

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
MARCH 3, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 3rd day of March 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo	Trustee
	Robin Kwiecien	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
ABSENT:	Samantha Marcy	Administrator
GUESTS:	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lapiana made a motion to approve the minutes for February 10, 2025, February 18, 2025, and February 24, 2025. This motion was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION APPOINTING PART-TIME POLICE OFFICER, JACOB SHEARING

WHEREAS, Chief Grover has determined the need for an additional part-time Police Officer; and

WHEREAS, Chief Grover is requesting the hiring of Mr. Jacob Shearing as a Part-Time Police Officer for the Village of Perry; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the hiring of Mr. Jacob Shearing as a part-time Police Officer with a starting hourly rate of \$24.62 pending Wyoming County Civil Service approval and satisfactory background checks.

Mayor Hauser made a motion to appoint part-time police officer, Jacob Shearing at the hourly rate of \$24.62 pending Wyoming County Civil Service approval and satisfactory background checks which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPOINTING PART-TIME POLICE OFFICER, TANNER LAMPSON

WHEREAS, Chief Grover has determined the need for an additional part-time Police Officer; and

WHEREAS, Chief Grover is requesting the hiring of Mr. Tanner Lampson as a Part-Time Police Officer for the Village of Perry; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the hiring of Mr. Tanner Lampson as a part-time Police Officer with a starting hourly rate of \$24.62 pending Wyoming County Civil Service approval and satisfactory background checks.

Mayor Hauser made a motion to appoint part-time police officer Tanner Lampson subject to the same approvals as above. This motion was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPOINTING FULL-TIME POLICE OFFICER, ZACHARY TUCKER

WHEREAS, there is a vacancy for a Full-Time Police Officer due to a recent resignation; and

WHEREAS, Chief Grover is requesting the hiring of Officer Zachary Tucker as a Full-Time Police Officer; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the hiring of Officer Zachary Tucker as a full-time, benefit eligible, Police Officer with a starting hourly rate of \$27.49 effective March 10, 2025.

Mayor Hauser made a motion to appoint Zachary Tucker as a full-time police officer effective March 10, 2025 at the hourly rate of \$27.49. Trustee Kwiecien seconded this motion and it was carried with all voting aye.

RESOLUTION AUTHORIZING BUDGET AMENDMENT TO THE 2024-2025 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Amendment to appropriately record insurance recoveries for damage to Fire Department gear and increase the expense for replacement for the 2024-2025 fiscal year:

Debit:	A2680 (Insurance Recoveries)	\$1,070.00	
Credit:	A3410.2 (Fire – Equipment)		\$1,070.00

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget amendment for the 2024-2025 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Motion to adopt the resolution authorizing the budget amendment was made by Trustee Muolo, seconded by Trustee Lapiana, and carried unanimously.

RESOLUTION APPROVING APPLICATION FOR BASE RATE WAIVER FOR VACANT UNITS

WHEREAS, the Village of Perry Board of Trustees adopted the Policy of Waiving Base Rate Charges for Vacant Units on February 5, 2024; and

WHEREAS, an application has been received for the property located at 57 Gardeau Street and the inspection has been completed by the Water Department; and

WHEREAS, the Public Works Committee has reviewed the application and is recommending approval; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver for 57 Gardeau Street per the Policy of Waiving Base Rate Charges for Vacant Units.

Trustee Lapiana made a motion to approve the base rate waiver for 57 Gardeau Street which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 48 BORDEN AVE

WHEREAS, the Village of Perry received a request from the owner of 48 Borden Ave to waive the sewer charges due to a burst shower faucet that caused 75,000 gallons of water to flood the basement; and

WHEREAS, average usage for this property for the previous two years is 6,000 gallons per quarter; and

WHEREAS, the Water Department confirmed that the water was removed by the sump pump and did not pass through the Village's sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 69,000 gallons of sewer charges and any late fees that may occur on that amount; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 69,000 gallons totaling \$579.60 and late fees on that amount for 48 Borden Ave and authorizes the Village Clerk or designee to adjust the account.

Trustee Lapiana made a motion to approve the waiver of sewer charges for 48 Borden Ave. which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING WAIVER OF LATE FEES FOR 18 WALNUT ST

WHEREAS, the Village of Perry received a request from the owner of 18 Walnut St to waive the late fees on his water and sewer account totaling \$25.36; and

WHEREAS, the owner of 18 Walnut St stated that he dropped off his payment in the drop box on the due date, December 31, 2024, around 10:00pm; and

WHEREAS, payment was received in the Clerk's Office on January 2, 2025, and penalties were applied; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving the late fees since the water and sewer bills do not explicitly state mailbox payments are due by 5pm; and

WHEREAS, the Village Clerk's Office has been working on clear language that mailbox payments are due by 5pm on the due date so this issue does not arise in the future; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of late fees totaling \$25.36 for 18 Walnut St and authorizes the Village Clerk or designee to adjust the account.

Trustee Muolo made a motion to adopt the resolution approving the waiver of late fees for 18 Walnut St. which was seconded by Trustee Bouchard and carried with the following vote:

Ayes	4 (Muolo, Bouchard, Hauser, Kwiecien)
Nays	
Abstain	1 (Lapiana)

RESOLUTION APPROVING CREDIT OF BASE RATES TO 26 FRUIT STREET

WHEREAS, the Village of Perry received a request from the owner of 26 Fruit St requesting a credit for base rate charges since the property is a single family residence and has been receiving two base rate charges since August 2023; and

WHEREAS, on June 1, 2023, the Village started implementing base rates for each unit and 26 Fruit St was listed on the assessment rolls as a multi-family home; and

WHEREAS, per the owner statement, 26 Fruit St was converted to a single-family home four years ago and per village records, two water meters were removed on November 3, 2020; and

WHEREAS, the Village Clerk confirmed with the assessor that the classification for the property has changed to a single family home; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending crediting the owner of 26 Fruit St for 6 quarters of base rates for one unit totaling \$618.00; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the credit totaling \$618.00 for 26 Fruit St and authorizes the Village Clerk or designee to adjust the account.

Trustee Lapiana made a motion to adopt the resolution approving credit of base rates for 26 Fruit St. which was seconded by Trustee Kwiecien and carried unanimously.

RESOLUTION APPROVING PROPOSAL FROM MRB GROUP FOR GRANT WRITING SERVICES FOR THE 2025 WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT APPLICATION

WHEREAS, MRB Group has provided a proposal for grant writing services for the 2025 Wastewater Infrastructure Engineering Planning Grant Application; and

WHEREAS, the EPG grant can assist the Village in preparing a Preliminary Engineering Report to evaluate the options for the Wastewater Treatment plant outfall structure and assist with seeking funding for design and construction; and

WHEREAS, the maximum grant available is \$50,000 with a \$10,000 required match by the municipality; and

WHEREAS, the fee to prepare and file the application would be \$3,000.00; and

BE IT RESOLVED, that the Village Board of Trustees hereby approves the proposal from MRB Group in an amount of \$3,000.00 and authorizes the Mayor to sign the proposal.

Trustee Muolo made a motion to adopt the resolution approving the proposal from MRB Group for grant writing services for the 2025 Wastewater Infrastructure Engineering Planning Grant Application which was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION OF SUPPORT & AUTHORIZATION FOR THE 2025 WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT APPLICATION

WHEREAS, Village of Perry, supports the submission of a 2025 Wastewater Infrastructure Engineering Planning Grant (EPG) application on behalf of the Village, to conduct a study of its Wastewater Treatment Plant outfall structure; and

WHEREAS, the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program to assist in the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects; and

WHEREAS, The Village of Perry meets the municipal median household income thresholds for EPG eligibility; and

WHEREAS, if funding is received it will allow the Village of Perry to prepare a preliminary engineering report to investigate the Wastewater Treatment Plant outfall structure and recommend solutions, enabling the Village to seek further financing for construction through the CWSRF program to advance the required water quality improvements;

NOW THEREFORE BE IT RESOLVED, the Village Board, on behalf of the Village, identifies the Village Mayor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Village Board does hereby authorize and obligates local matching funds of the minimum 20% of the total grant funding awarded in the form of in-kind services or cash contribution hereby appropriated from the sewer fund; and

BE IT FURTHER RESOLVED, that the Village of Perry, recognizes and fully supports the submission of the 2025 EPG grant application by MRB Group for investigation into the Wastewater Treatment Plant.

Trustee Lapiana made a motion to adopt the resolution of support and authorization for the 2025 Wastewater Infrastructure EPG grant application which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING REQUEST FROM THE PERRY MAIN STREET ASSOCIATION

WHEREAS, the Village has received a request from the Perry Main Street Association for funding towards the 2025 Events Brochure in an amount of \$925; and

BE IT RESOLVED, the Village of Perry Board approves the donation request for \$925 and directs the Village Clerk to submit a voucher for payment.

Motion was made by Trustee Muolo to approve the request from the Perry Main Street Association which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION APPROVING SUBMISSION OF PARKS & TRAILS NEW YORK TRAIL TOWN GRANT

WHEREAS, the Perry Main Street Association and the Village of Perry are interested in submitting a grant application for the Parks & Trails New York Trail Town Grant for trail and park amenities; and

WHEREAS, if awarded, the Village of Perry would take ownership of the infrastructure, assist with in-kind support through labor and insurance contributions, and provide ongoing maintenance; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby approves the submission of the Parks & Trails New York Trail Town Grant not to exceed \$15,000.00 and authorizes the Mayor to submit a letter of support.

This grant was found through LGV Explore Genesee Valley. The Village would act as the sponsor. Discussed at the parks committee meeting today, the grant would fund a water fountain and bottle fill for people and a water fountain for dogs at Memorial Park. Trustee Lapiana made a motion to adopt the resolution approving the submission of the Parks & Trails New York Trail Town Grant which was seconded by Trustee Muolo and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 3/3/2025

VILLAGE OF PERRY

Abstract # 019

02/28/2025
11:51:12

Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	440.64	41,763.25	42,203.89
F	WATER FUND	259.14	19,482.56	19,741.70
G	SEWER FUND	37.99	14,878.56	14,916.55
H	CAPITAL PROJECTS FUND		14,661.50	14,661.50
HE	CDBG STORMWATER IMPROVEMENTS P		230.00	230.00
HF	WATER TREATMENT PLANT PROJECT		55,463.50	55,463.50
JA	SILVER LAKE WATERSHED COMMISSI	37.99		37.99
Total:		775.76	146,479.37	147,255.13

Vouchers were audited by Trustee Bouchard. Motion was made by Trustee Muolo approving payment of abstract #19, vouchers #1417-1481 for a total of \$147,255.13. This motion was seconded by Trustee Lapiana and carried unanimously.

TRUSTEE REPORTS

Trustee Bouchard attended the Police Committee meeting today. The Police Chief is interested in bringing back an investigator position for 8 hour shifts and has an individual in mind to fill the position. This would help with picking up where other officers have left off with cases and they would also participate in the county's drug task force. The chief is looking into cameras for the clerk's office and downtown. A new jeep has been added to the fleet. Trustee Lapiana added that the police investigator position would help with scam cases, drugs, and problem areas in the village. Mayor Hauser is interested in how the schedule would look.

The Parks Committee discussed the Sea Serpent and Shake on the Lake events. A windbreak at the Village Park is being planned with Rotary. A parks master plan was discussed for coming up with a direction for park projects, funding, and partnerships. Also discussed was trail stewards, PTNY grant, and getting a bike repair station at the Village Park.

Trustee Muolo will be meeting with the Office Committee on Wednesday.

Mayor Hauser spoke about the small projects fund for the DRI. A meeting will take place at the Masonic Temple on March 11th from 6:00-7:00 pm. Letters were mailed to property owners today. The small projects fund is also available to business owners that are tenants with owner permission. Ideally, this will be for funds between \$20,000 and \$100,000. The ask could be less but may not be as strong of an application because there is a limit to the number of projects that can be administered. There is a two phase application process starting with the preliminary application. Consultants may be able to assist with applications to help ensure budget numbers are accurate. There is a scoring committee for the applications/projects.

Mayor Hauser informed the board that they can sign up at exploregenesevalley.com for the newsletter sponsored by Letchworth Gateway Villages. The social media component raises awareness for the Trail Town Communities.

With no further business, motion to adjourn was made by Trustee Lapiana at 8:08 pm, seconded by Trustee Muolo, and carried.

Respectfully submitted,
Christina Slusser, Village Clerk