

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
JUNE 18, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 18th day of June 2018.

PRESENT:	Rick Hauser Jacquie Billings Dariel Draper Eleanor Jacobs	Mayor Trustee Trustee Trustee
ABSENT:	Bonnie Matson	Trustee
ALSO PRESENT:	Matthew Jensen Gail Vosburg	Village Administrator Village Clerk
GUESTS:	Mary Syberg Joey Safford Emerie Mack	Bill Davis, MRB Group Todd Mack

Mayor Hauser called the Meeting to order and led in the pledge to the flag.

MINUTES

JUNE 4, 2018 MEETING MINUTES APPROVED - Two corrections were noted. Motion by Trustee Jacobs, second by Trustee Billings the minutes of the June 4, 2018 Board Meeting were approved as presented. Motion carried with all voting aye.

PUBLIC COMMENT

JOEY SAFFORD

Mr. Safford was present to discuss his complaint of lawn mowers, golf carts and other illegal motorized vehicles that are on village streets. He feels that they are starting to be a traffic hazard as there are more and more on the streets and doesn't understand why the police are not doing anything about them. He sent a letter to the board over two years ago addressing this same problem and nothing has been done. Mr. Safford expressed concern over traffic safety with the upcoming Fourth of July holiday and the many people that are at the lake. He suggested that signs be put up and warnings issued to those that violate the law. Mayor Hauser asked the Village Administrator reach out to the Chief of Police.

PRESENTATIONS

MRB GROUP – BILL DAVIS

Mr. Davis was present to give an update on Phase 2 of the WWTF project. EFC is willing to modify the finance agreement and budget to roll in the disinfection into the project, however, the bond resolution would need to be amended as well as the SEQR. They have reviewed the information CPL has recommended for Phase 2. MRB would like to increase the plant's capacity

from 0.97 mgd to 1.5 mgd. The DEC would have to approve of this increase, but the Village would have to still work on its inflow and infiltration issues. The increase in plant capacity and with the disinfection upgraded would change the classification from a Grade II plant to a Grade III, requiring operators to have a different license. An agreement with Tillotson & Associates was presented to complete survey and topographic mapping of the sewer plant facility as part of the disinfection grant in the amount of \$8,000. MRB has met with Dan Judd from DEC to discuss the upgrades and issues we are having. Upgrading the plant capacity will cost the village more to operate, especially if we have to treat phosphorus. We have no good flow data to identify areas with major I & I problems. As the village agrees to a flow management plan, the agreement needs to be signed, cost is \$8,500. They are waiting for a major rain event to measure the flows. As the village is running at 95% of its design, we are required to complete a flow management plan, due August 1st. CPL did a plan several years ago, but it is now outdated. We have received a notice of violation from DEC and need to start preparing a response letter. A corrective action plan must be submitted by August 1st.

Dam

Mr. Davis spoke with the DEC regarding the dam. There are several items that need to be completed and reports that need updating and filed. MRB will work on these.

SOCIAL MEDIA UPDATE

Administrator Jensen distributed a sheet that summarized usage of the Village's Facebook page. He feels that it is a good venue to share information

SOLICITING APPLICATION

Mayor

JOB VACANCY POSTINGS

Village Clerk Vosburg reported that the Supt. of DPW was advertised the four local penny savers and the Daily News. The part-time zoning officer position was advertised in the Perry Shopper. Mayor Hauser asked that the ad for the part-time zoning officer position be advertised in the four local penny savers.

CLERK/DEPUTY TREASURER REPORT

2017-18 Budget Transfers approved – Motion by Mayor Hauser, seconded by Trustee Draper, to approve the following 2017-18 Budget Transfers:

General Fund

From:

A110.11	Village Justice PS	\$ 1,900
A1325.1	Treasurer PS	\$ 5,000
A1410.4	Clerk Contractual	\$ 3,500
A1420.4	Law Contractual	\$ 8,000
A1620.2	Village Hall Equipment	\$ 2,800
A3120.1	Police PS	\$ 4,000
A3120.13	Police Overtime	\$ 7,100
A3410.2	Fire Department Equipment	\$ 7,000
A7020.1	Rec. Administration PS	\$ 3,885

To:			
A1110.4	Village Justice Contractual	\$	525
A3125.4	Treasurer Contractual	\$	3,800
A1410.1	Clerk PS	\$	705
A1620.41	Village Hall Network	\$	2,200
A3120.12	Police – Part Time	\$	11,000
A3120.4	Police Contractual	\$	2,000
A3410.4	Fire Contractual	\$	3,200
A3410.42	Fire Truck Maintenance	\$	300
A5132.42	Garage Utilities	\$	2,000
A7110.1	Parks PS	\$	6,800
A7110.4	Parks Contractual	\$	6,600
A7180.4	Spec. Rec. Facilities Contractual	\$	300
A8160.4	Refuse Contractual	\$	5
A9030.8	Social Security	\$	400
A9050.8	Unemployment	\$	3,350
General Fund Total		<u>\$ 43,185</u>	<u>\$ 43,185</u>

Water Fund

From:

F8330.2 Purification Equipment \$ 3,400

To:

F8320.4 Source of Supply Contractual \$ 3,400
Water Fund Total \$ 3,400 \$ 3,400

Sewer Fund

From:

G9060.8 Health Insurance \$ 6,400

To:

G1440.4 Engineer \$ 5,500
G8130.11 Sewage Treatment Overtime \$ 900
Sewer Fund Total \$ 6,400 \$ 6,400

Motion carried with all voting aye.

Payment of Claims -

Vouchers # 190001 - #190110

General Fund	\$ 87,212.62
Spec. Grant Fund	\$ 10,216.23
Water Fund	\$ 54,403.34
Sewer Fund	\$ 17,298.31
Capital Project Fund	\$ 5,043.84
SLWC	\$ 60.09
Trust & Agency	<u>\$ 65,286.19</u>
TOTAL	\$239,520.62

Trustee Draper has audited all vouchers. Motion by Trustee Jacobs, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

NYSDOT Amendment B approved – Motion by Trustee Draper, seconded by Trustee Jacobs, to approve the NYSDOT Amendment B for the 2017-18 Snow & Ice Season an additional amount of \$1,319.60 about the contract amount due to the severity of the winter. Motion carried with all voting aye.

CDBG Drainage final pay application approved – Motion by Trustee Jacobs, seconded by Trustee Draper, to approve the final CDBG Drainage pay application upon resolution of the ponding issue by Lincoln Ave in the amount of \$152,316.22. Motion carried with all voting aye.

Clerk's report approved – Motion by Mayor Hauser, seconded by Trustee Draper, to approve the clerk's report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

The following department head reports were presented:

- Water/Sewer & DPW
- Police Department

TRUSTEE REPORTS

Trustee Jacobs reported that we are moving forward with the bid for a bucket truck. The committee discusses creating an area where residents can take their brush and leaves rather than having the DPW pick them up *other than the first week of the month*. They think that this is a good idea.

Administrator Jensen reported that there was some vandalism at the Village Park. The alleged individuals appeared before Judge Miller today. They were sentenced to community service and to pay the Village for damages. Two of the individuals have vandalized the park earlier this year.

OTHER BUSINESS

TODD MACK SOLICITING PERMIT

Administrator Jensen reported that the police and fire department are okay with Todd Mack setting up his food trailer on private property across from the Public Beach for July 3rd.

Motion by Mayor Hauser to enter into executive session to discuss the employment of a particular person at 8:57 pm was seconded by Trustee Draper. Motion carried with all voting aye.

Motion by Mayor Hauser to exit executive session at 9:00 pm was seconded by Trustee Draper. Motion carried with all voting aye.

Gordon Truax and Samuel Freeman appointed as part time police officers – Mayor Hauser appointed Gordon Truax and Samuel Freeman as part time police officers as per the CSEA Contract. Motion by Trustee Draper, seconded by Trustee Billings to approve the Mayor's appointments. Motion carried with all voting aye.

Motion to adjourn meeting at 9:10 p.m. was offered by Trustee Draper, second by Trustee Jacobs and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

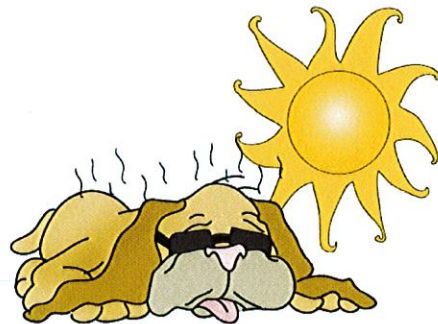
Gail Vosburg
Village Clerk



Village of Perry
Board Meeting Agenda
June 18, 2018

1. Open Meeting and pledge to the flag
2. Approval of Minutes
 - June 4, 2018 Regular Board Meeting
3. Public Comment
4. Presentations

 - a. MRB Group – WWTF update
 - b. Village Social Media platforms – Administrator Matt Jensen
 - c. Amend Officers & Employees Local Law – specifically full time police officers – Administrator Matt Jensen
 - d. Soliciting Application – Kaitlyn Maloney- South Western Advantage
5. Clerk/Deputy Treasurer Report
6. Department Head Reports
 - a. Water/Sewer/DPW
 - b. Police Department
7. Trustee Reports
8. Other Business
9. Executive Session



Village of Perry Face Book Statistics

as of 6/18/2018

Date	Post	Reach	Clicks	R/C/S	Followers
6/14/18	Contractor Alert	19,835	2,900	588	278
6/1/18	Rabies Clinic	271	16	6	196
6/1/18	Clean Sweep Video	825	123	29	196
6/1/18	Supt DPW Posting	804	141	9	196
6/1/18	Lady Lions Welcome	141	2	3	196
5/25/18	Splash Pad Open	1,930	101	121	181
5/25/18	Memorial Day	682	105	24	181
5/18/18	Clean Sweep - Rain	142	1	2	163
5/11/18	PKMA Project	4,276	1,600	303	142
5/11/18	Clean Sweep	245	9	7	142
5/3/18	PCSD - Clean Sweep	58	7	4	122
4/30/18	Arbor Day	154	13	8	118
4/27/18	Summer Rec	518	33	9	117
4/25/18	Drug Turn In	115	3	1	116
4/11/18	Construction	294	88	14	109
4/4/18	Initial Roll Out	943	210	39	106

VILLAGE BOARD MEETING
06/18/18
CLERK-DEPUTY TREASURER REPORT

1. Final Budget Transfers for FYE 5/31/2018

(Board to approve budget transfers.)

2. Vouchers for Payment:

VOUCHERS OF ALL FUND# 190001 - #190110

General Fund	\$ 87,212.62
Spec. Grant Funds	\$ 10,216.23
Water Fund	\$ 54,403.34
Sewer Fund	\$ 17,298.31
WWTF Project	\$ 5,043.84
SLWC	\$ 60.09
Trust & Agency	<u>\$ 65,286.19</u>
TOTAL	\$239,520.62

All vouchers have been audited by Trustee Draper.

(Need board approval to pay vouchers.)

3. NYS DOT – Amendment B for 2017-18 Snow & Ice Season due to severity of winter (additional lane miles of state roads that were plowed/treated) \$1,319.60

(Board to approve amendment)

4. 2015 CDBG Drainage – final pay application – pay app # 7 – Visone Construction – in the amount of \$ 152,316.22

(Board to approve/disapprove pay application)

5/31/2018 YEAR END BUDGET TRANSFERS

GENERAL FUND

From:

A1110.11	Village Justice PS	\$	1,900
A1325.1	Treasurer PS	\$	5,000
A1410.4	Clerk Contractual	\$	3,500
A1420.4	Law Contractual	\$	8,000
A1620.2	Village Hall Equipment	\$	2,800
A3120.1	Police PS	\$	4,000
A3120.13	Police Overtime	\$	7,100
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A7020.1	Rec. Administration PS	\$	3,885

To:

A1110.4	Village Justice Contractual	\$	525
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A1410.1	Clerk PS	\$	705
A1620.41	Village Hall Network	\$	2,200
A3120.12	Police - Part time	\$	11,000
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A3410.4	Fire Contractual	\$	3,200
A3410.42	Fire Truck Maintenance	\$	300
A5132.42	Garage Utilities	\$	2,000
A7110.1	Parks PS	\$	6,800
A7110.4	Parks Contractual	\$	6,600
A7180.4	Spec. Rec. Facilities Contractual	\$	300
A8160.4	Refuse Contractual	\$	5
A9030.8	Soc. Security	\$	400
A9050.8	Unemployment	\$	3,350

General Fund

\$	43,185	\$	43,185
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WATER FUND

From:

F8330.2	Purification Equipment	\$	3,400
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To:

F8320.4	Source of Supply Contractual	\$	3,400
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Water fund

\$	3,400	\$	3,400
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SEWER FUND

From:

G9060.8	Health Insurance	\$	6,400
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To:

G1440.4	Engineer	\$	5,500
G8130.11	Sewage Treatment Overtime	\$	900

Sewer Fund

\$	6,400	\$	6,400
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2018 June Village Board Report

WTP

1. Collect all monthly water samples including Synthetic organic Chemicals for VOP and TOP.
2. Mow and weed eat at WTP, 750 Tower, Perry Center Booster Station and Swim Beach.
3. Flush "dead-end" water mains.
4. Finish up spring cleanup at WTP, 750 Tower and Swim Beach.
5. Complete Chemical Bulk Storage Compliance list and email corrections to DEC.
6. Meet with Chatfield Engineers and 716 contracting to formulate a punch list for Birchwood Acres.
7. Check for water leaks at Perry Marketplace and in Silver Lake Institute-unable to find any leaks at present time.
8. Locate and repair water leak on True Farms 2" water service.
9. Assist TOC with collecting THM re-samples.
10. Clean up Ed's old truck.
11. Attend Rotary with Eleanor for Fred Bright's presentation on Silver Lake.
12. Cleanup debris and branch at low lift pump station.
13. Total gallons of water produced for the month of May was 10,809,634 gallons for a daily average of 348,698 GPD.

WWTP

1. Collect all monthly wastewater samples for VOP.
2. Mow and weed eat WWTP, Roadside and dump.
3. Run press to de-water sludge.
4. Leo Dixon hauled cake sludge for us.
5. Take down #1 tank at Final Clarifiers, flip wear shoes, tighten chain and add Baffle board then put back online.
6. Meet with MRB Group and Dan Judd from NYS DEC about Phase II of WWTP upgrade and Dam issue.
7. Hose all tanks and filters at WWTP.
8. Complete restoration of Simmon's Road pump station.
9. Clean media in Bio Tower and Trickling filter.
10. Set up and start sampling for UVT at Final tank for designing disinfection at WWTP.
11. Perform annual maintenance on Pista Grit and Screen/Compactor.
12. The Village of Perry's monthly flow was 33,387,000 gallons for a daily average of 1,077,000 GPD.

DPW

1. Pick up bags and brush around VOP.
2. Jet Sewer mains.
3. Prep, form and pour new concrete sidewalks on Tuna Street, Lake Street and Genesee Street.
4. Top soil around sidewalk pours and restore driveways with stone.
5. Plant new trees.
6. Cut down trees.
7. Mow VOP properties.
8. Mow, weed eat and rake high weed notices.
9. Haul topsoil to storage facility.
10. Read Water Meters.

11. Stake out water and sewer lines for UFPO's.
12. Spray vegetation control at Village Park, Swim Beach, Main Street, DPW Park Ave., WTP, 750 Tower and WWTP.
13. Assist with Rabies Clinic at DPW Shop.
14. Clear debris from in front of outlet dam.
15. Run Sweeper.
16. Collect all materials to start Birchwood Acres drainage project.
17. Fill potholes on Village Streets.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jeff Llan".

Chief Operator Water/Wastewater
Interim DPW Superintendent

**PERRY POLICE DEPARTMENT
2018 REPORT**

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total Calls	300	286	248	224	310								1368
Domestics	7	5	5	5	13								35
Vehicle Accidents	9	4	5	2	2								22
(vehicle injury)	0	1	2	0	0								3
Gasoline	427	501	426	450	437								2241
Value of Stolen													
Property/larceny	\$1,500	\$1,100	\$41	\$7,000	\$50								\$9,691
Loss Due Mischief	\$345	\$0	\$800	\$0	\$250								\$1,395
Value of Recovered													
Property	\$0	\$0	\$39	\$0	\$0								\$39
Summons Issued	104	111	69	107	141								532
Arrested Persons	21	17	14	23	21								96
Misdemeanor (counts)	21	9	10	20	24								84
Felonies (counts)	1	0	1	3	3								8
Violation (counts)	4	11	5	18	14								52
Bench Warrants	1	0	2	1	1								5
MHA Arrest	1	1	1	2	2								7
Overdose	1	1	0	1	0								3