hereby appropriated therefor. The plan for financing of said purpose is to provide all of such maximum cost by issuance of bonds or bond anticipation notes as herein authorized.

Section 3. It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 28 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen (15) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years, (c) current funds required to be provided prior to the issuance of the bonds or notes herein authorized, pursuant to Section 107.00 of the Local Finance Law, to the extent applicable, if any, will be provided, (d) the notes herein authorized are not issued in anticipation of bonds for an assessable improvement, and (e) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds.

Section 4. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Village and all the taxable real property in the Village is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to statutory limitations, if any.

Section 5. It is hereby determined and declared that the Village reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Village Treasurer, the Village's chief fiscal officer. The Village Treasurer and the Village Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bonds and notes the corporate seal of the Village of Perry.

Section 7. The faith and credit of the Village of Perry, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 8. After compliance with Section 9 hereof, this resolution shall be published in full by the Village Clerk of the Village of Perry together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Village, in the manner prescribed by law. The validity of said bonds and bond anticipation notes issued in anticipation of the sale of said serial bonds, may be contested only if such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution is subject to a permissive referendum of the qualified electors of the Village of Perry, pursuant to Section 36.00 of the Local Finance Law.

The motion having been duly seconded, it was adopted and the following votes were cast:

AYES

NAYS

Hauser
Billings
Draper
Jacobs
Matson

Public Hearing scheduled to expend from Sewer Reserve- The Village wishes to purchase a new sewer camera that will be more reliable. This is an important piece of equipment that is used frequently to locate problem area in the storm drain lines as well as sewer lines. The proposed camera is an Aries model that can maneuver in several different directions and has a more mobile camera unit. The cost is approx. \$63,000. Motion by Trustee Jacobs, seconded by Trustee Matson, to schedule a public hearing on March 5, 2018 at 8:00 pm to transfer funds of \$63,000 from the Sewer Reserve to the Sewer Fund to allow the purchase of the proposed sewer camera. Motion carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Vouchers approved for payment – Clerk Vosburg presented the following vouchers for payment:

Vouchers #181686 – 181755

General Fund	\$ 38,625.09
Water Fund	\$ 25,372.62
Sewer Fund	\$ 27,256.17
SLWC	\$ 59.05
Trust & Agency Fund	\$ 5,870.98
TOTAL	\$ 97,183.91

Trustee Jacobs has audited the vouchers. Motion by Trustee Draper, seconded by Trustee Matson that all vouchers are ordered to be paid.

Reminder of the budget meeting next Monday, February 26, 2018 at 7:00 pm.

Clerk/Deputy Treasurer's Report approved – Motion by Mayor Hauser, seconded by Trustee Draper, to approve the clerk/deputy treasurer's report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

The following department reports were presented:

Water & Sewer – February 2018 report
Police – January 2018 reports

TRUSTEE REPORTS

TRUSTEE MATSON

Trustee Matson said the VFW has submitted a letter requesting an adjustment due to a hose that was left on. A calculation for an adjustment will be computed.

MAYOR HAUSER

Mayor Hauser reported that he and Trustee Billings presented the Silver Lake Trail Feasibility Study to the Genesee Transportation Council, whom accepted the study.

Trustee Jacobs

Trustee Jacobs asked about the traffic that travels through the Village Property between the Quonset building and the DPW garage as a shortcut to the Lumberyard Restaurant. She questioned if this could be barricaded. Administrator Jensen reported that it is not a public road. The Tree Board held a poster contest and selected winners.

OTHER BUSINESS**ZONING LAW UPDATE**

Administrator Jensen reported that final comments from Don Roberts will be consolidated into the text. Once the final version is complete, it will be forwarded onto the Planning Board, ZBA and County Planning Board for their review. The Village could then schedule a public hearing on the proposed law. The consultant will come to a meeting to discuss the final produce. Mayor Hauser suggested that a special meeting be held on for this specific issue.

FOOD CART LAW

Administrator Jensen said that a special events definition was created as the final piece of this law.

BIL PROGRAM

The new application is on the website.

LETCHWORTH GATEWAY VILLAGES

LGV is having an event on March 7th from 6-8 pm at the Big Tree Inn in Genesee to share the results of the survey, analysis and recommendations.

BUDGET

Clerk Vosburg passed out spreadsheets on the 2018-19 budget and explained the proposed tax rate and how it was arrived at. Administrator Jensen replied that Monday evening, the water & sewer budgets will be discussed to finalize and to fine tune the general fund budget.

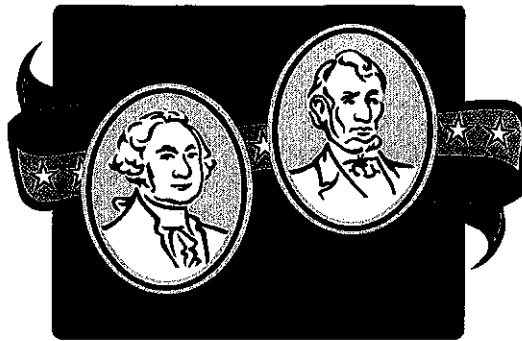
Motion by Mayor Hauser, seconded by Trustee Draper, to adjourn the regular session and enter into executive session to discuss the employment of a particular person at 8:39 pm. Motion carried with all voting aye.

Motion by Mayor Hauser, seconded by Trustee Matson, to adjourn the executive session and resume the regular meeting at 8:57 pm. Motion carried with all voting aye.

Motion to adjourn the meeting at 8:57 pm was made by Trustee Draper, which was seconded by Trustee Matson. Motion carried with all voting aye.

Gail I. Vosburg

Gail I. Vosburg
Village Clerk



Village Board Meeting Agenda February 20, 2018

1. Meeting to order & Pledge
2. Minutes:
January 29, 2018 Special Board Meeting
February 5, 2018 Regular Board Meeting
3. Public comment
 - Peter LeBlond – Birchwood Acres
4. Presentations:
 - a. Request from PMSA for funds in the amount of \$400 towards the 2018 Events Brochure
Board Action
 - b. Website update – Sandy Schneible
 - c. USDA Rural Development CFP loan/grant for snow plow truck – several items are required for the anticipated bonding:
 - a. Agreement with Auditor (Bonadio) – enclosed – cost \$13,200 for village wide statements and \$2,800 for single audit
Board action required
 - b. Agreement with Bond Counsel (Timothy McGill)
Board action required
 - Approval of Bond Resolution (enclosed)
Board action required
 - d. Schedule Public Hearing for the transfer of funds of \$63,000 from Sewer Reserve to Sewer Fund to allow for the purchase of Sewer Camera
**Board schedule Public Hearing
Monday, March 5, 2018 - 8:00 pm**
5. Clerk Report
6. Department Head Reports
 - Water & Sewer
 - Police
7. Trustee Reports
8. Other Business
 - Budget
9. Executive Session – if needed

★ ★ ★ ★ ★
★ Presidents' Day ★



Perry Main Street Association, Inc.
PO Box 188
Perry, NY 14530

Perry Village Board
Village Hall
46 N. Main St.
Perry, NY 14530

February 02, 2018

Re: Funding Support for 2018 Events Brochure

Dear Members of the Village Board:

Thank you for your work on behalf of our needs as citizens, community members and supporters of Perry, NY. On behalf of the Perry Main Street Association, I write today with regard to the 2018 Events Brochure coordinated by Meghan Hauser.

This year, there is an expected unmet funding need of about \$600 (vs. \$700 in 2016 & 2017, \$500 in 2015, and \$380 in 2014).

Meghan has kicked off her fundraising efforts this year, and to support her efforts, I will be sending a request for consideration of a funding contribution on the project's behalf to the Town of Perry as well (for \$200).

This piece is very important from the Perry Main Street Association's point of view.

On the project's behalf, I'd like to ask if the Village would consider contributing \$400 in 2018 to support it.

The favor of a response at your earliest convenience would be appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Richter".

Rachel Richter, Chairperson
Perry Main Street Association, Inc.
585-969-4086 | rachel@oliveandink.com

**VILLAGE BOARD MEETING
2/20/18
CLERK-DEPUTY TREASURER REPORT**

1. Vouchers:

VOUCHERS OF ALL FUNDS #181686 - #181755

General Fund	\$ 38,625.09
Water Fund	\$ 25,372.62
Sewer Fund	\$ 27,256.17
SLWC	\$ 59.05
Trust & Agency	<u>\$ 5,870.98</u>
 TOTAL	 \$ 97,183.91

All vouchers have been audited by Trustee Jacobs.

(Need board approval to pay vouchers.)

2. Budget Meeting next Monday, February 26, 2018 at 7:00 pm.

2018 February Board Report

WTP

1. Collect all monthly water samples including Primary Inorganic Chemicals, Secondary Inorganic Chemicals, Principal Organic Chemicals, Nitrate, Sodium and E.coli for VOP and TOP.
2. Shovel, Plow and salt at WTP, Swim Beach, Police Station, Village Hall and Perry Center Booster Station.
3. Chip ice at low lift pump station.
4. Update all 2017 computer files.
5. Repair heater in Clarifier room.
6. Flush "dead-end" water mains.
7. Check all Village generators.
8. Locate water leak at High School, Wyco Construction repaired leak.
9. Locate and repair water leak on the corner of Cherry Street and North Federal Street.
10. Will working at DPW helping Kaleb repair plow truck?
11. Complete 2017 Performance Evaluations of employees.
12. Correct Alarm Dialer issues at WTP.
13. Insulate door at low lift pump station.
14. Birchwood Acres water service replacement started by 716 Site Contractors.
15. Alex Pierce at WTP gather information for American Innovation Winter Discovery Series Lecture- Change in Water February 17, 2018 at Mt. Morris Dam and Recreation Center(See attached sheet)
16. Repair waterline for Water Salesman
17. Clean out Chlorine injectors for Chlorine feed lines.
18. Help locate water services for Birchwood Acres.
19. Total gallons of water produced for the month of January was 9,868,840 for a daily average of 318,350 GPD.

WWTP

1. Complete all monthly wastewater samples for VOP.
2. Plow, snow blow, shovel and salt WWTP, Lake Street Pump Station and Fire Hall.
3. Run sludge press to de-water sludge.
4. Jet and Camera numerous sewer main's.
5. Weld sprocket on #1 and #2 drive on Final Clarifier at WWTP.
6. Repair Overhead door on new compost building.
7. Install new laser/area velocity meters at Headworks.
8. Chip ice in Trickling filter, Bio Tower and Final Clarifiers.
9. Adjust Effluent Flow Meter.
10. Complete 2017 Performance Evaluations of employees.
11. Transfer sewer line videos to hard drive.
12. Repair broken shaft on #4 wheel at Final Clarifiers.
13. New Aries Sewer camera demonstration.
14. Complete all monthly greasing's at WWTP and Pump Stations.
15. Setup new WWTP laptop.

16. Service Truck #328

17. Give tour of WWTP to Tom Carpenter and Tom Swift from CPL.

18. The Village of Perry's monthly flow was 48,670,000 gallons for a daily average of 1,570,000 GPD.

19. The Town of Castile's monthly flow was 7,642,660 gallons for a daily average of 246,537 GPD.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jeff Khan".

OFFICER STATS

2018

	GROVER			MILHOLEN			BRYANT			RUSSELL			SMITH			ROYCE		
Complaint/ Arrest/ Tickets	C	A	T	C	A	T	C	A	T	C	A	T	C	A	T	C	A	T
JAN	26	0	0	38	0	4	12	0	0	44	4	23	42	2	9	0	0	0
FEB																		
MAR																		
APR																		
MAY																		
JUN																		
JUL																		
AUG																		
SEP																		
OCT																		
NOV																		
DEC																		
TOTAL		0	0	38	0	4	12	0	0	44	4	23	42	2	9	0	0	0

To: Village Board of Perry
RE: Sept Water & Sewer bill.

Some time in Aug 2017 we noticed
water squirting out of hose in
front of building. IT seems
some one left or turned on hose
and left it on for unknown for
how long.

We know we are responsible
for the water use but we are asking
for a credit on the sewer tax since
it went on the lawn not in the
sewer.

Thank you for your consideration
on this matter.

C Arnold Wilson
Director Perry UFW
20 Washington Blvd.
Perry NY 14530

HM Ph 232-523

RECEIVED

JAN 10 2018

Village of Perry
Perry, New York