

**VILLAGE OF PERRY
VILLAGE BOARD MEETING
AUGUST 6, 2018**

The Regular Board Meeting of the Village of Perry was held at the Village Hall 46 North Main Street Perry New York at 7:30 p.m. on the 6th day of August 2018.

PRESENT:	Rick Hauser	Mayor
	Jacquie Billings	Trustee
	Daniel Draper	Trustee
	Eleanor Jacobs	Trustee
	Bonnie Matson	Trustee

ALSO PRESENT:	Matthew Jensen	Village Administrator
	Gail Vosburg	Village Clerk
	David Laraby	Fire Chief

GUESTS:	Mary Syberg	Bill Bark
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Mayor Hauser called the Meeting to order and led in the pledge to the flag.

MINUTES

JULY 16, 2018 MEETING MINUTES APPROVED - Clarification in the minutes to state it is a DPW bucket truck and on page 1, "Mayor Hauser announced that the *RDBG* application..." . Motion by Trustee Billings, second by Trustee Draper the minutes of the July 16, 2018 Board Meeting were approved as corrected. Motion carried with all voting aye.

JULY 19, 2018 SPECIAL MEETING MINUTES APPROVED - Motion by Trustee Billings, second by Trustee Draper the minutes of the July 19, 2018 Special Board Meeting were approved as presented. Motion carried with all voting aye.

PUBLIC COMMENT

No one from the public spoke.

PRESENTATIONS

SOLICITING REQUEST – WCCA – FOOD LINK

An application has been received from Community Action of Wyoming County and Food Link. They are requesting that the soliciting permit fee be waived. Mayor Hauser said that this is a curbside market option that allows residents to use SNAP benefits. It provided fresh, affordable foods in low-income communities. The Farmer's Market has no objections to this request. They are looking to obtain permission for two dates for this program, August 17th and September 7th and set up in the parking lot across from the Perry Library.

Solicitor's Permit fee waived - Motion by Trustee Billings, seconded by Trustee Matson, to waive the soliciting permit fee for the application of Community Action/Food Link for the Curbside market. Motion carried with all voting aye.

POSTING OF PART-TIME CLERK

Administrator Jensen is requesting board permission to post for the part-time clerk's position with the rate of pay to be between \$14 - \$15 per hour. He is looking to post for 2-3 weeks. Deputy Clerk Tisha Sylvester is planning on retiring at the end of September. He anticipates the budget impact for training to be \$1,500. Administrator Jensen is hoping that new part-time clerk could begin September 1st.

Posting approved for Part-Time Clerk – Motion by Trustee Matson, seconded by Trustee Billings, to approve the posting for the position of a part-time clerk. Motion carried with all voting aye.

POSTING OF MEO POSITION

Administrator Jensen is requesting board permission to post for an MEO position. We have an open position through Civil Service.

Posting approved for MEO position – Motion by Trustee Jacobs, seconded by Trustee Matson, to approve the posting for an MEO position. Motion carried with all voting aye.

FIRE DEPARTMENT REPORT

Fire Chief Laraby reported that they are having issues with their Blue Devil software system.

DEC FIRE GRANT

Chief Laraby is requesting permission for the Fire Department to apply for an Assistance to Fire Fighters Grant from DEC. Only certain items are eligible to purchase through this grant. It is a 50/50 match, up to \$1,500. The department would be applying for the purchase of a new forestry nozzle, a remote foam system and hand tools. The total budget is \$3,100 with a grant covering \$1,500.

Application approved for Assistance to Fire Fighters Grant – Motion by Trustee Matson, seconded by Trustee Billings, to approve the Perry Fire Department to apply for an Assistance to Fire Fighters Grant in the amount of \$1,500. Motion carried with all voting aye.

It was determined that a utility truck caused the fire at NYSEG.

CLERK/DEPUTY TREASURER REPORT

Notice that GLOW will be holding two collection days:

- Saturday, September 15th for Household Hazardous Waste/Pharmaceutical Collection
- Saturday, September 29th for Electronics Collection

Both will be at the Wyoming County Highway Department. Information will be posted.

Payment of Claims -

Vouchers # 190284 - #190315

General Fund	\$ 85,202.66
Spec. Grant Fund 2	\$ 27,675.00
Water Fund	\$ 12,793.07
Sewer Fund	\$ 10,132.06
Cap. Projects Fund	\$156,937.86
SLWC	\$ 18.60
Trust & Agency	<u>\$ 53,511.26</u>
TOTAL	\$346,270.54

Vouchers # 190316 - #190438

General Fund	\$ 45,601.72
Spec. Grant Fund 2	\$ 500.00
Water Fund	\$ 8,341.36
Sewer Fund	\$ 13,523.60
Cap. Projects Fund	\$ 2,000.00
Cap. Sewer Project	\$ 956.25
SLWC	\$ 16.28
Trust & Agency	\$ 4,692.00
TOTAL	\$ 75,631.21

Trustee Matson audited the vouchers and requested that voucher # 190394 to Verizon Wireless in the amount of \$201.44 be removed as it is a duplicate. Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the vouchers for payment, less voucher # 190394 in the amount of \$201.44. Motion carried with all voting aye.

2018-19 Village Tax collection – 91.2% of the tax warrant has been collected as of July 31, 2018.

FYE 2018 Annual Update Document has been filed with the NYS Comptroller's Office for the Village of Perry.

No bids were received for the surplus wood. The DPW committee will discuss further.

Clerk's report approved – Motion by Trustee Jacobs, seconded by Trustee Billings, to approve the clerk's report as presented. Motion carried with all voting aye.

DEPARTMENT HEAD REPORTS

No department head reports were presented.

TRUSTEE REPORTS

TRUSTEE JACOBS

Trustee Jacobs asked if the new property maintenance officer will be giving a report on a monthly basis? Mayor Hauser thinks that it is a good idea to have her come to a board meeting and give her report in person for the first time and then just submit a monthly report.

TRUSTEE MATSON

Trustee Matson asked how Administrator Jensen is coming along on the IT backups/firewall issues. Administrator Jensen reported that he has reached out to two other vendors. Capstone will be reworking their cost to evaluate our system to write an RFP for computer/IT services. 8 hours were used by Integrated to complete a data/computer inventory.

Motion by Mayor Hauser to open the public hearing at 8:00pm on Amending the local law concerning residency requirements for full time police officers and the Chief of Police residency requirement.

PUBLIC HEARING

Mayor Hauser read from the proposed local law, " The Village of Perry would to open the residency requirements for recruitment of officers, as several viable candidates have been turned down due to the current residency requirement. The new residency requirement for full-time employees of the Village of Perry Police Department shall be changed to living within 25 miles of the Village of Perry. The Village Board would also like to add that the Chief of Police shall maintain residency in either the Village of Perry, Town of Perry or Town of Castile."

No one from the public spoke.

Trustee Reports continued

TRUSTEE BILLINGS

Trustee Billings reported that a meeting with Sandy Scheible was held to discuss the Village's website. Options were presented for ongoing maintenance of the website. She feels that this should be discussed at committee level, then bring a recommendation back to the board.

Administrator Jensen said that there have been a few things that have been tweaked.

Trustee Billings said the committee met with the fire department. The monthly meetings seem to be working well. In the future, the Village Board will be approving fire department members.

There may be a request for approvals at the next board meeting. The department will be holding training on the bail-out system at the vacant house that DePaul owns prior to its demolition.

Mayor Hauser said that DePaul will be coordinating an open house at the end of August/beginning of September for neighboring property owners.

Trustee Billings advised the board that due to a new posted weight limit on a bridge in Pearl Creek on Route 19, truck traffic will be re-routed through Perry. The NYSDOT will be replacing the bridge in three years. The Chief of Police recommends that another speed sign be purchased and installed on North Main Street.

Motion by Mayor Hauser, seconded by Trustee Draper, to close the public hearing at 8:14 pm.
Motion carried with all voting aye.

Local Law Amending residency requirements approved

VILALGE OF PERRY RESOLUTION AUTHORIZING THE ADOPTION OF LOCALLAW 5 OF 2018 ENTITLED "AMENDING CHAPTER 98 – OFFICERS AND EMPLOYEES OF THE VILLAGE OF PERRY CODE"

WHEREAS, all Board Members, having due notice of said meeting, and pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public, and due and proper notice of the time and place of said meeting was given as required by law; and

WHEREAS, Article II of Chapter 98 of the Code of the Village of Perry requires full-time employees of the Village of Perry Police Department to live in the Village of Perry, Town of Perry or the Town of Castile; and

WHEREAS, the Board of Trustees would like to open the residency requirements for recruitment of officers, as several viable candidates have been turned down due to the current residency requirement and to maintain residency requirements for the Chief of Police; and

WHEREAS, therefore, the Village Board of the Village of Perry is considering a Local Law entitled "Amending Chapter 98 – Officers and Employees of the Village of Perry Code" to change the requirement to allow full-time employees of the Village of Perry Police Department to live within 25 miles of the Village of Perry and the Chief of Police must maintain residency in either the Village of Perry, Town of Perry or the Town of Castile; and

WHEREAS, pursuant to and in accordance with the provision of § 617.5(c)(20), this action is a SEQR Type II action which does not have significant adverse impacts on the environment and is statutorily exempted from SEQR review, and

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Perry on July 2, 2018 authorizing the Village Board to hold a public hearing on August 6, 2018 at 8:00 p.m. at the Village Offices to hear all interested parties on the proposed local law; and

WHEREAS, notice of said public hearing was duly advertised in the Perry Herald, the official newspaper of the Village of Perry; and

WHEREAS, the public hearing was held on August 6, 2018 at the Village Offices in the Village of Perry at 8:00 p.m., and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

NOW ON MOTION OF Trustee Matson, which has been duly seconded by Trustee Billings, now therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 5 of 2018, entitled, "Amending Chapter 98 – Officers and Employees of the Village of Perry Code"; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to enter said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York

Ayes: 5
Nays: 0

OTHER BUSINESS

It was noted that the security cameras at the Village Park are operational. Trustee Jacobs said that we should come up with a long-range plan for the park. Clerk Vosburg advised Trustee Jacobs that a master plan for the Village Park was completed several years ago and will get her a copy.

GRANTS

TAP GRANT

Mayor Hauser spoke about the TAP grant applications. LaBella Associated feel that the Silver Lake Trail grant would be the stronger of the two. Feedback from the state confirmed LaBella's observation. Parameters would have to be defined as to the scope, budget summary and map. The focus will be more on the trail component. Letters of support are needed for this grant.

Mayor Hauser scheduled a special board meeting for Monday, August 13, 2018 at 2:00 pm to adopt a resolution authorizing the grant application and commitment of local funds.

PERRY FIRE DEPARTMENT

Administrator Jensen reported that the Perry Fire Department will be recognized at the Wyo. Co. Board of Supervisors meeting during the Pike Fair for their quick response and actions during the Travers Place Fire. The meeting is Tuesday, August 14th at 2:00 pm at the fair.

Motion by Mayor Hauser, seconded by Trustee Draper to enter into executive session to discuss the pending litigation at 8:25 pm. Motion carried with all voting aye.

Motion by Mayor Hauser to exit executive session at 8:30 pm was seconded by Trustee Draper. Motion carried with all voting aye.

Motion to adjourn meeting at 8:30 pm was offered by Trustee Draper, second by Trustee Matson and carried with all voting aye.

Respectfully submitted,

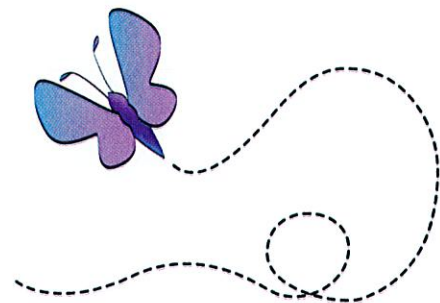
Gail I. Vosburg

Gail Vosburg, Village Clerk



Village of Perry
Board Meeting
Monday, August 6, 2018

1. Open Meeting and Pledge to the Flag.
2. Approval of Minutes
 - a. Regular Board Meeting - July 16, 2018
 - b. Special Board Meeting – July 19, 2018
3. Public Comment
4. Presentations:
 - a. Request for waiver of Soliciting Permit Fee – Wyoming County Community Action/Food Link
 - b. Posting for part-time clerk
 - c. Posting for MEO position
5. **8:00 pm – PUBLIC HEARING** – “Amending Public Officers Law – Full Time Police Offices and Chief of Police Residency”
6. Fire Department
 - a. DEC Grant Application
 - b. Monthly Report
7. Clerk/Deputy Treasurer’s Report
8. Department Head Reports
9. Trustee Reports
10. Other Business
11. Executive Session (if needed)



STAFF REPORT

From: Matthew Jensen

To: Mayor Hauser & Village Trustees

Date: August 3, 2018

Re: Request for Waiver of Soliciting Permit Fee



This staff report presents a request from Community Action for Wyoming County, Perry Emergency Food Bank, and Foodlink for soliciting permit and further requests waiving of the permit fee. ***Staff recommends Board approve permit and waive fee.***

Summary

Over the past several years, Community Action and Perry Emergency Food Bank have been working with Foodlink to provide its Curbside Market as an option to provide low-income families and individuals easy access to fresh fruits and vegetables. The Curbside Market provides a large truck that operates as a mobile farmers market. The market accepts cash, debit, SNAP, and various WIC checks. Customers using SNAP benefits can get twice the value through the Double Up Food Bucks program.

This summer is the first time that the Curbside Market is being extended to Wyoming County. The Curbside Market set up for a half day in Perry during the end of June. The driver was informed of the need of a permit from which both Rosemary Shader of Community Action and Jane Pascoe of the Food Bank contacted Village Hall for more information. Their plan is to have two more dates this summer with a possible date in October.

Evaluation

Due to the non-profit nature of the program and the goal of facilitating healthy options to residents, the program shows great promise for Village residents. The partnership with Community Action and the Food Bank illustrates the targeted customers of the program while still being open to all residents of the Village. As the Village has made donations and provided other non-monetary support of these programs in the past, waiving the permit fee would be seen as continued support for these programs in our community.

The Curbside Market acknowledges the impact the Perry Farmers Market has for the community and supports those goals. The Curbside Market has scheduled Perry appearances in order to supplement rather than compete with the Farmers Market.

Recommendation

Staff recommends approval of permit request along with waiving of the standard fee. Further, staff requests permission to approve a potential October date upon Foodlinks notification of a desire to extend the program for another month.

License No. _____

VILLAGE OF PERRY
46 North Main Street
Perry, New York 14530
Phone: (585)237-2216
Fax: (585)237-5975

APPLICATION FOR SOLICITING, HAWKING, AUCTIONEERING

Date Submitted: 8/2/2018

Fee Submitted: _____

Applicant Name (s): ROSEMARY SHADEE / Tom SILVA

Company Name: COMMUNITY ACTION FOR WY.CO. FOOD LINK

Address: 6478 RT 20A, PERRY NY 14530
1997 Mt READ BLVD, ROCHESTER, NY 14615

Phone No. 585 232 2600 Fax No. _____

Company Contact Name: ROSEMARY SHADEE

Date(s) requesting permission: 8/17/18 and 9/7/18

**** MONDAY - SATURDAY BETWEEN HOURS OF 9:00 AM - 7:00 PM ****

Brief Description of product or service: See Attached

Driver's License No. & State: Raymond Maher - NY 875 091 155

Vehicle to be used: Year 2003 Make Freightliner Model Step Van
State of Registry NY Plate # 31471MJ

Has the applicant(s) ever been convicted of a misdemeanor or felony; No
if so, give date of conviction, nature of offense, penalty imposed and name and address of court:

By signing below, and having the clerk make a copy of your Picture ID (Driver's License or other), you understand that the above information will be kept on file in the village and forwarded to the Perry Police Department. By signing below, you also understand that if the Perry Police received any complaints they can and will ask you to leave the village.

Signature Rosemary Shadee

Date 8/2/2018

Print Name ROSEMARY SHADEE

Permit Fee - \$50.00 per day * * * * * Paid _____ Cash _____ Check/MO _____

FOR OFFICE USE ONLY

Received By: Matthew Jensen

Village Board decision: Approved Disapproved

Date: 8/6/18

Valid Permit Date: from ____/____/____ to ____/____/____ License No. _____



Foodlink's Curbside Market

The Curbside Market provides fresh, affordable foods in low-income communities throughout Foodlink's service area. The program aims to increase food access in areas without nearby farmer's markets or grocery stores. Curbside is a program that increases public health and agricultural economic development. Over 40% of our sales come from SNAP and WIC customers, and over 90% of our produce comes from local farms during the growing season.

The Curbside Market is stocked with fruits, vegetables, eggs and nuts. Foodlink purchases these products at wholesale prices and passes the savings on to our customers. Curbside customers get great value for fresh, healthy produce and they participate in the Double Up Food Bucks Program—a 100% incentive for any customer who uses their SNAP benefits at the market.

The purpose of Curbside is to simulate a grocery store in a convenient way for shoppers who live in low-income communities. We visit the same sites, on the same day, at the same time every week. Curbside has a fleet of three trucks that visit a minimum of 60 sites per week, including: affordable housing facilities, health clinics, senior centers, recreation centers, and other community centers.



VILLAGE BOARD MEETING
8/07/17
CLERK-TREASURER REPORT

1. Notices received:

- Household Hazardous Waste/Pharmaceutical Collection Program – sponsored by GLOW scheduled for Saturday, September 15, 2018 at the Wyo. Co. Highway Department, Rock Glen, NY. No electronics will be accepted. Must make an appointment.
- GLOW Electronics Collection – Saturday, September 19, 2018 at the Wyo. Co. Highway Department, Rock Glenn, NY – first come, first serve

2. Vouchers:

VOUCHERS OF ALL FUNDS #190284 - #190315

General Fund	\$ 85,202.66
Spec. Grant Fund #2	\$ 27,675.00
Water Fund	\$ 12,793.07
Sewer Fund	\$ 10,132.06
Cap. Projects Fund	\$156,937.86
SLWC	\$ 18.60
Trust & Agency	\$ 53,511.26
TOTAL	\$346,270.54

VOUCHERS OF ALL FUNDS #190316- #190438

General Fund	\$ 45,601.72
Spec. Grant Funds	\$ 500.00
Water Fund	\$ 8,341.36
Sewer Fund	\$ 13,523.60
Capital Projects Fund	\$ 2,000.00
Capital Sewer Project	\$ 956.25
SLWC	\$ 16.28
Trust & Agency	\$ 4,692.00
TOTAL	\$ 75,631.21

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201.44

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75856.21

Vouchers were audited by Trustee Matson.

Need board permission to pay abstracts.

3. 2018-19 Village Tax collection – 91.2% of tax warrant collected as of 7/31/2018.
4. Annual Update Document has been filed with the NYS Comptroller for the Village of Perry.
5. No bids were received for the surplus wood.



Appointments Required!

**LIMITED # OF SPACES
AVAILABLE!**

**CALL ASAP TO RESERVE A SPOT!
DON'T BE LEFT OUT!**

FREE* Household Hazardous Waste/ Pharmaceutical Collection*

When: Saturday, September 15, 2018

Where: Rock Glen, NY (Wyoming County)

Time: 9:00 am - 2:00 pm

Open to residents in

Genesee, Livingston and Wyoming Counties.

Acceptable Materials

Vehicle Fluids EXCEPT MOTOR OIL

Lead Acid Batteries

Household Cleaning Products

Pesticides and Insecticides

Polishes and Waxes

Resins and Adhesives

Oil Base Paint & Stain (NO LATEX)

Fluorescent Light Bulbs & Tubes

Pool Chemicals, Driveway Sealer

1 lb. and 20 lb Propane Canisters and Tanks

Tires*

Outdated, unwanted medicines (no needles)

***Charge for passenger/light truck tires \$5.00 each
and \$10.00 each for truck tires**

**** NO ELECTRONICS ACCEPTED-CALL
GLOW FOR INFORMATION**

**Call 585-344-2580 ext. 5463,
585-815-7906 or 800-836-1154 (for
long distance callers)**

**Email: glow@co.genesee.ny.us,
pgrayson@co.genesee.ny.us**

Web: www.glowsolidwaste.org



Sponsored by:

GLOW Region Solid Waste



This program partially funded by a NYS Household Hazardous Waste State Assistance Grant and Covanta Niagara



**First come, first served!
Appointments NOT Taken**

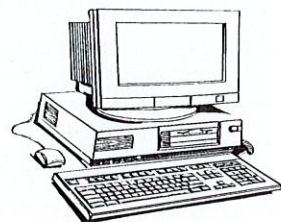
GLOW Electronics Collection

When: Saturday, September 29, 2018

Where: Wyoming County Highway Dept.
4328 Route 19 S, Rock Glen (South of Warsaw)

Time: 9:00 a.m. - 12:00 p.m. ONLY*

**Open to residents in Genesee, Livingston &
Wyoming Counties**



Acceptable Materials*

FREE: Monitors and TVs, computers, keyboards, peripherals, microwaves, small electronics (**NOTHING WITH REFRIGERANT**) (contact the GLOW office for a complete list)

***LIMIT OF FOUR (4) CRT (TUBE TYPE)
TVs and/or CRT MONITORS**

***Please do not attempt to leave materials
at this site before or after the collection!**

**No Household Hazardous Waste-Please
contact the GLOW office for information
on the September 15, 2018 collection (BY
APPOINTMENT ONLY)**

TO CONTACT GLOW:

**Call 585-344-2580 ext. 5463,
585/815-7906 or 800-836-1154
(for long distance callers) for
more information or check
www.glowsolidwaste.org**

Email: glow@co.genesee.ny.us or

Sponsored by:

GLOW Region Solid Waste



VILLAGE OF PERRY
RESOLUTION AUTHORIZING THE ADOPTION OF
LOCAL LAW 50F 2018 ENTITLED
“AMENDING CHAPTER 98 – OFFICERS AND EMPLOYEES OF THE VILLAGE OF
PERRY CODE”

Adopted August 6, 2018

WHEREAS, the Village Board of the Village of Perry met at a regular board meeting at the Village Offices located in the Village of Perry, New York, on the 6th day of August 2018, commencing at 7:30 p.m., at which time and place the following members were:

<u>Present:</u>	Mayor	Rick Hauser
	Trustee	Jacquie Billings
	Trustee	Daniel Draper
	Trustee	Eleanor Jacobs
	Trustee	Bonnie Matson

WHEREAS, all Board Members, having due notice of said meeting, and pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public, and due and proper notice of the time and place of said meeting was given as required by law; and

Article II of Chapter 98 of the Code of the Village of Perry requires full-time employees of the Village of Perry Police Department to live in the Village of Perry, Town of Perry or the Town of Castile; and

WHEREAS, the Board of Trustees would like to open the residency requirements for recruitment of officers, as several viable candidates have been turned down due to the current residency requirement and to maintain residency requirements for the Chief of Police; and

WHEREAS, therefore, the Village Board of the Village of Perry is considering a Local Law entitled “Amending Chapter 98 – Officers and Employees of the Village of Perry Code” to change the requirement to allow full-time employees of the Village of Perry Police Department to live within 25 miles of the Village of Perry and the Chief of Police must maintain residency in either the Village of Perry, Town of Perry or the Town of Castile; and

WHEREAS, pursuant to and in accordance with the provision of § 617.5(c)(20), this action is a SEQR Type II action which does not have significant adverse impacts on the environment and is statutorily exempted from SEQR review, and

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Perry on July 2, 2018 authorizing the Village Board to hold a public hearing on August 6, 2018 at 8:00 p.m. at the Village Offices to hear all interested parties on the proposed local law; and

WHEREAS, notice of said public hearing was duly advertised in the Perry Herald, the official newspaper of the Village of Perry; and

WHEREAS, the public hearing was held on August 6, 2018 at the Village Offices in the Village of Perry at 8:00 p.m., and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

NOW ON MOTION OF Trustee Matson, which has been duly seconded by Trustee Billings, now therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby adopts Local Law No. 5 of 2018, entitled, "Amending Chapter 98 – Officers and Employees of the Village of Perry Code"; and be it further

RESOLVED, that the Village Clerk be and she hereby is directed to enter said local law in the minutes of this meeting and give due notice of the adoption of said local law to the Secretary of the State of New York

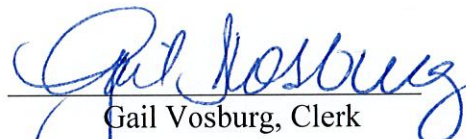
Ayes: 5

Nays: 0

Quorum Present: ☒ Yes ☐ No

Dated: August 6, 2018




Gail Vosburg, Clerk
Village of Perry