



Department
of State

Downtown
Revitalization
Initiative

NY Forward

Village of Perry Downtown Revitalization Initiative

Small Project Fund Interest Form

Do you own a business or property in the Village of Perry's Downtown Revitalization Initiative (DRI) Boundary (see Page 4)? Do you have a building or business in need of smaller-scale improvements such as exterior and interior building renovations?

The Village of Perry DRI Local Planning Committee is interested in documenting need for a potential Small Project Grant Fund as part of a proposed slate of projects to be submitted to New York State. In order to be considered for this fund, we need to show there is a pool of interested property and/or business owners that would utilize this fund. Should Perry be awarded a Small Project Grant Fund, full applications will be distributed to interested owners in 2024. Project sponsors are encouraged to consider public impact components, such as facade improvements, as part of the scope.

Do you have a potential project that includes one or more of the following?

- Interior and exterior building renovations for commercial and mixed-use spaces, e.g. façade/storefront renovations, permanently affixed signage and awnings, commercial interior fit-out, HVAC, MEP, and other permanent building improvements
- Upper-story residential improvements
- Business Assistance/ Permanent commercial machinery and equipment
- Soft Costs – architectural, engineering, environmental
- Public Art Program

Ineligible activities include:

- Acquisition, deferred maintenance or general repairs, working capital, landscaping, parking lot improvements, improvements to municipally owned and operated buildings; participant, participant's family or participant's staff labor, etc.

Private match:

- The minimum match requirement is 25% of the total project cost on a per project basis.
- Match requirements must be realized on a building-by-building basis and are calculated using total project cost.
- In-kind, owner or volunteer investment is not eligible as match.

Please fill out this form and return to James DiPaolo (jdipaolo@urbanstrategies.com) or hand-deliver to Village Hall, 46 N. Main Street, Perry, NY 14530 Attn: Samantha Pierce no later than **September 14, 2023**.

Small Project Fund Interest Form

Please provide the following information:

Business/Property Owner Name:

Property Address:

Scope of Work Description

Please provide a description of the nature of the work that would be undertaken using a grant from the Village of Perry's Small Project Fund.

Proposed Budget

Please provide an estimated project cost and the amount of grant funding that would be requested in the form on the following page, using the following definitions to guide the response for the Status of Funds. If a cost estimate has not been developed yet or funding sources have not been identified, please provide as much detail as possible at this stage.

Secured: This funding source and amount of funding is guaranteed.

Anticipated: This funding source is reasonably expected to be available at the time of project implementation, but the project sponsor does not have the funds currently available. This status may apply for funding sources such as loans, bonds, or fees.

Requested: The project sponsor has submitted a request to a funding entity for the amount identified but has not received confirmation of funding. This category is appropriate for the DRI funding source or other grants.

Undetermined: This funding source has not been secured, and the project sponsor has not fully identified the funding sources and amounts.

Action	Cost	Funding source	Status of Funds
Total Small Project Fund request	\$		
Total funds from other sources	\$		
Total project cost	\$		

Certifications

I hereby certify that the information provided in this form is true and correct to the best of my knowledge. In order to be considered for **DRI Small Project Fund** funding, I agree to provide timely responses to requests for additional information from New York State and/or its **DRI** consultants.

Project Sponsor Signature:

Date:

I understand that submission of this form does not constitute an application for or guarantee of funding from New York State, that the information provided herein will be reviewed and considered by the Perry [DRI Local Planning Committee for possible inclusion in the **DRI** Strategic Investment Plan. I further understand that inclusion of a potential Small Project Fund in the **DRI** Strategic Investment Plan does not constitute a guarantee of funding from New York State, that all funding decisions will be made by New York State, and if funded I will comply with all State funding requirements.

Project Sponsor Signature:

Date:

Further, I hereby acknowledge that I have read the **DRI** project criteria and understand that any **DRI** funding provided for projects will made available on a reimbursement basis only after expenses are incurred or in some cases, after a project has been successfully completed in its entirety. I understand that if a Small Project Fund is awarded from the State to the Village of Perry, that I will need to submit another application to be considered for a funding award.

Project Sponsor Signature:

Date:

I understand that **DRI** funding will be subject to all applicable New York State requirements, including, but not limited to MWBE utilization, competitive procurement for goods and services, and project status reporting.

Project Sponsor Signature:

Date:

Village of Perry DRI Boundary

