



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Tuesday, July 5, 2022 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Jared Shepard, MRB Group – Perry Economic Resiliency and Recovery Plan Presentation
 - b. Approval of Minutes – June 20, 2022
 - c. Resolution Accepting Proposal from Allied CPAs, PC for Audit Services for the Year Ended May 31, 2022
 - d. Resolution Accepting Resignation of Part-Time Clerk, Bethany Zerbe
 - e. Resolution Authorizing Budget Transfers to the 2021-2022 Village Budget
 - f. Resolution Authorizing Encumbrance of Funds from the 2021-2022 Adopted Village Budget to the 2022-2023 Adopted Village Budget
 - g. Resolution Approving Request from the Silver Lake Fireworks Fund
 - h. Resolution Appointing Sewage Treatment Plant Operator, Thomas D'Aprile
 - i. Resolution of Negative Declaration for 2021 Community Development Block Grant Storm Drainage Improvements
4. Clerk/Deputy Treasurer's Report
5. Department Reports
6. Trustee Reports
7. Executive Sessions



VILLAGE OF PERRY

ECONOMIC RESILIENCY
PLAN

JULY 5TH, 2022

UPDATES TO THE VILLAGE BOARD

- Tasks completed
- Report on the Draft Perry Economic Resiliency Plan
- Next steps

STAKEHOLDER ENGAGEMENT

- Steering Committee meetings
- Public forums
- Local Business Survey
- Community Focus Group
- Individual interviews
- Streetscape assessment and walking tour
- (Informal biking tour c/o James Reynolds)

DATA

- Economic base analysis report
- Data on real estate, retail market, housing, demographics,
- Sources: Emsi, Esri, CoStar, US Census (Population Estimates Program, American Community Survey 5-year estimates, LEHD data), locally sourced-data

RESEARCH AND EXAMPLES

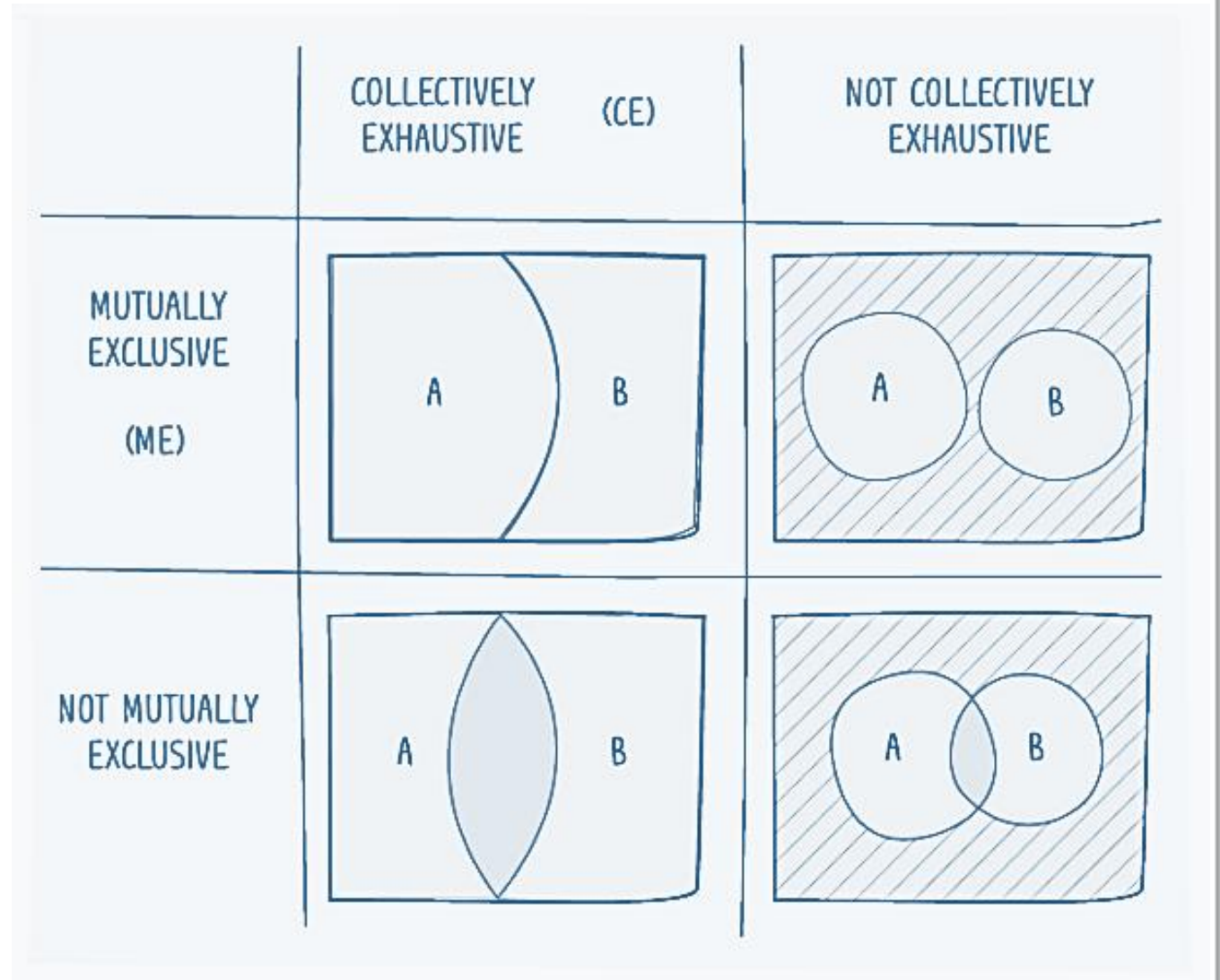
- Brookings Institute: “Building resilient rural places: Strategies from local leaders to strengthen rural assets, diversity, and dynamism.”
- Walton Family Foundation: “Most Dynamic Micropolitans” Ross DeVol and Jonas Crews February 19, 2019
- New York University Furman Center - Local Housing Solutions
- St. Louis Fed: “A Path for Rural Resilience” By Jenna Bryant and John Cooper

A CALL TO ACTION ON RESILIENCY

“Working with local and regional partners, what can the Village of Perry do in the next 5 years to help develop the long-term viability of downtown businesses by supporting the community, preparing the built environment for the future, mitigating seasonal business impacts, and building capacity for local business support?”

MAKE IT MECE

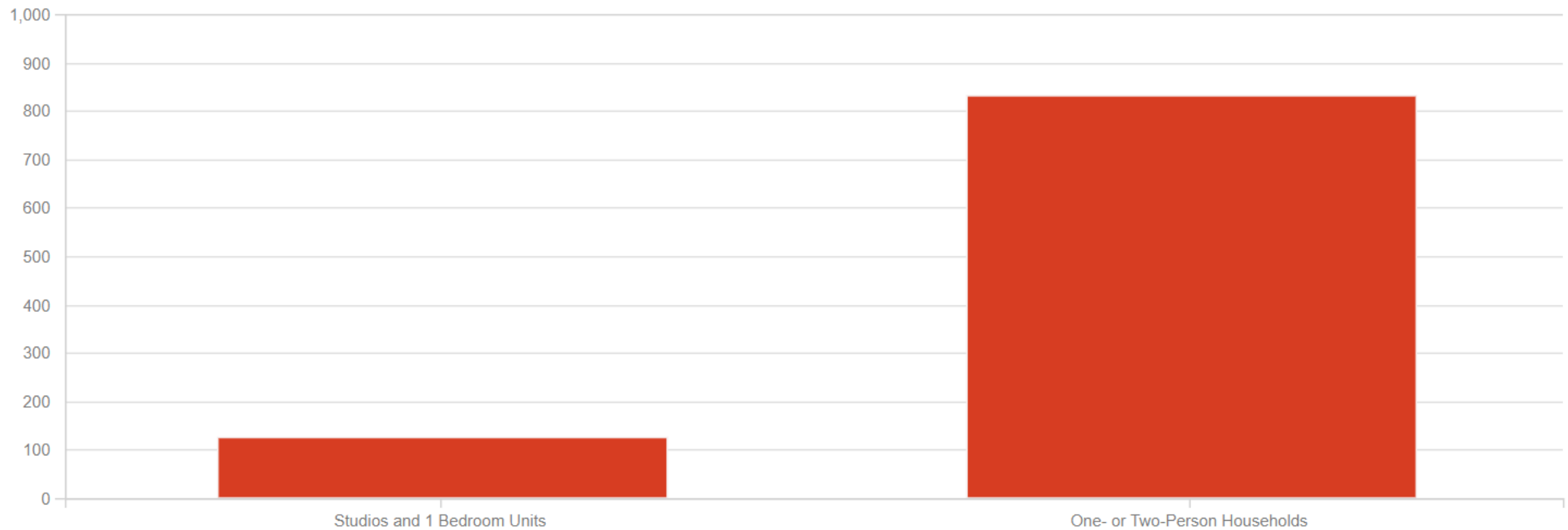
- Housing
- Childcare
- The Built Environment
- Seasonality of the Local Economy
- Business Support Capacity



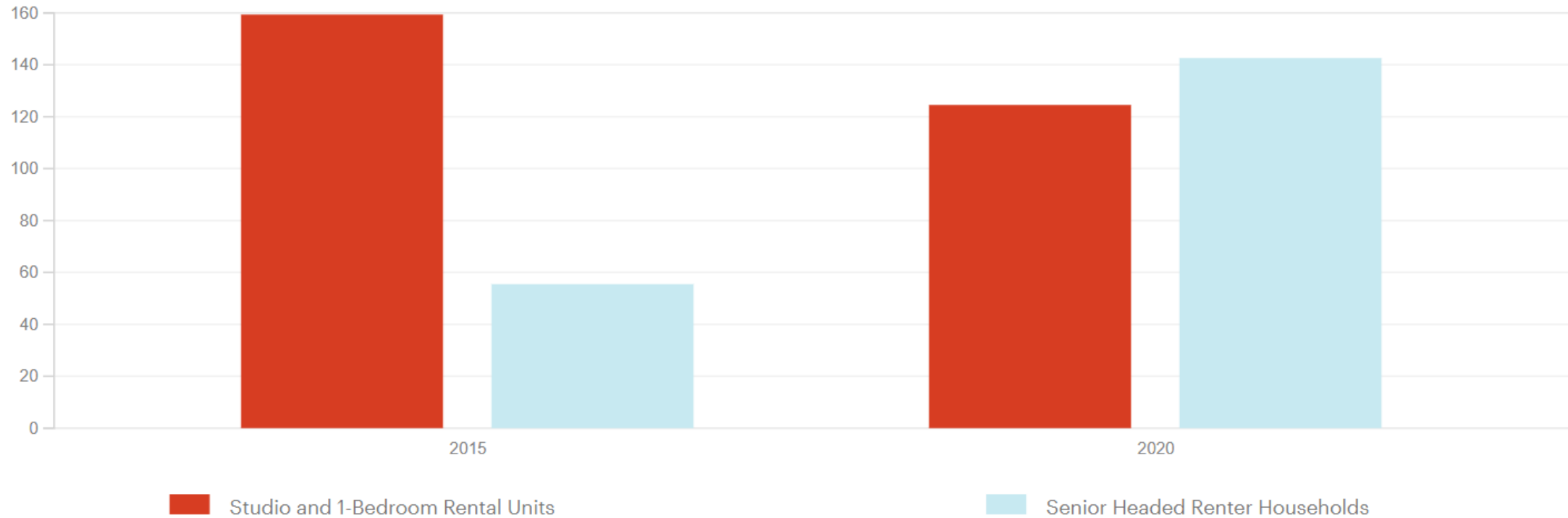
GOAL AREA ONE: HOUSING

Increase access to homeownership so people can continue to move to and invest in Perry while also increasing housing stability for renters at risk of higher cost-burdened housing.

THERE IS A MARKET NEED FOR SMALLER UNITS



SENIOR-HEADED HOUSEHOLDS GROW, BUT AVAILABLE SMALL UNIT RENTALS SHRINK



HOUSING OBJECTIVES

1. Increase the level of multifamily units in the Village of Perry.
2. Grow residential density in and near Downtown Perry through Accessory Dwelling Units, and 2nd and 3rd Floor residential.
3. Encourage the development of more studio and single-bedroom apartments for seniors and young professionals.
4. Support homeownership by connecting residents to resources for new homebuyers and access to capital (both lending and grants).

DIRECT ACTIONS ARE LIMITED FOR THE VILLAGE, BUT THERE ARE STRATEGIES TO INCREASE HOUSING SUPPLY AND LOWER ACCESS BARRIERS

- Zoning changes: minimum lot sizes, provisions for accessory dwelling units, additional multi-family zoning.
- Host discussions and charettes with developers to assess needs and eliminate costs from permitting process.
- Support potential homebuyers with connections to financial counseling and pass-through grants or loans.

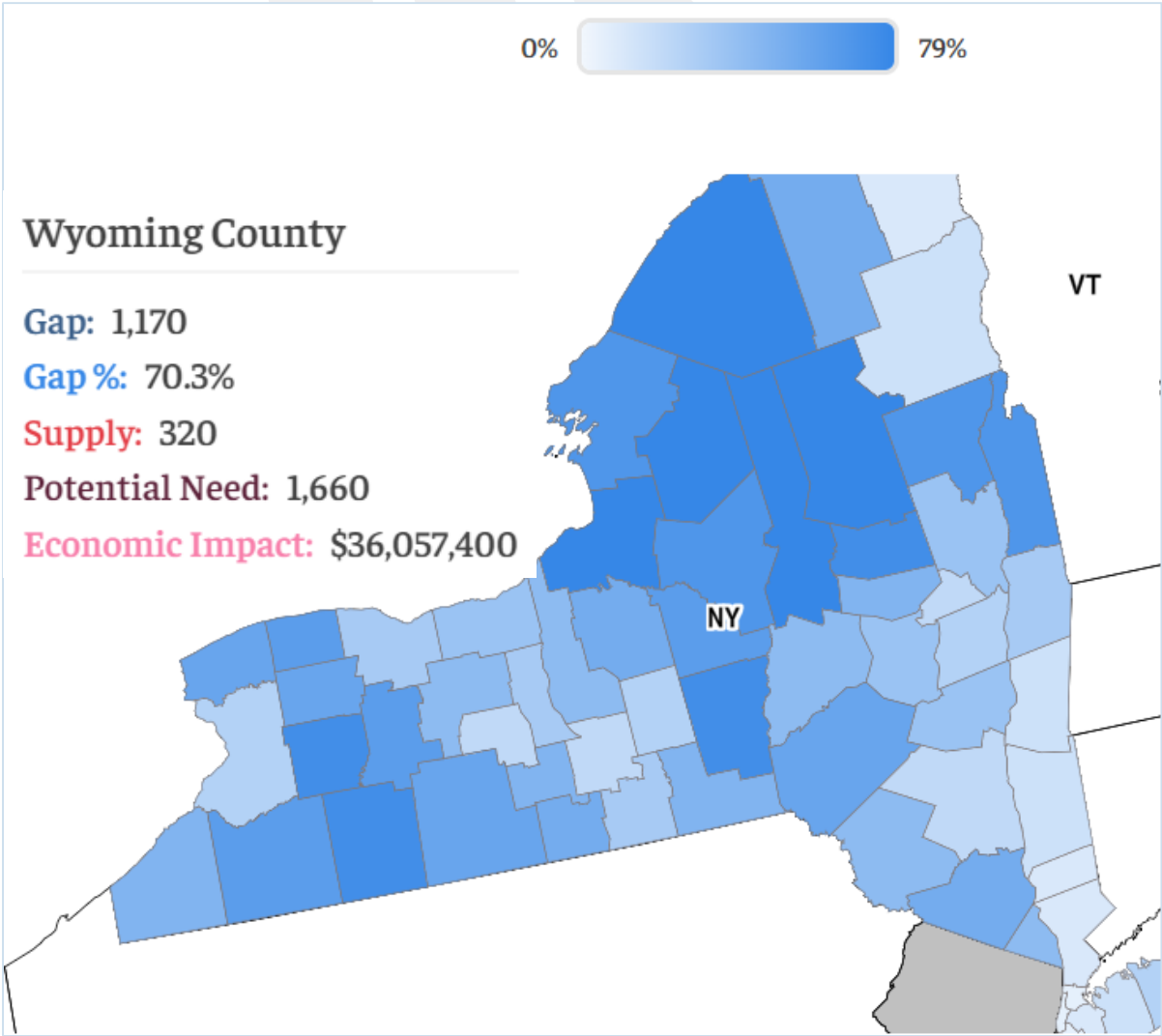
GOAL AREA TWO: CHILDCARE

Reduce the childcare gap in Perry and Wyoming County and make affordable, accessible childcare a pillar of business and workforce attraction.

CHILDCARE GAPS ARE HIGH

1,170 children potentially need care but their families cannot reasonably access formal care by driving.

The gap percentage in Wyoming County is among the highest in NYS.



OBJECTIVES

1. Grow childcare options in the Village of Perry, both in-home and in childcare centers.
2. Elevate childcare as a local priority in planning and policy documents and apply for regional, State, and Federal funding.
3. Support housing development that encourages multi-generational living and provides for additional family support.

ACTIONS REQUIRE PARTNERSHIPS AND INNOVATION

- Partnerships with Wyoming County, and New York State Office of Child and Family Services.
- Grants from Invest in NY – Childcare Deserts.
- Innovative examples from other communities:
 - Childcare business accelerator
 - (<https://www.renscochamber.com/news/community-loan-fund-launches-state-art-childcare-accelerator-business-course>)
 - Co-housing and multigenerational housing development
 - <https://www.ithacanhs.org/villagegrove>

GOAL AREA THREE: BUILT ENVIRONMENT

Increase the attractiveness of the downtown corridor for business, visitors, and residents by reducing the impact of traffic on noise and safety, adding parking capacity, and promoting health and well-being through public art and amenities.

BROOKINGS INSTITUTE: “BUILDING RESILIENT RURAL PLACES...”

- **Accessible:** Providing easy, reliable, and affordable multimodal movement to, from, and within the area
- **Flexible:** Offering physical spaces and infrastructure that support a mix of uses while remaining adaptable to growth and change
- **Healthy and sustainable:** Encouraging development and design that advance the health, safety, and resiliency of people and the environment

OBJECTIVES

1. Encourage infill and redevelopment
2. Promote Complete Streets
3. Create a sense of place
4. Landscaping through street trees and vertical elements
5. Cohesive wayfinding and uniform business signage
6. Continue to promote walking and biking as primary forms of transportation in and around the Village.
7. Develop and update current design standards
8. Maximize parking availability through wayfinding, partnerships, and development

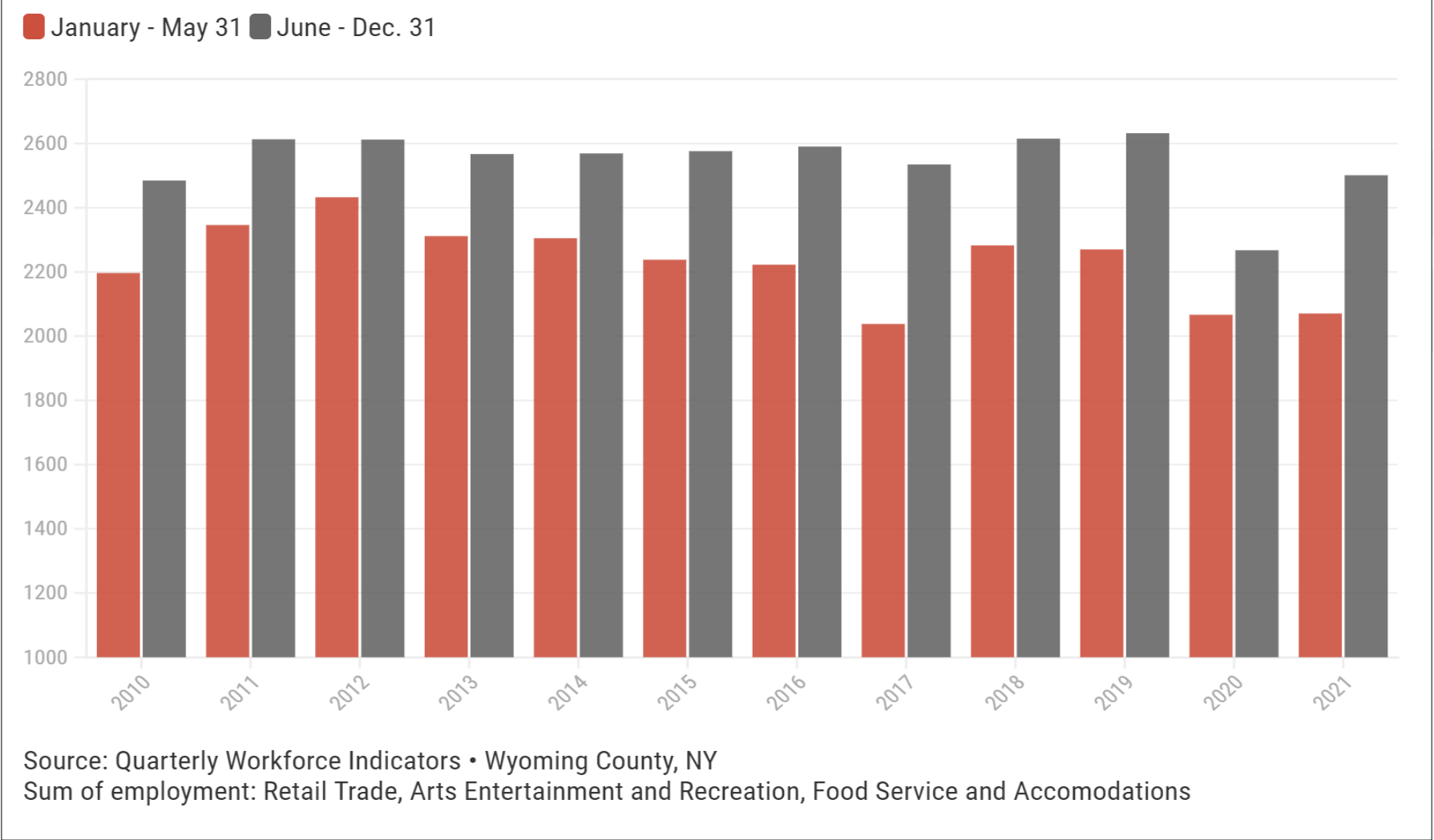
INVEST IN A FLEXIBLE, ACCESSIBLE, AND HEALTHY DOWNTOWN

- Initiate discussions with private parking lot owners to form public-private agreements.
- Develop the Village-owned parcels to add additional flexible space parking capacity - add clear wayfinding to promote use.
- Improve wayfinding and signage visibility to existing municipal parking so that visitors are encouraged to park and walk to businesses, even if storefront parking spots are occupied.
- Introduce traffic-calming measures at downtown intersections.
- Install attractive decorative bollards, potted plants, and wayfinding signage/kiosks to promote outdoor dining and retail.

GOAL AREA FOUR: SEASONALITY OF THE LOCAL ECONOMY

The summer recreation and tourism industry is a major asset for the economy in Perry, but lower Q1 and Q2 demand for retail goods and services places stress on year-round businesses that have higher fixed costs throughout the year.

AVERAGE EMPLOYMENT IN Q3-Q4 IS NEARLY 13% HIGHER

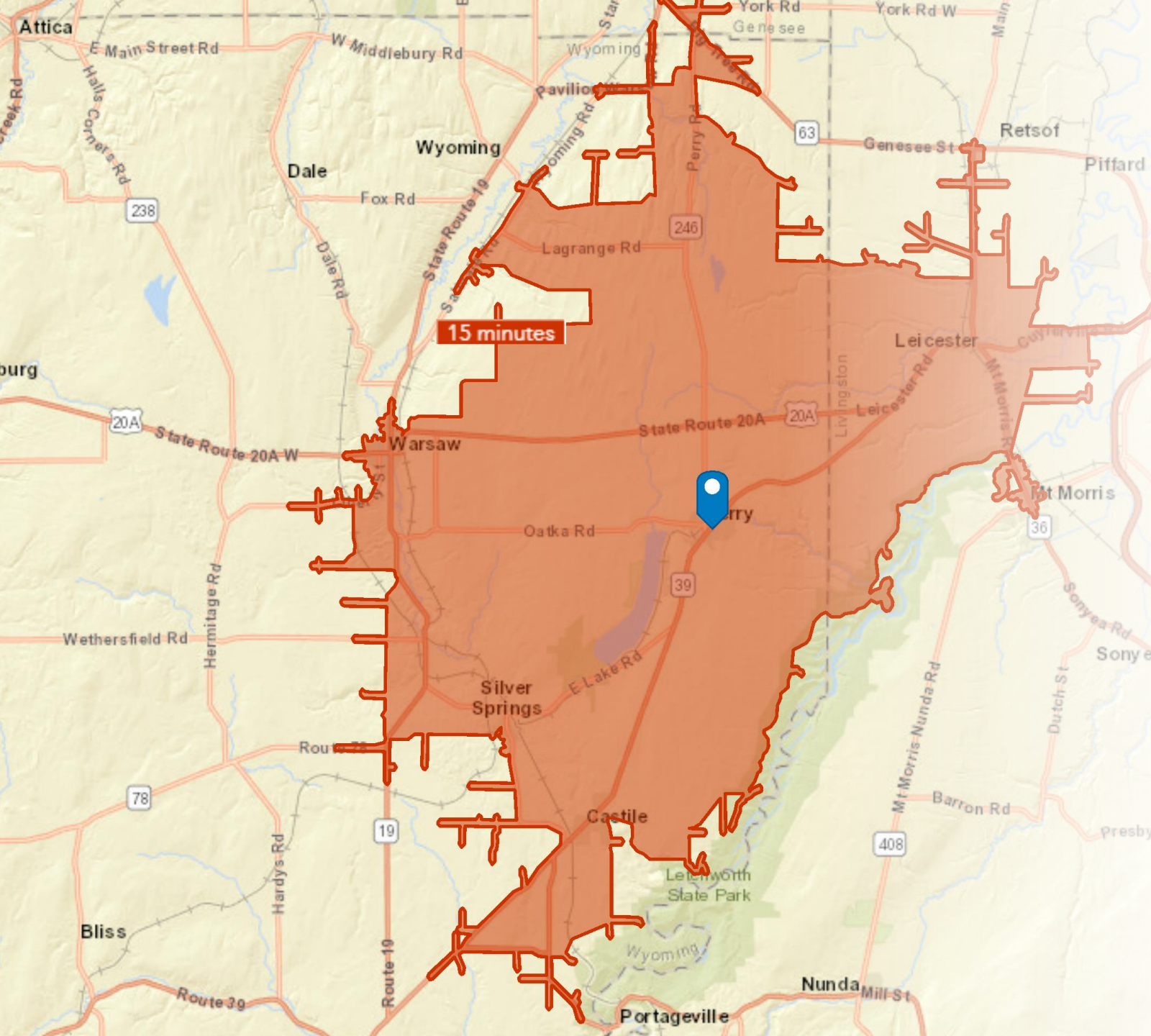


OBJECTIVES

1. Capture growth in the local market base so that downtown businesses can smooth revenues throughout the year and have stronger performance in Q1-Q2.
2. Support local businesses' expansion into online and digital marketplaces.
3. Consider ways to expand outdoor recreation into the “off-season” and capture visitor spending from nearby winter activities such as snowmobiling, cross-country skiing, snowshoeing, and other winter-season activities.

FOCUS ON RETAIL GROWTH

- Local Market Area
- Current Opportunities
- Growth Opportunities
- Digital Marketplace



CURRENT RETAIL GAPS

- 1. Automobile Dealers (\$18M)
- 2. Department Stores (\$12M)
- 3. Restaurants (\$10M)
- 4. Clothing Stores (\$8M)
- 5. Gasoline Stations (\$6M)

Retail Gaps, Perry Local Market Area

NAICS	2017 Industry Group	Demand (Retail Potential)	Supply (Retail Sales)	Retail Gap	25% Recapture	Average Sales per Business	Supportable Businesses
4411	Automobile Dealers	\$32,272,421	\$13,991,667	\$18,280,754	\$4,570,189	\$8,179,554	0.56
4422	Home Furnishings Stores	\$2,925,404	\$793,016	\$2,132,388	\$533,097	\$1,266,603	0.42
4442	Lawn & Garden Equip & Supply Stores	\$1,091,546	\$537,605	\$553,941	\$138,485	\$819,251	0.17
4453	Beer, Wine & Liquor Stores	\$2,234,600	\$1,666,397	\$568,203	\$142,051	\$1,204,840	0.12
4,464,461	Health & Personal Care Stores	\$15,444,649	\$11,135,489	\$4,309,160	\$1,077,290	\$2,402,154	0.45
4,474,471	Gasoline Stations	\$18,489,789	\$11,750,964	\$6,738,825	\$1,684,706	\$3,845,544	0.44
4481	Clothing Stores	\$9,066,532	\$439,756	\$8,626,776	\$2,156,694	\$1,572,375	1.37
4482	Shoe Stores	\$1,485,053	\$223,814	\$1,261,239	\$315,310	\$1,438,752	0.22
4483	Jewelry, Luggage & Leather Goods Stores	\$2,033,207	\$0	\$2,033,207	\$508,302	\$1,790,514	0.28
4511	Sporting Goods/Hobby/Musical Instr Stores	\$4,009,338	\$1,006,312	\$3,003,026	\$750,757	\$1,351,793	0.56
4512	Book, Periodical & Music Stores	\$760,048	\$637,995	\$122,053	\$30,513	\$1,123,119	0.03
4521	Department Stores Excluding Leased Depts.	\$12,277,279	\$0	\$12,277,279	\$3,069,320	\$9,565,011	0.32
4529	Other General Merchandise Stores	\$7,985,748	\$5,143,230	\$2,842,518	\$710,630	\$3,154,944	0.23
4531	Florists	\$596,556	\$487,520	\$109,036	\$27,259	\$403,384	0.07
4532	Office Supplies, Stationery & Gift Stores	\$1,924,204	\$265,426	\$1,658,778	\$414,695	\$792,645	0.52
4539	Other Miscellaneous Store Retailers	\$3,577,262	\$1,149,482	\$2,427,780	\$606,945	\$1,140,143	0.53
7223	Special Food Services	\$814,805	\$0	\$814,805	\$203,701	\$722,777	0.28
7224	Drinking Places - Alcoholic Beverages	\$938,142	\$96,551	\$841,591	\$210,398	\$530,855	0.40
7225	Restaurants/Other Eating Places	\$15,589,861	\$14,545,949	\$1,043,912	\$260,978	\$589,323	0.44

Source: Esri

RETAIL GROWTH IN THE LOCAL MARKET

	2022 Consumer Spending	2027 Projected Demand	Projected Spending Growth
Food at Home	\$29,084,295	\$32,163,724	\$3,079,429
Food Away from Home	\$18,969,037	\$20,971,400	\$2,002,363
Entertainment and Recreation	\$17,735,289	\$19,612,294	\$1,877,005
Home Maintenance and Remodelling Services	\$14,131,202	\$15,634,124	\$1,502,922
Apparel and Services	\$10,793,633	\$11,931,894	\$1,138,261
Household Furnishings and Equipment	\$7,258,298	\$8,042,552	\$766,254
Pets	\$4,525,015	\$5,004,936	\$480,921

INCREASE RETAIL REVENUES, CAPTURE MORE OF THE OUTDOOR RECREATION ECONOMY

- Continue to identify and target opportunities in the LMA.
- The Village should continue to support growth in residential housing in the Village that will grow the local market area.
- The PMSA should incorporate digital sales into peer learning and resources.
- The Village and the PMSA should work together to identify a brand and a marketing strategy through social media.
- Apply for a Recreation Economy for Rural Communities Grant from the EPA and use it to support the ongoing development of the recreation economy in Perry, including year-round recreation.

GOAL AREA FIVE: BUSINESS SUPPORT CAPACITY

Continue to strengthen local and regional networks that connect business owners with the regional tourism market and provides technical assistance and capital to startups.

WALTON FAMILY FOUNDATION, “MOST DYNAMIC MICROPOLITAN INDEX”

- “Micropolitan areas with awareness and culture of entrepreneurship were among the overall leaders and propelled the ranking of some other communities. Micropolitan areas that support entrepreneurs and small businesses are more dynamic and resilient in the face of economic change.”

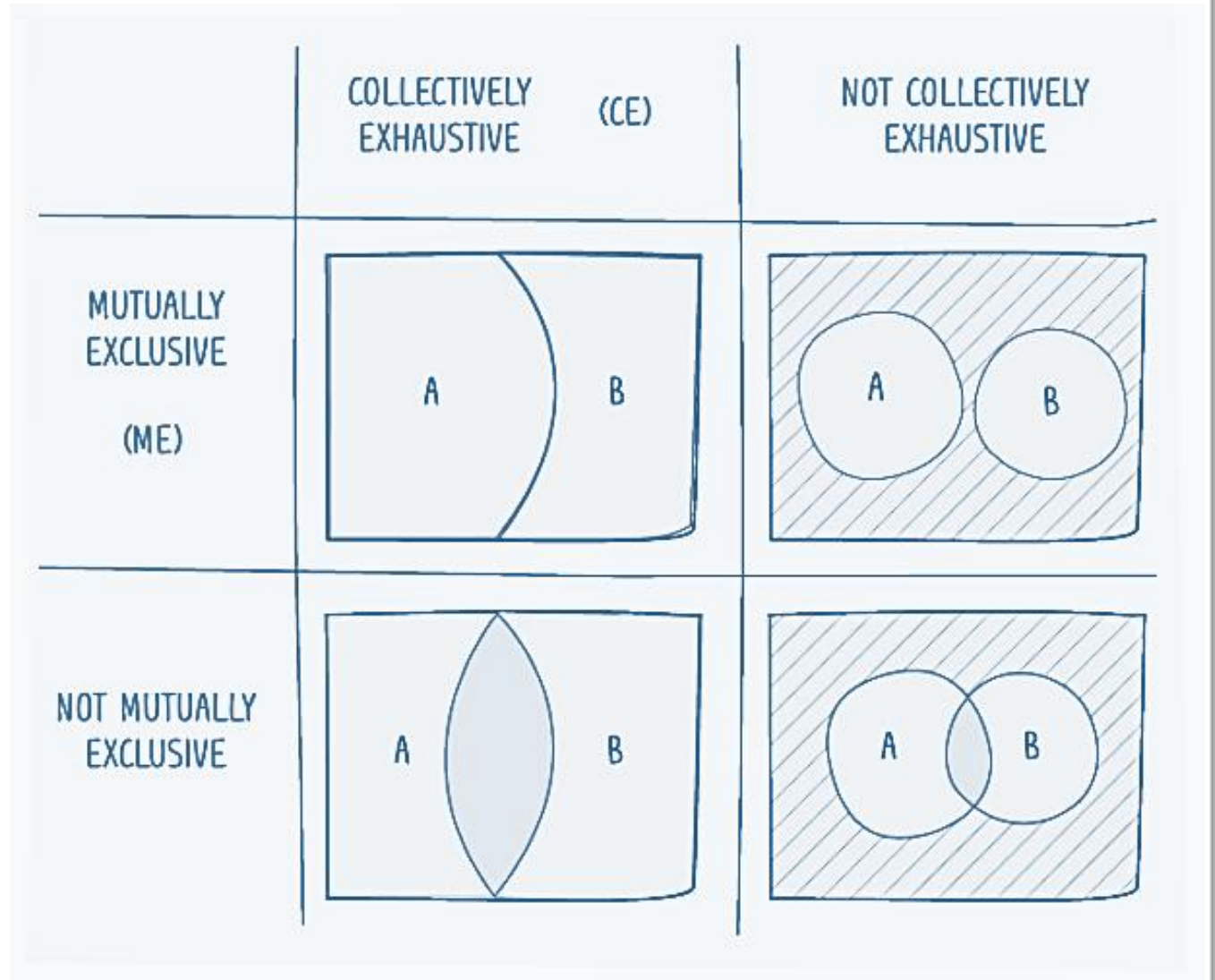
FEWER ACTIONS HERE – MOSTLY BUILD ON WHAT YOU HAVE

- Consider expanding capacity for current or future community and business organizations through private and public funding sources.
- Identify systems change grants that address capacity building for regional organizations.
- Create a business launch pad that provides technical assistance, networking, and professional services for early stage businesses, encouraging new business models and products that will thrive throughout the year.
- Continue to support new businesses by identifying traditional and non-traditional sources of capital



“Working with local and regional partners, what can the Village of Perry do in the next 5 years to help develop the long-term viability of downtown businesses by supporting the community, preparing the built environment for the future, mitigating seasonal business impacts, and building capacity for local business support?”

- Housing
- Childcare
- The Built Environment
- Seasonality of the Local Economy
- Business Support Capacity



NEXT STEPS

- Refine recommendations and actions with the steering committee
- Specific actions and resources
- Final actions align with zoning recommendations
- Return to Village Board with final plan for adoption

MRB | *group*

THANK YOU



MATT.HORN@MRBGROUP.COM



WWW.SMARTERLOCALGOV.COM



**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
JUNE 20, 2022**

A Regular Board Meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 20th day of June 2022.

PRESENT:	Rick Hauser	Mayor
	Daniel Draper	Trustee
	Arlene Lapiana	Trustee
	Ernie Lawrence	Trustee
ALSO PRESENT:	Samantha Pierce	Administrator
	Christina Slusser	Village Clerk
GUESTS:	Lorraine Sturm	Perry Herald
ABSENT:	Jacque Billings	Trustee

Mayor Hauser called the meeting to order at 7:30 pm and led in the pledge to the flag.

PRESENTATIONS & BOARD ACTIONS

PUBLIC COMMENT

No one was present for public comment.

MINUTES

Trustee Lawrence made a motion to approve the minutes from the regular board meeting on June 6, 2022 which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPROVING PAYMENTS FOR WASTEWATER TREATMENT PLANT PROJECT

WHEREAS, the Village Clerk has received pay app #13 from the general contractor, Crane-Hogan Structural Systems, Inc., for the waste water treatment plant project in the amount of \$246,202.95; and

WHEREAS, the Village Clerk has received pay app #7 from the electrical contractor, M.W. Controls Service, Inc., for the waste water treatment plant project in the amount of \$27,253.73; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payments for the wastewater treatment plant project and directs the Village Clerk to submit vouchers for payment:

Crane-Hogan Structural Systems, Inc.	\$246,202.95
M.W. Controls Service, Inc.	\$27,253.73

Motion was made by Trustee Lawrence to approve the above payments for the WWTP project which was seconded by Trustee Draper and carried with all voting aye.

RESOLUTION APPROVING PAYMENT FOR THE SILVER LAKE TRAIL PROJECT

WHEREAS, the Village has received pay app #5 from the contractor, CP Ward, Inc., for the Silver Lake Trail project in the amount of \$188,616.14; and

WHEREAS, the engineers on the project, C&S Engineers, have reviewed and approved pay app #5; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the following payment for the Silver Lake Trail project and directs the Village Clerk to submit a voucher for payment:

CP Ward, Inc.	\$188,616.14
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BE IT FURTHER RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to sign the payment invoice.

There are some punch list items that still need to be taken care of for the trail project. There has been an imperfect communication sequence in which C&S Companies sent the punch list to CP Ward without checking in with the Village first. The Village has a couple additional items to add for completion. C&S has been paid in full already for the trail work. Mayor Hauser made a motion to amend the resolution for the requested payment of 188,614.14 to be subject to a 10% retainage fee pending satisfaction of punch list items. This motion was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION ACCEPTING RESIGNATION OF SEWAGE TREATMENT PLANT OPERATOR, JAYCOB BERNARD

WHEREAS, Mr. Jaycob Bernard has tendered his resignation from the position of Sewage Treatment Plant Operator effective June 22, 2022; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the resignation of Mr. Bernard and wishes him well with future endeavors.

Trustee Draper made a motion to accept the resignation of Jaycob Bernard which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION WAIVING SEWER CHARGES AND SEWER AND WATER PENALTIES FOR 6320 DAVIS AVE

WHEREAS, Deputy Village Clerk Laura Gifford submitted a petition to waive sewer bill charges, sewer penalties and water penalties for 6320 Davis Ave due to a water break; and

WHEREAS, the request went before the DPW Committee who reviewed and would recommend waiving the sewer charges, sewer penalties, and water penalties totaling \$2,112.21 as it was confirmed by the Water Department that the water did not pass through the Village's sewer system; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby waives the sewer charges, sewer penalties, and water penalties totaling \$2,112.21 for 6320 Davis Ave.

With proof that the water that passed through the meter did not go into the sewer, motion was made by Trustee Lawrence to approve the resolution waiving sewer charges for 6320 Davis Ave. Motion was seconded by Trustee Draper and carried with all voting aye.

RESOLUTION APPROVING REFUND OF PENALTIES FOR WATER AND SEWER CHARGES FOR 23 LEICESTER STREET

WHEREAS, Deputy Village Clerk Laura Gifford submitted a request to refund sewer and water penalties for 23 Leicester St; and

WHEREAS, the owner of the property paid the bill on the January 20, 2022 through a third party site and the money was not deposited into the Village account until February 3, 2022; and

WHEREAS, the request went before the DPW Committee who reviewed and would recommend refunding the sewer and water penalties totaling \$15.13 as the owner provided proof of payment on January 20, 2022 and all past payments have been made on time; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves the refund of \$15.13 for water and sewer penalties to account 31855 for 23 Leicester Street.

Motion was made by Trustee Lapiana to adopt the resolution approving a refund of the penalties for 23 Leicester Street. Trustee Draper seconded the motion and it was carried unanimously.

RESOLUTION OF SEQRA DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE FOR THE SILVER LAKE TRAIL EXTENSION/FOOTBRIDGE PROJECT

WHEREAS, the Village Board had reviewed and accepted the completed Short Environmental Assessment Form Part 1 prepared by SWBR at the February 7, 2022 Village Board meeting; and

WHEREAS, the Village Board had designated itself as lead agency under the SEQRA Regulations for making the determination of significance upon said action; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQRA Regulations and the information contained in Short Environmental Assessment Form Part I, Part II and Part III prepared by SWBR; and

NOW THEREFORE BE IT RESOLVED, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

BE IT FINALLY RESOLVED that the Village Board does hereby make a Determination of Non-Significance on said Action, and the Mayor is hereby directed to sign the Full Environmental Assessment Form Part 3 as the Negative Declaration and as evidence of the Village Board of Trustees determination of environmental non-significance.

Motion was made by Trustee Draper to adopt the resolution of SEQRA determination which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPROVING PROPOSAL FROM DAVEY RESOURCE GROUP FOR ECOLOGICAL CONSULTING SERVICES IN RELATION TO THE FOOTBRIDGE/BOARDWALK PROJECT

WHEREAS, the Village Board approved the proposal from Wilson Environmental Technologies, Inc. to provide environmental services in relation to the Silver Lake Footbridge/Boardwalk Project; and

WHEREAS, an additional item that was noted in the proposal as additional services was for the application and compliance for the Nationwide Permit; and

WHEREAS, it has been determined by the grant agency that consulting with the USACE and NYSDEC is required and a nationwide permit may be needed; and

WHEREAS, Davey Resource Group, previously known as Wilson Environmental Technologies, Inc., has provided a proposal to assist with the application at a cost not to exceed \$5,000.00; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the proposal from Davey Resource Group in an amount not to exceed \$5,000.00; and

BE IT FURTHER RESOLVED, that the Perry Village Board of Trustees hereby authorizes the Mayor to execute the proposal.

A NYMS grant was received in the amount of \$60,000 and a few environmental steps need to be taken. Motion was made by Trustee Lapiana and seconded by Trustee Lawrence to approve the proposal from Davey Resource Group in an amount not to exceed \$5,000. This motion was unanimously carried.

**VILLAGE BOARD OF THE VILLAGE OF PERRY
RESOLUTION TO DIRECT COMMENCEMENT OF ACTION
ON BEHALF OF MUNICIPALITY**

Adopted: June 20, 2022

WHEREAS, the Village Board of the Village of Perry met at a regular board meeting at the Village offices located at 46 North Main Street, Perry, New York 14530 on the 20th day of June 2022, commencing at 7:30 p.m., at which time and place the following trustees were:

<u>Present:</u>	Mayor	Rick Hauser
	Trustee	Daniel Draper
	Trustee	Arlene Lapiana
	Trustee	Ernie Lawrence

<u>Absent:</u>	Trustee	Jacquie Billings
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WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, it appears that Mr. Steven M. Campbell is in violation of §465-14, §490-24, and §490-66 within the Property Maintenance and Zoning Code relative to the property located at 23 Walnut Street, Perry, New York 14530; and

WHEREAS, it appears to be in the best interest of the Village of Perry to prohibit Mr. Campbell from continuing to be in violation of above-mentioned sections of the Village of Perry Property Maintenance and Zoning Codes; and

WHEREAS, the Village Board of the Village of Perry feels it is in the best interest of the Village of Perry to retain the services of Village Attorney, David M. DiMatteo, to pursue the enforcement of §465-14, §490-24, and §490-66 within the Property Maintenance and Zoning Code of the Village against Mr. Campbell to ensure that this property is brought into compliance with said Code.

NOW ON MOTION OF Trustee Lapiana which has been duly seconded by Trustee Lawrence, be it

RESOLVED, that the Mayor of the Village of Perry, be and he hereby is authorized and directed to retain the services of David M. DiMatteo, Attorney for the Village of Perry in this matter, upon such terms as he deems proper and advisable, and Mayor of the Village of Perry shall authorize David M. DiMatteo on behalf of the Village of Perry to take such action as may be deemed advisable to prevent any continuation of the violation of §465-14, §490-24, and §490-66 within the Property Maintenance and Zoning Code of the Village of Perry and the seeking of permanent injunction.

Ayes: 4

Nays: 0

Quorum Present: X Yes No

Dated: June 21, 2022

Steven Campbell at 23 Walnut Street has received letters regarding property maintenance. This is the next step required to get the property cleaned up. Motion was made by Trustee Lapiana to adopt the resolution regarding commencement of action for 23 Walnut Street which was seconded by Trustee Lawrence and carried unanimously.

The Resolution Authorizing Use of American Rescue Plan Act Funds on Purchase for Parks Department was tabled.

Mayor Hauser proposed that since August has 5 Mondays and the 3rd Monday of the month is the week of Wyoming County Fair, that the second meeting get pushed back one week. Motion was made by Mayor Hauser to move the August 15th board meeting to August 22nd. Trustee Lawrence seconded this motion and it was carried with all voting aye.

**VILLAGE OF PERRY
RESOLUTION REGARDING THE APPROVAL OF A BOND ANTICIPATION NOTE
OF \$57,467.15 FOR A FORD EXPLORER HYBRID**

Adopted: June 20, 2022

WHEREAS, the Village Board of the Village of Perry met at a regular board meeting at the Village Building at 46 North Main Street, Perry, New York 14530 on the 20th day of June, 2022, commencing at 7:30 p.m., at which time and place the following members were:

Present:	Mayor	Rick Hauser
	Trustee	Daniel Draper
	Trustee	Arlene Lapiana
	Trustee	Ernie Lawrence

Absent:	Trustee	Jacquie Billings
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WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Village Board of the Village of Perry seeks authorization to bid the debt of the 2022 Ford Explorer Hybrid through a Bond Anticipation Note (BAN No. 1 of 2022) of \$57,467.15; and

WHEREAS, the Village Board of the Village of Perry seeks to retain the services of Town Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2022 from Five Star Bank, the Bank of Castile, Community Bank N.A., M & T Bank, and Greene County Commercial Bank; and

WHEREAS, the note date of the \$57,467.15 BAN No. 1 of 2022 shall be the 15th day of July, 2022.

NOW ON MOTION OF Trustee Lapiana which has been duly seconded by Trustee Lawrence, now therefore be it

RESOLVED, that the Village Board of the Village of Perry hereby authorizes the financing of a Bond Anticipation Note for the purchase of the 2022 Ford Explorer Hybrid; and be it further

RESOLVED, that the above-mentioned note is being financed by the issuance of a Bond Anticipation Note, known as Bond Anticipation Note No. 1 of 2022 for \$57,467.15; and be it further

RESOLVED, that the Village Board of the Village of Perry hereby retains the services of Town Attorney David DiMatteo to request bid proposals for BAN No. 1 of 2022 from Five Star Bank, the Bank of Castile, Community Bank N.A., M & T Bank, and Greene County Commercial Bank.

Ayes 4

Nays 0

Quorum Present: ☒ Yes ☐ No

Dated: June 21, 2022

A hybrid Ford Explorer was ordered for the Police Department. The Village Attorney will request proposals for a BAN to help with a competitive interest rate. Motion to adopt the resolution approving a bond anticipation note for the Ford Explorer Hybrid was made by Trustee Lapiana, seconded by Trustee Lawrence, and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

FY 2021-2022

Abstract #26

Vouchers #2020-2085

FY 2022-2023

Abstract #02

Vouchers #16-44

REVISED

General Fund	\$ 70,613.44
Special Grant Fund	\$ -
Water Fund	\$ 16,493.57
Sewer Fund	\$ 6,653.95
Capital Projects Fund	\$ 443,211.21
Trust & Agency	\$ 97.00
Silver Lake Watershed	\$ 44.29
Total	\$ 537,113.46

General Fund	\$ 8,507.11
Special Grant Fund	\$ -
Water Fund	\$ -
Sewer Fund	\$ 8,918.15
Capital Projects Fund	\$ 3,491.00
Trust & Agency	\$ -
Silver Lake Watershed	\$ -
Total	\$ 20,916.26

Vouchers were audited by Trustee Lawrence. The Clerk/Deputy Treasurer Report for abstract #26 was revised to reflect the updated approved payment amount for the Silver Lake Trail pay app. Motion was made by Trustee Draper to approve abstract #26 in the amount of \$537,113.46 which was seconded by Trustee Lawrence and carried with all voting aye. Trustee Draper then motioned to approve abstract #2 in the amount of \$20,916.26. Trustee Lapiana seconded the motion and it was carried with all voting aye.

DEPARTMENT REPORTS

Reports were reviewed for the Police Department, DPW, Parks, the Water Treatment Plant, and Waste Water Treatment Plant. A new speed sign was delivered to replace the one on North Center Street. It is awaiting installation.

TRUSTEE REPORTS

Trustee Lawrence provided an update on Letchworth Cable Access. There is some equipment in the studio that hasn't been used in at least 10 years. On Wednesday, a couple of people will come to look at the equipment to see if there is any interest in purchasing since it would cost some money to recycle it.

The serpent mound is set for construction sometime in July. Construction will work around the already scheduled events.

Mayor Hauser reached out to Work to Play regarding the skate park but also received no response.

The Elm Street project continues with work on water tie-ins. Next up is sewer connections and then paving. The Village is looking at other options for paving streets due to the amount of CHIPS money received. The DPW Superintendent will provide estimates for contracting out the work vs. DPW employees paving, taking into consideration time constraints for employees. The Village will be working with the Town this summer to pave the streets that were planned ahead of time.

With no further business and no executive session needed, motion to adjourn was made by Trustee Draper at 8:01 pm which was seconded by Trustee Lapiana and carried.

Respectfully submitted,
Christina Slusser, Village Clerk



RESOLUTION APPROVING PROPOSAL FROM ALLIED CPAS, PC FOR AUDIT SERVICES FOR THE YEAR ENDED MAY 31, 2022

WHEREAS, the Village of Perry received two proposals to perform the 2021-2022 fiscal year audit; and

WHEREAS, the Office Committee reviewed the proposals and is recommending approving the proposal from Allied CPAs, PC; and

WHEREAS, the cost for the 2022 audit is \$10,800 with a fee of \$2,000 for the single audit procedure; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the proposal from Allied CPA's, PC for the 2021-2022 fiscal year audit in an amount of \$10,800 and approves the fee of \$2,000 for the single audit procedure.



Village of Perry, New York

**Proposal to Provide Independent External Audit Services
For the Year Ended May 31, 2022**

Presented by:

Allied CPAs, PC

A division of Allied Financial Partners

150 State Street, Suite 301A

Rochester, NY

(585) 410-6733

Engagement Partner and Contact Person:

Jason Mayausky, CPA

Partner

jmayausky@alliedfp.com

Dated: January 28, 2022



VILLAGE OF PERRY, NEW YORK

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* * * * *



January 28, 2022

Honorable Village Board Members
Village of Perry, New York
46 N. Main St.
Perry, New York 14530

Re: Proposal for Independent External Audit Services

Thank you for the opportunity to submit the enclosed proposal to perform the annual financial statement audit for the Village of Perry, New York.

Allied Financial Partners' accounting team, operating under the name Allied CPAs, PC, has audited or provided technical services to numerous municipalities and not for profit organizations throughout New York State.

Understanding of Work Scope

Based on our conversations, we understand the Village desires a quote for the following services:

- Financial reporting on the annual financial statements of Village of Perry in accordance with Governmental Accounting Standards for the year ended May 31, 2022.
- Annual audit of the Village in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.
- Prepare and present findings and communications with management and the Village Board.
- Availability to answer any questions in a timely manner concerning accounting issues throughout the year.
- Two-way communication of any discoveries/needs during the year that may have a financial impact.

We commit to you that we are qualified to meet the Village's financial statement audit and reporting requirements on a timely basis, as well as to assist and advise management on other related matters as needed. Our proposal serves to illustrate our firm's values and how these values can help the Village utilize our core competencies. We will also provide the necessary details to aid you in understanding how our firm is uniquely positioned to address the Village's needs.

BUFFALO

36 Niagara Street
Tonawanda, NY 14150
P: (716) 694-0336

COOPERSTOWN

55-57 Grove Street
Cooperstown, NY 13326
P: (607) 282-4161

ONEONTA

189 Main Street, Suite 302
Oneonta, NY 13820
P: (607) 432-3462

PERRY

199 S. Main Street, PO Box 1
Perry, NY 14530
P: (585) 237-3887

ROCHESTER

150 State Street, Suite 301 A
Rochester, NY 14614
P: (585) 410-6733

VICTOR

6536 Anthony Drive, Suite B
Victor, NY 14564
P: (585) 410-6733

Why Allied Financial Partners Can Best Meet Your Needs

Our firm specializes in governmental and not for profit auditing across New York State. Our staff of over 60 professionals is well trained and ready to meet your needs. We have a Partner, Director, Manager and support staff assigned to every client. This ensures the appropriate level of personnel to provide cost-effective service for our clients. Relative to your engagement, we can assure you that there will be Partner oversight to ensure accuracy, timeliness and prudent planning. At all times, a Partner knowledgeable of your account will be available should you have questions or concerns. This availability includes after hours, should an issue arise.

We would expect to plan our audit with you in order to cover areas for which you have concern. We will issue suggestions on these and other matters. Our recommendations are made on an informal basis during the audit and also in a management letter after the audit's completion. Our management letter is reviewed with you in detail before it is issued.

Fees and Scope of Services

This proposal is a firm and irrevocable offer and shall be irrevocable for a period of forty-five (45) days from the date set for the opening of proposals.

Peer Review

We have had a peer review that was conducted in accordance with the Standards for Performing and Reporting Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. This process ensures that our quality control conforms to applicable professional standards. Our most recent peer review was conducted in 2019, for which we received a peer review rating of pass, the highest possible rating. A copy of our most recent peer review report is available upon request.

Performance Timing

We are prepared to commit sufficient staff, and ensure continuity of staff, to complete this work and issue final audited financial statements and related communications no later than September 30, 2022.

We appreciate the opportunity you have presented to us and would be glad to discuss this proposal with you personally. If you have any questions, please contact us at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Mayausky", written in a cursive style.

Jason Mayausky, CPA
Partner



Independence

Allied CPAs, PC is a firm of certified public accountants licensed to practice in the State of New York. Each partner assigned to the engagement is a licensed certified public accountant.

In accordance with the second general standard for governmental auditing as outlined by the U.S. Government Accountability Office's *Government Auditing Standards* (the Yellow Book) we are independent with respect to the Village. In accordance with the Yellow Book, we are free from personal and external impairments to independence, are organizationally independent and will maintain an independent attitude and appearance.

Similar Audit Engagements

Allied CPAs, PC is proud of the service we provide to all of our clients. The following is a list of some of our municipal clients across New York State that are comparable in size and services provided:

- Town of Hamburg
- Town of Lodi
- Town of Newfane
- Town of Ridgeway
- Village of Waterloo
- Village of Clyde
- Village of Sodus Point

Our firm provides services to over 35 municipalities across Western New York. Should you wish for us to provide references, we would be pleased to furnish them.

Why Choose Allied CPAs?

While the value added by selecting our firm is extensive, we will highlight a few key points:

- **Process Improvement** – As part of every engagement, we look for ways to not only provide accounting support, but to truly make a difference in the Village through advisement on best practices and control findings.
- **Growing Firm** – The size of our firm gives us the advantage of having all of the expertise of the larger regional firms, or even the Big-4, while maintaining a personal touch. The Village will not be “lost in the shuffle” and will always command our undivided attention. Allied Financial Partners was named one of only two accounting firms to the Rochester Top 100 Fastest Growing Companies in 2020 and 2021. This distinction further exemplifies our commitment to continued growth and experience.
- **Expertise and Commitment to Quality** – Our firm has a strong commitment to quality. Our internal quality control department includes multiple AICPA peer review professionals, including your project lead, who provide peer review services to various CPA firms throughout New York State. This allows us to not only improve quality within the profession, but to bring best practices learned from other firms into our own practice.
- **Experience** – Our firm audits hundreds of organizations throughout New York, including over 35 municipal entities. We provide financial statement audits, Single Audit, agreed upon procedures and various examination and attestation engagements throughout the industry.
- **“Satisfaction Guarantee”** – Our firm extends a “satisfaction guarantee.” The Village may cancel this contract at any time, with or without cause.
- **All Inclusive Pricing** - The fee estimate is inclusive of ALL costs of service that we may incur, and no additional out of pocket costs will be billed. We will not bill for phone calls or consultations during the year for routine accounting and advisory questions you may have.



Firm Qualifications

Allied CPAs, PC is a firm of certified public accountants serving Central and Western New York and licensed for practice in New York State. The firm has over 60 professionals and 6 offices across New York State.

Our offices are located in the following areas in New York State:

- Buffalo
- CoopersVillage
- Oneonta
- Perry
- Rochester
- Victor



We specialize in providing professional services to not for profit entities and governmental entities. The government audit staff is comprised of 20 professionals including 10 CPAs. The professional services will be conducted primarily by our Rochester and Perry offices.

Allied CPAs, PC is one of the few firms specializing in governmental auditing and capable of assisting your Village in areas including: accounting; auditing; reporting; budgeting; internal control review; personnel training; cash flow; grant and funding tracking; and overall program management and results evaluation. In addition, Allied CPAs, PC conducts approximately 15 single audits for various municipalities and organizations on an annual basis.

Over the years, our firm has established a continuous professional working relationship with the GFOA, GAQC, and the NYS Department of Audit and Control.



Supervisory and Management Staff

Jason Mayausky will be the lead on the audit engagement and oversee all aspects of the client relationship. Jason and the entire Allied CPA team will be available for consultation on issues and inquiries affecting the Village.

Jason J. Mayausky, CPA – Partner



Jason joined Allied Financial Partners as a partner in 2017 and directs the firm's audit and accounting practice. His more than 18 years of experience include serving a wide array of clients. Jason also leads the firm's AICPA peer review team, performing peer review services for firms across NY State. Jason also spent time as a member of the Professional Excellence Division, performing quality control reviews over various attest engagements.

A certified public accountant in New York State and the State of Ohio, Jason received his Bachelor of Science in Accountancy as well as a Masters of Business Administration from John Carroll University in Cleveland and is a member of the American Institute of Certified Public Accountants. Jason has also served for several years as an adjunct instructor of accountancy and management at John Carroll University, Cleveland State University, and Nazareth College. In addition, Jason serves as a board member and treasurer for Habitat for Humanity of Wayne County, NY.

Justin Bentley, CPA – Manager



Justin is a manager at Allied Financial Partners. Justin has been with the firm, working mainly in the audit and accounting services group, for 8 years. Justin has served clients in many different industries, including governmental, not-for-profit, construction, health care, and several other small businesses in various industries. He is a member of the American Institute of Certified Public Accountants.

Justin received in B.S. in Accounting from SUNY Fredonia and his MBA with a focus in public accounting from SUNY Oswego.

Aimee Berkemeier, CPA - Partner



Aimee is a partner at Allied Financial Partners. Aimee has been in practice for over 15 years, serving municipal, agricultural and corporate client's tax and accounting needs. During 2019, Aimee's firm in Perry, NY merged with Allied Financial Partners. Aimee will be available for consultation on an as-needed basis.

There are a number of senior and staff auditors that are always readily available to provide the high level of services that the Village will come to expect of Allied CPAs, PC.



Work Plan

Our specific approach and work plan includes the following:

- Review of internal control structure using a detailed internal control questionnaire.
- Nonstatistical sampling. Areas tested with this method include cash receipts, cash disbursements, and compliance testing
- Substantive test for balance sheet accounts and major operating items, i.e., State Aid, property taxes, personal services.
- Analytical review procedures applied to all revenues and expenditures and compared to the original and final budget.

Typical problem areas in Villages which we would expect to discuss in our pre-audit conference with you include the following:

- Prior year management letter and Village's response to comments made.
- New accounting pronouncements that affect financial reporting for the Village.

We would expect to discuss these issues and others you might have in our pre-audit conference. Disposition of these potential problem areas would be done in conjunction with the Board. Items subject to discussion include:

- 1) The Auditor's responsibility under generally accepted auditing standards;
- 2) Significant accounting policies, management judgments and accounting estimates;
- 3) Significant audit adjustments;
- 4) Other information in documents containing audited financial statements;
- 5) Disagreements with management;
- 6) Management consultation with other accountants;
- 7) Major issues discussed with management prior to retention;
- 8) Difficulties encountered in performing the audit.

Federal or State Desk Reviews

Allied CPAs, P.C. has not been subject to any Federal or State desk reviews or field reviews of any audits for the past three years.

Workpaper Review Process

All firm workpapers are retained for seven (7) years.

Workpapers are prepared in accordance with Generally Accepted Government Auditing Standards (GAGAS) In accordance with the requirements of the General Accountability Office (GAO).

Workpapers are prepared by senior and staff personal. A manager supervises the preparation and approves each document. Upon completion of fieldwork, a director reviews the workpapers. Final approval is done at the partner level prior to issuance of the report.



Memberships, Organizations and Training

Allied CPAs and its employees are members of the following organizations:

- American Institute of CPAs
- New York State Society of CPAs
- The Ohio Society of CPA's
- The Government Finance Officers Association
- Governments Audit Quality Center
- Association of School Business Officials



In addition, each employee receives 40 hours of continuing professional education in the area of governmental and municipal accounting and auditing.

All partners, managers, seniors and staff are required to complete at least 40 hours of continuing professional education each year. All firm staff performing work with governmental entities are required to complete 24 hours of government specific professional education every two years. We are proud to state that each of our professional staff meets or exceeds these requirements on a regular basis.

Summary of Services

We confirm that there are no conflicts of interest between the firm and the Village of Perry, NY.

We will conduct an audit of the Village in accordance with the applicable standards as set forth by the GAO and the Yellow Book.

The scope of our professional services would include reporting on the following items:

- Basic financial statements in accordance with accounting principles generally accepted in the United States of America
- Internal Control Over Financial Reporting

Upon completion of our audit procedures, we will issue the Village a management letter that describes any issues noted with the Village's internal control. We will also issue a letter to those charged with governance as required by professional standards that lists any significant matters that we noted during our audit that need to be brought to Village management's attention.



Price Proposal

	<u>2022</u>	<u>2023</u>
Financial Statement Audit	<u>\$10,800</u>	<u>\$10,800</u>

- Acceptance of our proposal for the 2022 audit does not obligate the Village for future years, but we will commit to no price increases in for the 2023 audit should our services be retained.
- Should the Village expend federal funds over the amount thereby requiring a Single Audit in accordance with A-133, our fee for those additional procedures would be \$2,000.
- Out of pocket expenses are included in the price identified above.
- Fees for any additional professional services would be determined using our standard hourly rates and would be discussed prior to incurring.
- No fees are charged for routine telephone conversations or questions during the course of the year.
- Billings will be made as work progresses and at the completion of the audit.

Allied Financial Partners
Allied CPAs, PC
Allied Financial Services, Inc.
Allied Payroll Services

www.alliedfp.com



RESOLUTION ACCEPTING RESIGNATION OF PART-TIME CLERK, BETHANY ZERBE

WHEREAS, Mrs. Bethany Zerbe has tendered her resignation from the position of Part-Time Clerk effective June 23, 2022; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the resignation of Mrs. Zerbe and wishes her well with future endeavors.

June 23, 2022

RECEIVED

JUN 23 2022

Village of Perry
Perry, New York

To Whom it may concern,

Please accept my resignation from the part-time Village Clerk position, effective today. It has been a pleasure working with you all.

Sincerely,

Bethany H. Zerbe



RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2021-2022 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2021-2022 fiscal year:

General Fund

Increase:	A1010.1 (Board of Trustees – Pers. Serv.)	\$0.12
Increase:	A1110.1 (Court – Justices)	\$0.04
Increase:	A1110.11 (Court – Court Clerk)	\$0.06
Increase:	A1110.12 (Court – Court Officer)	\$40.13
Increase:	A1110.4 (Court – Contractual)	\$278.56
Increase:	A1410.12 (Clerk – Part-time)	\$470.11
Increase:	A1420.1 (Law – Pers. Serv.)	\$0.08
Increase:	A1420.4 (Law – Contractual)	\$491.75
Increase:	A1620.42 (Buildings - Utilities)	\$189.72
Increase:	A1670.4 (Central Print & Mail - Contractual)	\$233.19
Increase:	A3120.1 (Police – Full-Time)	\$5,715.35
Increase:	A3120.12 (Police – Part-Time)	\$36,956.48
Increase:	A3120.14 (Police – SRO)	\$4,390.50
Increase:	A3120.4 (Police – Contractual)	\$2,631.10
Increase:	A3410.42 (Fire Truck Maintenance)	\$6,255.25
Increase:	A5110.11 (Street Maintenance – Overtime)	\$1,621.38
Increase:	A5110.12 (Street Maintenance – Seasonal)	\$2,434.56
Increase:	A5132.1 (Garage – Pers. Serv.)	\$300.50
Increase:	A5132.4 (Garage – Contractual)	\$147.18
Increase:	A5132.42 (Garage – Utilities)	\$2,066.28
Increase:	A5680.4 (Electric Charging Station)	\$278.02
Increase:	A7020.1 (Rec Admin. – Pers. Serv.)	\$2,644.92
Increase:	A7110.4 (Parks – Contractual)	\$2,707.38
Increase:	A7180.21 (Spec. Rec. Fac. – Paving)	\$8,027.53
Increase:	A7180.42 (Spec. Rec. Fac. – Utilities)	\$1,243.99
Increase:	A8010.1 (Zoning – Pers. Serv.)	\$5.92
Increase:	A8160.4 (Refuse & Garbage – Contractual)	\$26.58
Increase:	A9015.8 (Police Retirement)	\$3,400.00
Increase:	A9710.64 (Bond – Snow Plow Truck Princ.)	\$440.00
Increase:	A9710.65 (Bond – Fire Truck Princ.)	\$15,000.00
Decrease:	A1010.4 (Board of Trustees – Contractual)	\$0.12
Decrease:	A1010.41 (Board – Labor Relations)	\$3,265.00
Decrease:	A1410.13 (Clerk – PT)	\$470.11
Decrease:	A1430.1 (Personnel Services)	\$810.62
Decrease:	A1620.41 (Buildings - Network)	\$189.72
Decrease:	A1680.4 (Data Processing - Contractual)	\$233.19
Decrease:	A3120.11 (Police – Crossing Guards)	\$421.43

Decrease:	A3120.13 (Police – Overtime)	\$4,255.53
Decrease:	A3120.2 (Police – Equipment)	\$460.68
Decrease:	A3410.2 (Fire Department Equipment)	\$6,255.25
Decrease:	A5110.1 (Street Maintenance – Pers. Serv.)	\$7,752.73
Decrease:	A5110.4 (Street Maintenance – Contractual)	\$1,615.00
Decrease:	A5132.11 (Garage – Overtime)	\$898.96
Decrease:	A5182.4 (Street Lighting – Contractual)	\$278.02
Decrease:	A5410.4 (Sidewalks – Contractual)	\$11,335.00
Decrease:	A7020.15 (Rec Admin. – Longevity)	\$500.00
Decrease:	A7110.1 (Parks – Pers. Serv.)	\$4,208.67
Decrease:	A7110.2 (Parks – Equipment)	\$4,387.43
Decrease:	A7140.2 (Rec – Equipment)	\$3,508.27
Decrease:	A7180.4 (Spec. Rec. Fac. – Contractual)	\$51.29
Decrease:	A7550.4 (Celebrations – Contractual)	\$1,968.16
Decrease:	A8010.4 (Zoning – Contractual)	\$5.92
Decrease:	A8170.4 (Street Cleaning – Contractual)	\$26.58
Decrease:	A8560.4 (Shade Trees – Contractual)	\$5,625.00
Decrease:	A9030.8 (Social Security)	\$1,900.00
Decrease:	A9050.8 (Unemployment Ins)	\$1,500.00
Decrease:	A9060.8 (Benefits - Medical Insurance)	\$32,580.95
Decrease:	A9710.74 (Bond – Snow Plow Truck Int.)	\$515.00
Decrease:	A9710.75 (Bond – Fire Truck Int.)	\$2,542.00
Decrease:	A9730.71 (BAN – Fire Truck Int.)	\$436.05

Water Fund:

Increase:	F1420.4 (Law – Contractual)	\$5.00
Increase:	F8310.4 (Water Admin – Contractual)	\$3,067.12
Increase:	F8320.1 (Source of Supply – Pers. Serv.)	\$4,180.78
Increase:	F8320.41 (Source of Supply – Utilities)	\$3,992.92
Increase:	F9030.8 (Benefits – Social Security)	\$435.18
Decrease:	F1440.4 (Engineer – Contractual)	\$7,252.90
Decrease:	F8320.4 (Source of Supply – Contractual)	\$3,992.92
Decrease:	F9060.8 (Benefits – Medical Insurance)	\$435.18

Sewer Fund:

Increase:	G8130.2 (Sewage Treatment Disp. Equipment)	\$391.27
Increase:	G8130.41 (Sewage Treatment Disp. Utilities)	\$4,772.33
Increase:	G9030.8 (Benefits – Social Security)	\$1,136.51
Decrease:	G8130.4 (Sewage Treatment Disp. Contractual)	\$5,163.60
Decrease:	G9060.8 (Benefits – Medical Insurance)	\$1,136.51 ; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers for the 2021-2022 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.



RESOLUTION AUTHORIZING ENCUMBRANCE OF FUNDS FROM THE 2021-2022 ADOPTED VILLAGE BUDGET TO THE 2022-2023 ADOPTED VILLAGE BUDGET

WHEREAS, the Village of Perry Board of Trustees has adopted the 2021-2022 Village of Perry budget with certain appropriations relating to projects or orders that have begun in the 2021-2022 fiscal year but will continue into the 2022-2023 fiscal year; and

WHEREAS, it is necessary to encumber appropriations from the 2021-2022 Village of Perry budget into the 2022-2023 Adopted Village Budget for the items identified below:

Description	Amount to Encumber	2021-2022 Budget Account	2022-2023 Budget Account
Administrator - Office Chairs	\$319.98	A1325.2	A1325.2
Office – Equipment	\$825.96	A1345.4	A1345.4
Clerk – Desk	\$989.99	A1410.4	A1410.4
Landmark Society – National Register Nomination	\$3,680	A1620.4	A1620.4
Signs – Wyoming County	\$4,033.08	A3310.4	A3310.4
Fire Department Cameras	\$2,691.37	A3410.4	A3410.4
General Code Updates	\$5,750.00	A1620.41	A1620.41
Siding of Maintenance Bldg at Park	\$5,000.00	A7110.2	A7110.2
Playground Equipment	\$1,125.00	A7140.2	A7140.2
LittleHive SLT Sign Design	\$7,500.00	A7180.4	A7180.4
Furnace at WTP	\$2,819.00	F8320.2	F8320.2
PAX Mixer Replacement	\$2,500.00	F8320.4	F8320.4
Clarifier Parts	\$52,225.00	F8320.4	F8320.4
Calibration and Troubleshoot for gas detectors and O2 sensor-Koester	\$2,430.00	G8130.4	G8130.4

WHEREAS, the items identified above totaling \$91,889.38 are deemed to be in process; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby directs the appropriations identified above be encumbered for the purposes herein specified and authorizes the Village Administrator to make the associated journal entries; and

BE IT FURTHER RESOLVED, that Village Clerk shall provide a copy of this resolution to the Village Treasurer.



RESOLUTION APPROVING REQUEST FROM THE SILVER LAKE FIREWORKS FUND

WHEREAS, the Village of Perry received a request from the Silver Lake Fireworks Fund in the amount of \$250.00; and

WHEREAS, the Village has supported the Silver Lake Fireworks Fund in past years; and

WHEREAS, the Fireworks display will be on Sunday, July 3rd at 10PM; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the request from the Silver Lake Fireworks Fund and directs the Village Clerk to process a check in the amount of \$250.00.

Silver Lake Fireworks Fund

Est. 1999

P.O. Box 38, Silver Lake, NY 14549

*Fund Administrators: Lorraine Sturm, Larry LaRussa
7851 Route 39, Perry, NY 14530, 585-237-6310*

June 27, 2022

Village of Perry
46 N. Main St.
Perry, NY 14427

Dear Mayor Hauser and Trustees:

Silver Lake Fireworks Fund has had the support of the Village since it started in 1999. We appreciate that a great deal and hope the Board will once again donate \$250 for the show. It will be at 10 PM, Sun., July 3rd from Silver Lake Country Club pier.

Each year, the fireworks display at Silver Lake has gained a larger audience and that translates into sales tax revenues for local businesses. The population at the lake is its highest during this event and holiday week. Whole families plan their vacations around this week and this kickoff show. Their support and that of the Towns of Castile, Perry and Village of Perry have enabled us to expand the display.

As in the past, the Village is listed as an additional insured on Young Explosives' event policy along with the Town of Perry and Town of Castile, which contribute to the show; Perry Center Fire Dept., which is on-site that night; permit-issuer Wyoming County Building Dept.; host Silver Lake Golf, Inc./Country Club; myself and my brother.

I am attaching a "donation invoice" as requested in the past. Donation checks must be made payable to: Silver Lake Fireworks Fund, which has a dedicated account at Tompkins Bank of Castile.

Thank you for your consideration and I hope to see some of you at the show. The \$7,000 display is lit after the Ring of Fire flares burn out.

Lorraine Sturm, Larry LaRussa
Silver Lake Fireworks Fund



Silver Lake Fireworks Fund

Fund Administrators: Lorraine Sturm, 7851 Route 39, Perry, NY 14530, 585-237-6310

Larry LaRussa, 22 Citation Dr., Henrietta, NY 14667, 585-334-3603

Invoice

2022 Fireworks

\$250

*Please make checks payable to: Silver Lake Fireworks Fund and mail to: 7851
Route 39, Perry, NY 14530*



RESOLUTION APPOINTING SEWAGE TREATMENT PLANT OPERATOR, THOMAS D'APRILE

WHEREAS, the Village of Perry has a vacancy at the Sewer Plant and posted for the Sewage Treatment Plant Operator position; and

WHEREAS, the interview committee consisted of the Chief Water and Sewer Plant Operator, Village Administrator, and Trustee Billings; and

WHEREAS, the interview committee is recommending the hiring of Mr. Thomas D'Aprile; and

WHEREAS, the interview committee is recommending the hourly rate to start at 90% of the job rate with an increase to 95% after successful continuous completion of 6 months and 100% after successful continuous completion of one year based on experience and current licenses held for the position; and

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby appoint Mr. Thomas D'Aprile as a full-time Sewage Treatment Plant Operator at a starting rate of \$22.54 per hour effective July 6, 2022.

**VILLAGE OF PERRY
SEQR RESOLUTION - NEGATIVE DECLARATION**

**STORM DRAINAGE IMPROVEMENTS
(2021 COMMUNITY DEVELOPMENT BLOCK GRANT)**

At a meeting of the Village Board of the Village of Perry held on the 5th day of July, 2022, at the Village Hall in said Village, Trustee _____ moved adoption of the following resolution; Trustee _____ seconded the motion:

WHEREAS,

1. In accordance with the New York State Environmental Quality Review regulations (SEQR), the Village Board of the Village of Perry announced its intent to serve as Lead Agency on March 21, 2022, to conduct an environmental review of proposed storm drainage improvements along Olin Ave from Main St to the end of the Village owned portion of the Road, Benedict St from Olin Ave to Main St, Watkins Ave from Benedict St to N. Center St and Hawthorne St from Watkins Ave to Leicester St.
2. The Village Board has determined that the proposed action is an “Unlisted Action” as defined under SEQR.
3. The Village Board, in its capacity of Lead Agency, has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.
4. On April 6, 2022, the Village Board notified the Involved and Interested Agencies of its intention to act as Lead Agency for this project and circulated Part 1 of the short Environmental Assessment Form.
5. Comments received on the project have been addressed in Part 2 of the Environmental Assessment Form. The Village will continue to work with Federal, State and local agencies until all necessary permits and approvals have been obtained.
6. The Village Board has considered the Environmental Record prepared for this action, including any comments received from the Involved Agencies, and the proposed Negative Declaration.

NOW THEREFORE BE IT RESOLVED,

The Village Board declares that it will serve as Lead Agency for the Perry Storm Drainage Improvements project; and,

The Village Board declares that, based on the Environmental Record which has been prepared, the project will result in no major impacts and, therefore, will not cause significant damage to the environment. A Negative Declaration under SEQR is therefore issued for this project.

STATE OF NEW YORK:
COUNTY OF WYOMING: ss
VILLAGE OF PERRY:

I, Christina Slusser, Village Clerk of the Village of Perry, County of Wyoming and State of New York, DO HEREBY CERTIFY that I have compared the foregoing resolution duly adopted by the Village Board of the Village of Perry on the 5th day of July, 2022, with the original now on file in my office, and the same is a correct and true copy of said resolution and of the whole thereof

DATED: 2022

(SEAL)

Christina Slusser, Village Clerk



July 1, 2022

Frederic Hauser, Mayor
Village of Perry
46 North Main Street
Perry, NY 14530

RE: 2022 Storm Drainage Improvements (CDBG 2021)
Compliance with State (SEQR) and Federal (NEPA) Environmental Reviews

Dear Mayor Hauser:

With regard to the 2021 Drainage Improvements project, we are enclosing paperwork for compliance with both the State (SEQR) and Federal (NEPA) environmental review processes.

State Environmental Quality Review (SEQR)

The Village can complete the State environmental review process required under SEQR regulations at the July 5, 2022 meeting of the Village Board. The Village Board should consider closing SEQR by issuing a Negative Declaration. The following documents are enclosed:

- The short Environmental Assessment Form (EAF), including the EAF Part 1, EAF Part 2 and Part 3 (*Note: prior mailings have only included Part 1 of the EAF*). Please sign Part 3 of the EAF and provide us with a copy of the signed page.
- The Negative Declaration – no signature or other action is required for this document.
- Resolution to issue the Negative Declaration – we will need an official copy of the Negative Declaration Resolution following the Village Board meeting.

National Environmental Policy Act (NEPA)

We have attached the Environmental Review Record (ERR) which is required to satisfy Federal environmental requirements under the National Environmental Policy Act. Based on our assessment, we have determined that the proposed drainage improvements would not have a significant adverse impact on the environment. No Village Board resolution is needed to accept the ERR at the April 15 meeting, however, you may acknowledge receipt of this document so that it is recorded in the Village Board meeting minutes.

Please sign the signature forms in blue ink. and send me originals of the all the signed pages by mail. Do not add any dates to pages that are undated at this time. Once I receive the signed pages from you, I will send you a complete, signed copy of the ERR for your files.

Frederic Hauser, Mayor
July 1, 2022
Page 2



In order to complete the Federal review process, a legal notice will be published in the *Perry Herald* on or about July 26, 2022, to inform residents of the Village's intent to request the release of funding for this project. We have already arranged for the publication of this notice. Residents will have 7 days to comment on the legal notice and to raise any concern or questions.

Should you have any questions on either the State or Federal environmental review process, please do not hesitate to call me.

Sincerely,

Christina Owens
Grant Administrator

Enclosures

c: Christina Slusser, Village Clerk (via email)
Terry Murphy, Village Administrator (via email)

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Village of Perry			
Name of Action or Project: Storm Drainage Improvements Project			
Project Location (describe, and attach a location map): Olin Avenue, Benedict Street, Watkins Avenue, and Hawthorne Street			
Brief Description of Proposed Action: The project includes the construction of 4,135 LF of 12-in SCIPP storm sewers mains and 106 LF of 6-in storm sewer lateral pipes to replace the existing undersized and deteriorated storm sewers along Olin Ave from Main St to the end of the Village owned portion of the Road, Benedict St from Olin Ave to Main St, Watkins Ave from Benedict St to N. Center St and Hawthorne St from Watkins Ave to Leicester St. The project also includes the replacement of 39 catch basins and restoration of streets, sidewalks, and driveways throughout the project area.			
Name of Applicant or Sponsor: Village of Perry		Telephone: 585-237-2216 E-Mail: spierce@villageofperry.com	
Address: 46 North Main Street			
City/PO: Perry	State: NY	Zip Code: 14530	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO ☒	YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS OCR - approval of CDBG grant funding		NO ☐	YES ☒
3. a. Total acreage of the site of the proposed action?		1 acres	
b. Total acreage to be physically disturbed?		1 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		N/A acres (Road Rights of Way)	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. ☒ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban)			
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):			
☐ Parkland			

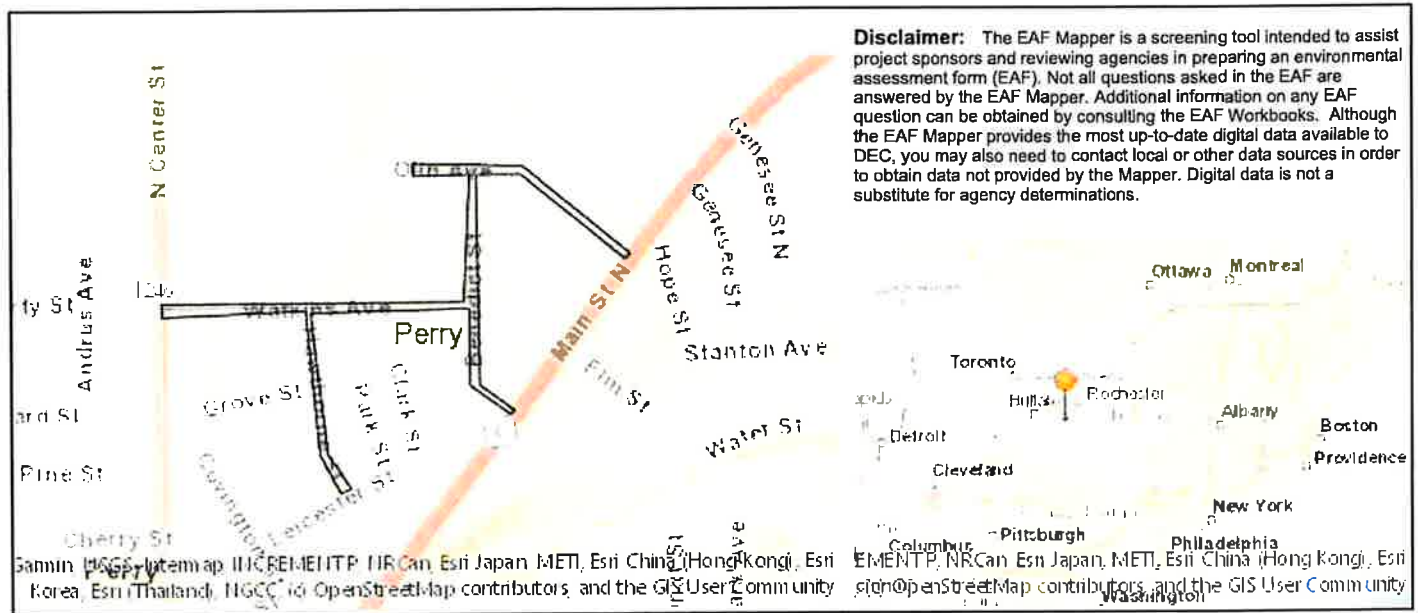
	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☐	☒
b. Consistent with the adopted comprehensive plan?	☐	☐	☒
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? NA If Yes, identify: _____	NO ☒	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO ☒	YES ☐	
b. Are public transportation services available at or near the site of the proposed action?	☐	☒	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☒	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: NA-This is a storm drainage project and it does not involve improvements to any residential or commercial buildings, their mechanical subsystems, or building subsystems. _____	NO ☒	YES ☐	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ Potable water is provided through the Village of Perry water system _____	NO ☒	YES ☐	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ NA _____	NO ☒	YES ☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO ☒	YES ☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☒	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO ☐	YES ☒	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ The proposed improvements will cross a riverine identified on the National Wetland Inventory Mapper (see attached). The existing storm drainage system already crosses the riverine; however, the proposed improvements will include an increase in the diameter of the pipe that will alleviate flooding from high precipitation events and improve the flow of the riverine _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☒ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? NA	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☒	☐
a. Will storm water discharges flow to adjacent properties?	☒	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☒	☐
The storm drainage improvements will discharge to an existing storm sewer to the Silver Lake Outlet. the discharges from Silver Lake through the outlet are controlled by the watershed commission and the Village. The Silver Lake Outlet is a Class C Stream.		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: NA	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: NA	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☐	☒
There has been some hazardous waste remediation within a 2000 ft of the project area (DEC ID V00189). Site Remediation is complete and residual contamination in the soil and groundwater is being managed under a Site Management Plan.		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: Rick Hauser Date: 3/21/2022		
Signature:  Title: Mayor		

PRINT FORM

EAF Mapper Summary Report

Thursday, March 17, 2022 3:37 PM



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	Yes



Homes and Community Renewal

KATHY HOCHUL
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

April 13, 2022

Frederic Hauser
Mayor
Village of Perry
46 North Main Street
Perry, NY 14530-1397

Re: Lead Agency Consent
NYS CDBG Project # 897PR105-21

The NYS Office of Community Renewal (OCR) consents to the designation of the Village of Perry as Lead Agency for the purpose of conducting a coordinated review of the above-referenced project classified by the Village of Perry as Unlisted. The NYS Office of Community Renewal requires that all involved agencies be provided with written notice of your determination of significance.

Sincerely,

Charles Phillion
Program Director
Office of Community Renewal

cc: Samantha Pierce, Administrator, Village of Perry
Ben Mattison, Community Developer, OCR

Owens, Christina

From: spierce@villageofperry.com
Sent: Friday, June 3, 2022 2:59 PM
To: Owens, Christina
Subject: [Ext] FW: DA No. 2022-00402 Perry, Village of: Hawthorn-Watkins-Benedict-Olin neighborhood
Attachments: NWP-3-(25 FEB 2022).pdf; Untitled attachment 00418.htm

From: Rick Hauser (rick@insitearch.com) <rick@insitearch.com>
Sent: Friday, June 3, 2022 2:49 PM
To: Krakowiak, Peter J CIV USARMY CELRB (USA) <Peter.J.Krakowiak@usace.army.mil>
Cc: Samantha Pierce <spierce@villageofperry.com>; Christina Slusser <cslusser@villageofperry.com>
Subject: Re: DA No. 2022-00402 Perry, Village of: Hawthorn-Watkins-Benedict-Olin neighborhood

Thank you Peter. We'll be in touch as we dig in further (I mean into the paperwork ;-))

Rick

On Jun 3, 2022, at 12:14 PM, Krakowiak, Peter J CIV USARMY CELRB (USA) <Peter.J.Krakowiak@usace.army.mil> wrote:

Rick,

I reviewed the letter and information provided for the above project. There appears to be potential work proposed in waters of the US which may require Department of the Army authorization. Attached is Nationwide Permit 3 (Maintenance) that may cover the proposed work. Please take a look and if the proposed work does not trigger any of the pre-construction notification requirements, the project should be covered. If the proposed work in waters does not meet the NWP 3, it is recommended that you delineate the waters within the project area and submit a permit application. The permit application can be found at <https://www.lrb.usace.army.mil/Missions/Regulatory/New-York-Permit-Information/>. If you have any questions, please let me know. Thanks!

Peter J. Krakowiak
U.S. Army Corps of Engineers, Buffalo District Biologist, Regulatory Branch
1776 Niagara Street
Buffalo, NY 14207
E-mail: peter.j.krakowiak@usace.army.mil
Phone: (716) 879-4363
Cell: (716) 866-4213

<NWP-3-(25 FEB 2022).pdf>

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**Parks, Recreation,
and Historic Preservation**

KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

April 01, 2022

Christina Owens
Program Manager
LaBella Associates
300 State Street, Suite 201
Rochester, NY 14614

Re: OCR
Village of Perry Storm Drainage Improvements Project
Benedict St from Olin Ave to Main St, Watkins Ave from Benedict St to N. Center St &
Hawthorne St from Watkins Ave to Leicester St, Perry, Wyoming County, NY
22PR02216

Dear Christina Owens:

Thank you for requesting the comments of the State Historic Preservation Office (SHPO). We have reviewed the project in accordance with Section 106 of the National Historic Preservation Act of 1966. These comments are those of the SHPO and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the National Environmental Policy Act and/or the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8).

Based upon this review, it is the opinion of the New York SHPO that no historic properties, including archaeological and/or historic resources, will be affected by this undertaking.

If further correspondence is required regarding this project, please be sure to refer to the OPRHP Project Review (PR) number noted above.

Sincerely,

R. Daniel Mackay

Deputy State Historic Preservation Officer
Division for Historic Preservation

Owens, Christina

From: Joe Stahlman <Joe.Stahlman@sni.org>
Sent: Thursday, April 28, 2022 10:42 AM
To: Rick Hauser; Charisse Ground; tonseneca@aol.com; Tony61gonyea@gmail.com; admin@onondaganation.org; wtarrant@sctribe.com; wfisher@sctribe.com
Cc: Owens, Christina; Samantha Pierce
Subject: [Ext] RE: External: Perry Storm Drainage Improvements - THPO Consultation

Good morning,
Mayor Hauser and Ms. Owens,
I have reviewed the materials. Even though this project is taking place on disturbed areas and there are no sites in the project's APE, I want people to be aware there is a potential for cultural resources to be recovered during the project. Please call my office and NYS SHPO if any cultural resources are uncovered or the project's plans change.

Thank you,

Joe

Dr. Joe Stahlman

Director
Seneca-Iroquois National Museum
Tribal Historic Preservation Office
Onöhsagwë:De' Cultural Center
82 W. Hetzel Street
Salamanca, NY 14779
Phone (716) 945-1760
Cell (716) 277-5580
Joe.Stahlman@sni.org



From: Rick Hauser [mailto:rick@insitearch.com]
Sent: Friday, April 1, 2022 5:08 PM
To: Charisse Ground <charisse.ground@sni.org>; Joe Stahlman <Joe.Stahlman@sni.org>; tonseneca@aol.com; Tony61gonyea@gmail.com; admin@onondaganation.org; wtarrant@sctribe.com; wfisher@sctribe.com
Cc: Owens, Christina <cowens@labellapc.com>; Samantha Pierce <spierce@villageofperry.com>
Subject: External: Perry Storm Drainage Improvements - THPO Consultation

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Greetings!

I'm writing to request your review of a project here in Perry involving storm drainage improvements, and see if you have any concerns or interest in further involvement. Below is a note from our grant consultant, Christina Owens, that explains the project, work to date, and next steps. Her contact information is at the bottom. She's also copied in. Thanks for your help!

Rick Hauser, Mayor
Village of Perry

The Village of Perry proposes to install 4,135 LF of 12-in smooth interior corrugated polyethylene pipe (SCIPP) storm sewer mains and 106 LF of 6-in storm sewer lateral pipes to replace the existing undersized and deteriorated storm sewers along Olin Ave from Main St to the end of the Village owned portion of the Road, Benedict St from Olin Ave to Main St, Watkins Ave from Benedict St to N. Center St and Hawthorne St from Watkins Ave to Leicester St. The project also includes the replacement of 39 catch basins and restoration of streets, sidewalks, and driveways (as needed) throughout the project area. The Village has been awarded a Community Development Block Grant (CDBG), administered by the NYS Office of Community Renewal (OCR), to provide funding for the project.

The State Historic Preservation Office has concurred that no historic properties, including archaeological and/or historic resources, will be affected by this undertaking. A copy of the SHPO letter, a map showing the location project area, and preliminary concept site plans showing the location of the proposed excavation has been provided (see attached).

The design of the improvements is not complete, however, there will be excavation to remove the existing 4-in to 10- in storm sewers and then replace with 12-in storm sewers. As the project will require ground disturbance, we are requesting your review of the project.

Please let me know if you have any concerns regarding the implementation of this project and specify any further involvement you would like to have with this action. Should you have any questions or need additional information, please do not hesitate to contact me. My direct line is 585-471-7303 and my email address is cowens@labellapc.com.

Christina Owens

LaBella Associates | Program Manager

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Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:	☒	☐
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The proposed improvements will alleviate storm drainage and flooding issues at problematic locations in the Village of Perry. The construction of the improvements will occur within existing rights of way or along existing easements in approximately the same alignment as the existing storm drainage facilities. The plans and specifications for the construction of the improvements will include erosion control measures and other practices to minimize adverse impacts of construction activities on the surrounding area. All disturbed surfaces will be restored to the same condition following completion of the construction activities. The principal impacts are positive, particularly with regard to the alleviation of drainage and flooding problems that adversely impact residences in the neighborhood.

In regards to the coordinated review, the Village distributed the SEQR Lead Agency Letters to 5 interested agencies and received the following response from the Army Corp of Engineers:

I reviewed the letter and information provided for the above project. There appears to be potential work proposed in waters of the US which may require Department of the Army authorization. Attached is Nationwide Permit 3 (Maintenance) that may cover the proposed work. Please take a look and if the proposed work does not trigger any of the pre-construction notification requirements, the project should be covered. If the proposed work in waters does not meet the NWP 3, it is recommended that you delineate the waters within the project area and submit a permit application. The permit application can be found at <https://www.lrb.usace.army.mil/Missions/Regulatory/New-York-Permit-Information/>. If you have any questions, please let me know. Thanks!

Upon review, it was determined that the area of disturbance would be less than 1 acre and that the project did NOT trigger any of the pre-construction notification requirements. Therefore, the Village can declare a negative action and start the publication phase of the Environmental Review.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Village of Perry

7/5/2022

Name of Lead Agency

Date

Frederic AHauser

Mayor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Christina D...
Signature of Preparer (if different from Responsible Officer)

Village of Perry
Village Board Meeting
7/5/2022

Clerk/Deputy Treasurer Report

FY 2022-2023

Abstract #03

Vouchers #45 - 108

General Fund	\$ 35,739.90
Special Grant Fund	\$ 4,260.00
Water Fund	\$ 62,373.67
Sewer Fund	\$ 8,696.05
Capital Projects Fund	\$ 23,121.62
Trust & Agency	\$ 4,058.20
Silver Lake Watershed Commission	\$ -
Total	\$ 138,249.44

- Vouchers were audited by Trustee Draper
- Prepaid
 - \$ 55,635.82
 - Debt service payments (Water fund) \$ 54,750.00
- Breakdown of Capital Projects:
 - Streetscape - Footbridge \$ 2,032.50
 - Lead Service Line Replacement \$ 67.50
 - WWTP Project \$ 21,021.62