

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
JULY 2, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 2nd day of July 2018.

PRESENT:	Rick Hauser	Mayor
	Jacque Billings	Trustee
	Daniel Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee

ALSO PRESENT:	Matthew Jensen	Village Administrator
	Gail Vosburg	Village Clerk

GUESTS: Mary Syberg

Mayor Hauser called the Meeting to order and led in the pledge to the flag.

MINUTES

JUNE 18, 2018 MEETING MINUTES APPROVED - Trustee Jacobs asked that the following be added to the minutes on page 4, "... leaves rather than having the DPW pick them up *other than the first week of the month.*"... Motion by Trustee Jacobs, second by Trustee Billings the minutes of the June 18, 2018 Board Meeting were approved as amended. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS

POLICE RESIDENCY DRAFT LOCAL LAW

The draft local law would amend the Officers and Employees local law, allowing full time police officers to reside within 25 miles of the Village, instead of in the Village of Perry or Towns of Perry or Castile. This allows the Village to have a larger pool of candidates for employment. The draft law also adds that the Chief of Police shall maintain residency either in the Village of Perry, Town of Perry or Town of Castile.

Public Hearing scheduled

**VILLAGE OF PERRY
RESOLUTION**

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, Article II of Chapter 98-1(B) of the Code of the Village of Perry requires full-time employees of the Village of Perry Police Department to either live in the Village of Perry, Town of Perry or the Town of Castile; and

WHEREAS, the Board of Trustees would like to implement a residency requirement of 25 miles from the Village of Perry in order to open the recruitment to other viable candidates; and

WHEREAS, the Board of Trustees would like to implement that the Chief of Police shall maintain residency in the Village of Perry, Town of Perry or Town of Castile; and

WHEREAS, therefore, the Village Board of the Village of Perry is considering a Local Law entitled "Amending Chapter 98 – Officers and Employees of the Village of Perry" to change the residency requirement to the full-time employee of the Village of Perry Police Department living within 25 miles of the Village of Perry and the Chief of Police maintain residency in either the Village of Perry, Town of Perry or Town of Castile; and

WHEREAS, pursuant to and in accordance with the provision of § 617.5(c)(20), this action is a SEQR Type II action which does not have significant adverse impacts on the environment and is statutorily exempted from SEQR review, and

WHEREAS, the Village Board of the Village of Perry finds it in the best interest of the Village to hold a public hearing to consider the adoption of said local law.

NOW ON MOTION OF Mayor Hauser which has been duly seconded by Trustee Matson, be it

RESOLVED, by the Village Board of the Perry will hold a public hearing on the proposed adoption of said local law on the 6th day of August at 8:00 p.m., at which time all interested parties and citizens for or against the proposed law will be heard.

Ayes: 5

Nays: 0

URBAN FORESTRY GRANT

Trustee Jacobs reported that the Urban Forestry Grant will include money for a tree inventory and management plan. The management plan would outline environment issues, how to improve community forest, dealing with invasive species, etc.

Resolution adopted – Motion by Trustee Jacobs, seconded by Trustee Matson, to authorize Wendel WD Architecture, Engineering, Surveying & Landscape Design, PC, on behalf of the village, file an application for an Urban Forestry and offers its generic support for the tree inventory project and management plan.

CLERK/DEPUTY TREASURER REPORT

Payment of Claims -

Vouchers # 190111 - #190128

General Fund	\$ 43,746.76
Spec. Grant Fund 2	\$ 40,000.00
Water Fund	\$ 66,596.82

Sewer Fund	\$ 7,993.99
Trust & Agency	<u>\$ 54,137.32</u>
TOTAL	\$212,474.89

Vouchers # 190129 - #190180

General Fund	\$ 23,245.81
Spec. Grant Fund	\$ 3,697.86
Water Fund	\$ 13,877.63
Sewer Fund	\$190,635.55
Capital Projects Fund	\$ 6,753.60
Trust & Agency	<u>\$ 2,093.06</u>
TOTAL	\$240,303.51

Trustee Jacobs has audited all vouchers. Motion by Trustee Matson, seconded by Trustee Billings that all vouchers are ordered to be paid. Motion carried with all voting aye.

September 3rd board meeting rescheduled – Motion by Trustee Draper, seconded by Trustee Billings, to reschedule the September 3, 2018 board meeting to Tuesday, September 4, 2018 due to the Labor Day Holiday. Motion carried with all voting aye.

May's treasurer's report was presented.

Time Warner Villages to be paid from franchise fees approved – Motion by Trustee Draper, seconded by Trustee Matson, to approve payment of the Time Warner Village Taxes from the franchise fees received in the amount of \$1,215.07. Motion carried with all voting aye.

Clerk's report approved – Motion by Trustee Billings, seconded by Trustee Draper, to approve the clerk's report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

No department head reports were available.

TRUSTEE REPORTS

Trustee Draper reported that water is running into the fire bays and has settled 1"-2" where the concrete was replaced during the Main Street Project. The drains that were in from of the overhead doors were removed. Is there anyway to correct this issue or contact the engineer about this matter?

Trustee Billings asked what the hours for the splash park. The splash park hours are 9am – 9pm during the summer months. The monitors at the park are being worked on and reset.

Mayor Hauser said work is underway with everyone working on the grant applications. Nicole Manapol has forwarded on a draft work plan for the Market NY grant.

OTHER BUSINESS

ADS IN PERRY SHOPPER

Administrator Jensen reported that two ads were placed in the Perry Shopper:

1. Brush, lawn debris pickup – that the village will be going back to only picking these items up the first week of the month;
2. Traffic Safety – regarding unlicensed motorized devices that are not authorized to be on public highways or sidewalks.

Administrator Jensen reported that the village is exploring the idea of creating a drop-off area where residents can drop off their leaves and brush. The DPW thinks that this is a good idea.

The police will be issuing warning for residents operating motorized devices on public highways for a few weeks. The Village is in the process of putting a watering tank in the back of a pickup truck to water the flowers on Main Street. Trustee Jacobs asked if signs were going to be put up regarding this. They will not be no signs installed.

Trustee Billings asked if the weeds in the medians can be removed. It will be discussed at the park & recreation committee meeting this week.

Motion by Mayor Hauser to enter into executive session to discuss the employment of a particular person at 8:12 pm was seconded by Trustee Draper. Motion carried with all voting aye.

Motion by Trustee Draper to exit executive session at 9:28 pm was seconded by Trustee Matson. Motion carried with all voting aye.

Alyssa Cutcliffe appointed as part-time zoning officer – Mayor Hauser appointed Alyssa Cutcliffe as the part-time zoning officer at a salary of \$6,000 per year with a start date of July 16, 2018. Motion by Trustee Billings, seconded by Trustee Draper to approve the Mayor's appointment. Motion carried with all voting aye.

Motion by Trustee Draper to enter into executive session to discuss the employment of a particular person at 9:29 pm was seconded by Trustee Billings. Motion carried with all voting aye.

Motion by Mayor Hauser to exit executive session was seconded by Trustee Draper. Motion carried with all voting aye.

Eric Kelly appointed as the Superintendent of Department of Public Works – Mayor Hauser appointed Eric Kelly as the Superintendent of the Department of Public Works as per the following:

Hire date of July 6, 2018
Salary of \$60,000 per year
6 months' probation period

Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the Mayor's appointment. Motion carried with all voting aye.

Motion to adjourn meeting was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

Gail I. Vosburg

Gail Vosburg, Village Clerk



Village Board Meeting
Monday, July 2, 2018

1. Open Meeting and Pledge to the Flag
2. Approval of Minutes
 - A. June 18, 2018
3. Public comment
4. Presentations
 - A. Police Residency local law/resolution
 - B. Resolution authorize Urban Forestry Grant
5. Clerk/Deputy Treasurer's Report
6. Department Head Reports
7. Trustee Reports
8. Other Business
 - Ads – Brush pickup, Traffic Safety
9. Executive Session (if needed)



VILLAGE OF PERRY
RESOLUTION
AUTHORIZING GRANT APPLICATION
URBAN AND COMMUNITY FORESTRY GRANT PROGRAM
AND
SUPPORT OF THE TREE INVENTORY PROJECT AND
MANAGEMENT PLAN

Adopted: July 2, 2018

The Village Board of the Village of Perry met at a regular board meeting at the Village Offices in the Village of Perry, New York on July 2, 2018, commencing at 7:30 p.m. at which time and place the following members were:

Present:	Mayor	Rick Hauser
	Trustee	Jacque Billings
	Trustee	Dariel Draper
	Trustee	Eleanor Jacobs
	Trustee	Bonnie Matson

WHEREAS, all Village Board Members, having due notice of said meeting, and that pursuant to Section 94 of the Public Officers Law (Public Meetings Law), said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

I, Gail I. Vosburg, Village Clerk of the Village of Perry of Perry, New York, do hereby certify that the following resolution was adopted at a Regular Board Meeting of the Village Board held on July 2, 2018 and is in the official minutes of said meeting and that said resolution has not been altered, amended or revoked and is in full force and effect.

NOW ON MOTION OF Trustee Jacobs which has been duly seconded by Trustee Matson,

NOW, THEREFORE, BE IT RESOLVED, that Wendel WD Architecture, Engineering, Surveying & Landscape Design, PC, on behalf of the Village of Perry, is hereby authorized to file an application for an Urban and Community Forestry Grant Program; and

BE IT FURTHER RESOLVED, that the Village of Perry Board of Trustees hereby offers its generic support for the tree inventory project and management plan.

Ayes: 5

Nays: 0

Quorum Present: ■ Yes □ No

Dated: July 2, 2018




Gail Vosburg, Village Clerk
Village of Perry

**VILLAGE BOARD MEETING
7/2/18
CLERK-TREASURER REPORT**

1. Vouchers:

VOUCHERS OF ALL FUNDS # 190111 - #190128

General Fund	\$ 43,746.76
NY Main St Grant	\$ 40,000.00
Water Fund	\$ 66,596.82
Sewer Fund	\$ 7,993.99
Trust & Agency	<u>\$ 54,137.32</u>
TOTAL	\$212,474.89

VOUCHERS OF ALL FUNDS # 190129 - #190180

General Fund	\$ 23,245.81
Spec. Grant Fund	\$ 3,697.86
Water Fund	\$ 13,877.63
Sewer Fund	\$190,635.55
Capital Projects Fund	\$ 6,753.60
Trust & Agency	<u>\$ 2,093.06</u>
TOTAL	\$240,303.51

All vouchers have been audited by Trustee Jacobs.

Need board approval to pay bills.

2. Reschedule Monday, September 3, 2018 Board Meeting due to Labor Day. Suggest Tuesday, September 4th at 7:30 pm.

Request board to reschedule meeting.

3. May treasurer's report

4. Authorize payment of Time Warner 2018-19 Village Taxes from 2018 spring franchise fees (already received (per NYS Real Property Tax Law) :

V/Perry – TOC	\$ 114.29	
V/Perry – TOP	<u>\$ 1,100.78</u>	
Total	\$ 1,215.07	<i>Board to approve.</i>

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF PERRY:

The following is a detailed statement of all moneys received AND desbursed BY me during the month of ~~April~~ ^{MAY} 2018.

DATED: May 31, 2018

Gail J. Vosburg, Treasurer

	Balance 4/30/2018	Increases	Decreases	Balance 5/31/2018
A GENERAL FUND				
CASH - CHECKING	126,992.75	350,386.33	350,386.33	126,992.75
CASH - SAVINGS	349,445.52	184,522.46	352,698.68	181,269.30
CERTIFICATES OF DEPOSIT	1,052,933.92	183.59	150,382.00	902,735.51
PETTY CASH	50.00	-	-	50.00
SPECIAL RESERVE FIRE APPARATUS	75,074.49	3.19	-	75,077.68
SPECIAL REPAIR RESERVE	109,719.49	5.60	-	109,725.09
SPECIAL RESERVE - EQUIPMENT	170,502.30	4.34	-	170,506.64
EMPLOYEE BENEFITS ACCRD LIABIL	43,821.57	1.86	-	43,823.43
TOTAL \$	1,928,540.04	\$ 535,107.37	\$ 853,467.01	\$ 1,610,180.40
CD SPECIAL GRANT FUND				
CASH - CHECKING	358.23	20,041.92	20,041.92	358.23
CASH - SAVINGS	94,349.25	540.18	93.75	94,795.68
CASH - SAVING - LGV	16,161.58	3,786.59	19,948.17	-
CASH - HOUSING GRANT PROGRAM	-	-	-	-
TOTAL \$	110,869.06	\$ 24,368.69	\$ 40,083.84	\$ 95,153.91
CE SPECIAL GRANT FUND 2				
CASH - CHECKING	-	-	-	-
CASH - SAVINGS - NYMS GRANT	-	-	-	-
TOTAL	-	-	-	-
F WATER FUND				
CASH - CHECKING	52,180.71	108,391.57	104,297.19	56,275.09
CASH - SAVINGS	355,130.68	52,830.22	108,391.57	299,569.33
PETTY CASH	50.00	-	-	50.00
WATER RESERVE	85,210.15	5.79	-	85,215.94
TOTAL \$	492,571.54	\$ 161,227.58	\$ 212,688.76	\$ 441,110.36
G SEWER FUND				
CASH - CHECKING	50,799.94	189,436.17	189,436.17	50,799.94
CASH - SAVINGS	448,694.19	\$ 125,558.28	190,044.71	384,207.76
PETTY CASH	50.00	-	-	50.00
SEWER RESERVE	389,154.58	28.34	61,350.00	327,832.92
TOTAL \$	888,698.71	\$ 315,022.79	\$ 440,830.88	\$ 762,890.62

MONTHLY REPORT OF TREASURER

H CAPITAL PROJECTS FUND

CASH - CHECKING	1,775.70	500.00	500.00	1,775.70
CASH - SC DRAINAGE CKING	1.00	-	-	1.00
CASH - SC SAVINGS	139,902.33	-	500.00	139,402.33
CASH - SAVINGS - SPLASH PAD	-	-	-	-
CASH - TEP GRANT PROGRAM	9,099.44	-	-	9,099.44
CASH - SL TRAIL STUDY	-	-	-	-

TOTAL	\$	150,778.47	\$	500.00	\$	1,000.00	\$	150,278.47
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HS CAPITAL PROJECT - WWTF

CASH - CHECKING	(0.50)	304.27	304.27	(0.50)
CASH - SAVINGS	-	912.81	912.81	-

TOTAL		(0.50)	1,217.08	1,217.08	(0.50)
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JA SILVER LAKE WATERSHED

CASH - CHECKING	118.91	2,015.35	2,015.35	118.91
CASH - SAVINGS	44,717.38	1.81	2,015.35	42,703.84

TOTAL	\$	44,836.29	\$	2,017.16	\$	4,030.70	\$	42,822.75
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TA TRUST & AGENCY

CASH - CHECKING	96,313.92	173,802.54	178,033.23	92,083.23
CASH - SAVINGS- SURETY FEE	713.64	0.04		713.68
CASH - CHALK ART FESTIVAL	-			-
CASH - SAVINGS - P&R IMPROVE	0.11	-	-	0.11

TOTAL	\$	97,027.67	\$	173,802.58	\$	178,033.23	\$	92,797.02
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TOTAL ALL FUNDS	\$	3,713,321.28	\$	1,213,263.25	\$	1,731,351.50	\$	3,195,233.03
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Leaf Bags and Brush Pick-Up

In order to keep our neighborhoods clean and to increase planning at our Department of Public Works, the Village of Perry is reminding residents that leaf bags and brush pick up will occur only on the first week of each month through October. Here are a few specific instructions for bags and brush pick up:

- Bags and brush can be placed out near the curb the Saturday before the first week of the month (i.e. June 30th for the first week of July). Owners putting bags and brush out during others weeks will receive a warning notice and could be open to citation.
- Please do not pile bags and brush next to trees, poles, hydrants, or any other fixed obstacles. Brush piles should not be over 5 feet long.
- Village of Perry is not responsible for picking up whole trees or trees that were cut down by contractors.
- Bagged leaves must be in brown biodegradable bags. **Leaves that are in plastic bags will not be picked up.** Bags loaded with dirt and soil will not be picked up.
- **Bulk leaves will not be picked up until this fall.**
- Please do not rake leaves, stones, or grass clippings into the street or catch basins.

Please call (585) 237-2216 for any questions or concerns.



TRAFFIC SAFETY INFORMATION

The Perry Police Department would like residents and visitors of the Village to be aware of the New York State laws regarding the types of vehicles that are NOT ALLOWED on the Village streets.

Individuals cannot register or operate any of the motorized devices listed below on any street, highway, parking lot, sidewalk or other areas in New York State that allow public motor vehicle traffic. Individuals may be ticketed if they do. These include:

- **MOTORIZED SCOOTERS**
- **MOTORIZED MINI-BIKES**
- **OFF-ROAD MOTORCYCLES (DIRT BIKES)**
- **ALL TERRAIN VEHICLES**
- **GO-KARTS**
- **GOLF CARTS**
- **MOTOR ASSISTED BICYCLES**
- **GARDEN/LAWN TRACTORS**

Additional information regarding these limitations can be found on the Village of Perry website at www.villageofperry.com. Immediate concerns can be directed to the Perry Police Department at 237-5445 or Village Hall at 237-2216.