

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
MARCH 17, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 17th day of March 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Richard Muolo	Trustee
	Robin Kwiecien	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
ABSENT:	Joel Bouchard	Trustee
GUESTS:	David Spink	Fire Chief
	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance. Mayor Hauser thanked Trustee Kwiecien for stepping up to serve on the board, as this is expected to be her last meeting.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lapiana made a motion to approve the minutes for March 3, 2025 which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION APPOINTING SEASONAL LABORER STEVEN FULLER

WHEREAS, Mr. Steven Fuller has been employed with the Village's Parks Department since June 2020; and

WHEREAS, the Superintendent of Public Works is requesting the appointment of Mr. Fuller for the 2025 season; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Mr. Steven Fuller as a Seasonal Laborer designated to the Parks Department at a rate of \$20.52 per hour effective March 24, 2025.

Trustee Muolo made a motion to adopt the resolution appointing seasonal laborer Steven Fuller which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION ACKNOWLEDGING AND APPROVING PERRY FIRE DEPARTMENT NOMINATIONS AND ELECTIONS

WHEREAS, the Perry Fire Department Chief has provided the Village with a list of nominations for review for the Fire Department Elections on April 1, 2025; and

Chief – David Spink

1st Assistant Chief – Mason Hinsken

2nd Assistant Chief – David Laraby

Sr. Captain – Dylan Hinsken, Robert Brundage

Jr. Captain – Dylan Hinsken, Robert Brundage

1st Lieutenant – Dakota Spink, James Clark,

2nd Lieutenant – Christopher Jurek, William Knapp, James Clark

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby acknowledges and approves the nominations for the Perry Fire Department Elections to be held on April 1, 2025.

Trustee Kwiecien made a motion to adopt the resolution acknowledging and approving the Perry Fire Department nominations which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPROVING PERRY FIRE DEPARTMENT LADIES AUXILIARY RESERVATION REQUEST

WHEREAS, the Perry Fire Department Ladies Auxiliary is organizing the annual Sea Serpent Softball Tournament on July 18 – July 20, 2025; and

WHEREAS, the Parks Committee is suggesting waiving the fee for the softball fields for the Sea Serpent; and

WHEREAS, the Perry Fire Department Ladies Auxiliary will be responsible for direct costs of materials used during the Sea Serpent; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the Perry Fire Department Ladies Auxiliary reservation request; and

BE IT FURTHER RESOLVED, the Village of Perry Board approves waiving the fee for the fields for the Perry Fire Department Ladies Auxiliary Sea Serpent Tournament.

Trustee Lapiana made a motion to approve the Perry Fire Department Ladies Auxiliary request which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION APPROVING SHAKE ON THE LAKE RESERVATION REQUEST

WHEREAS, the Parks Committee has reviewed the request from Shake on the Lake; and

WHEREAS, Shake on the Lake is requesting to reserve the Public Beach on Friday, August 1st and Saturday August 2nd for their summer performance; and

WHEREAS, the Parks Committee is suggesting waiving the fee for the Public Beach; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the Shake on the Lake reservation request; and

BE IT FURTHER RESOLVED, the Village of Perry Board approves waiving the fee for the Shake on the Lake for August 1st and August 2nd.

Trustee Muolo made a motion to approve the request from Shake on the Lake which was seconded by Trustee Kwiecien and carried with all voting aye.

RESOLUTION APPROVING ANNUAL SOFTWARE SUPPORT CONTRACT FOR WATER/SEWER SOFTWARE AND WQP/EMAIL BILLING SOFTWARE CONTRACT WITH WILLIAMSON LAW BOOK COMPANY

WHEREAS, the Village of Perry uses Williamson Law Book Company for our Water and Sewer Billing Software and QuickPay/Email Billing Software; and

WHEREAS, both agreements are annual from April 1, 2025 until March 31, 2026; and

WHEREAS, the annual cost of the Water/Sewer Billing Software is \$1,667.00; and

WHEREAS, the annual cost of the Water/Sewer QuickPay/Email Billing Software is \$837.00; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approve the annual water and sewer billing software contract in the amount of \$1,667.00 and the QuickPay software contract in the amount of \$837.00 from April 1, 2025 until March 31, 2026.

Motion was made by Trustee Lapiana approving the annual software contracts for water/sewer and WQP/email billing. Trustee Kwiecien seconded the motion and it was carried unanimously.

RESOLUTION APPROVING SUBMISSION OF RALPH C. WILSON, JR. TRAILS MAINTENANCE FUND GRANT

WHEREAS, the Village of Perry in partnership with the Trail Stewards and Perry Main Street Association are interested in submitting a grant application for the Ralph C. Wilson, Jr. Trails Maintenance Fund for lighting, fencing, and other Silver Lake Trail enhancements; and

WHEREAS, if awarded, the Village of Perry would provide the 50% match, take ownership of the infrastructure, assist with in-kind support through labor and insurance contributions, and provide ongoing maintenance; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby approves the submission of the Ralph C. Wilson, Jr. Trails Maintenance Fund not to exceed \$40,000.00.

The village has \$10,000 from NYSEDA for LED lighting. The remaining match requirement would come from the parks budget. Trustee Lapiana made a motion to approve the submission of the Ralph C. Wilson Trails Maintenance Fund Grant. Trustee Muolo seconded the motion and it was carried with all voting aye.

RESOLUTION WAIVING VACANT BUILDING REGISTRY FEES FOR S FEDERAL STREET (TAX MAP NO. 100.7-3-23.1)

WHEREAS, the Village of Perry had previously sent a vacant building application to the owners of the property located on S. Federal Street (tax map no. 100.7-3-23.1) and no response was received so charges began accruing per the fee schedule in 2022; and

WHEREAS, per section 465-22F of the Village Law, *"All delinquent fees shall be paid by the owner prior to any transfer of an ownership interest in any vacant building. If the fees are not paid prior to any transfer, the new owner shall pay the annual fee no later than 30 days after the transfer of ownership, and subsequent annual fees shall be due on the new anniversary date."*; and

WHEREAS, the intent of the law is to encourage owners of chronically vacant buildings to renovate or sell their properties; and

WHEREAS, in October 2024, the property was sold to South Federal Mill LLC, and the outstanding invoice was not paid by the previous owner; and

WHEREAS, the Village Board can waive the charges by the previous owner for the property located at S. Federal St (tax map no. 100-7-3-23.1) and allow the new owners an opportunity to fill out the vacant property application with their plans for the property; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves waiving the charges incurred by the previous owner and allow South Federal Mill LLC the opportunity to provide a completed application.

Mayor Hauser added that the property on South Federal Street sold without the previous owner paying the fees and the board can determine if the fees must transfer to the new owner or as a board, waive them. The rationale is that the intent of the vacant building registry is to move properties along if the owner is not investing in them, encouraging either investment or considering selling. By that rationale, if that mission is accomplished, the law has served its purpose. Going forward, vacant building fees will be relieved if unpaid.

Trustee Lapiana made a motion to waive vacant building registry fees for South Federal Street which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION AUTHORIZING SILVER LAKE WATERSHED COMMISSION PURCHASE

WHEREAS, the Silver Lake Watershed Commission is considering purchasing an actuator for the dam gates; and

WHEREAS, the dam gates had an actuator prior but were not replaced when the new gates were installed in 2020; and

WHEREAS, an actuator is a tool used to open and close the gates quicker to avoid long periods of time where unnecessary water is escaping and there are more opportunities for debris to get stuck in the gates; and

WHEREAS, the actuator has an additional safety feature to avoid overtightening the gates; and

WHEREAS, when last quoted, the cost for the actuator was \$14,402.00 and the balance in the Silver Lake Watershed account as of 2/28/2025 was \$94,746.99; and

WHEREAS, due to the large purchase, the members of the Silver Lake Watershed Commission approved the purchase contingent upon each municipal board's approval; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending approval of the purchase; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the Silver Lake Watershed Commission's purchase of the actuator for the dam gates.

Trustee Kwiecien made a motion to adopt the resolution authorizing the Silver Lake Watershed Commission Purchase. This motion was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2024-2025 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2024-2025 fiscal year:

General Fund:

Increase:	A1910.4 (Unallocated Insurance)	\$10,423.44	
Decrease:	A1440.4 (Engineer – Contractual)		\$10,423.44
Increase:	A5110.11 (Street Maintenance - Overtime)	\$10,031.05	
Increase:	A5132.11 (Garage – Overtime)	\$766.56	
Decrease:	A5110.12 (Street Maintenance – Seasonal)		\$10,797.61

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers for the 2024-2025 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

The Village Administrator noted that most of the overtime was from snow plowing. Trustee Lapiana made a motion to adopt the resolution authorizing budget transfers to the 2024-2025 village budget which was seconded by Trustee Kwiecien and carried unanimously.

RESOLUTION SETTING A PUBLIC HEARING ON A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT

WHEREAS, the Village Board of the Village of Perry is considering a Local Law that would override the tax levy limit established in General Municipal Law 3-c; and

WHEREAS, the Village Board would like to hear from residents about the proposed Local Law; and

NOW THEREFORE BE IT RESOLVED, the Village Board of the Village of Perry hereby establishes a public hearing for the proposed Local Law to be held on April 7, 2025 at 7:45 pm at the Perry Village Hall located at 46 North Main Street Perry, NY 14530; and

BE IT FINALLY RESOLVED, the Village Clerk is directed to provide notice of said public hearing.

Trustee Lapiana made a motion to adopt the resolution setting a public hearing on a local law to override the tax levy limit. This motion was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION ACKNOWLEDGING RECEIPT OF THE 2025-2026 TENTATIVE BUDGET AND SETTING A PUBLIC HEARING

WHEREAS, the tentative budget of the Village of Perry for the fiscal year 2025-2026 is available for viewing in the Village Clerk's Office; and

WHEREAS, it is understood that the 2025-2026 tentative budget is not tax cap compliant; and

WHEREAS, the Village Board has held Budget Workshops on February 3, 2025, February 10, 2025, and February 18, 2025; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of the Village of Perry does hereby acknowledge receipt of the tentative budget by the Village Administrator; and

BE IT FURTHER RESOLVED, the Village Board of Perry does hereby establish a public hearing to be held on the tentative budget on Monday, April 7, 2025, at 8:00pm to receive comments and questions from the public; and

BE IT FURTHER RESOLVED; the following are the proposed 2025-2026 salaries of the Elected Village Officials of the Village of Perry:

Mayor	\$4,800.00
Village Board member(s)	\$2,900.00
Village Justice	\$16,327.00

BE IT FINALLY RESOLVED; the Village Board of the Village of Perry hereby directs the Village Clerk to post and provide notice of said public hearing.

Trustee Muolo made a motion to acknowledge receipt of the 2025-2026 tentative budget and set a public hearing. Trustee Kwiecien seconded the motion and it was carried unanimously.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 3/17/2025

VILLAGE OF PERRY

Abstract # 020 Summary by Fund

03/14/2025
08:27:23

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	1,265.52	34,894.00	36,159.52
F	WATER FUND	956.17	7,459.67	8,415.84
G	SEWER FUND	147.59	22,079.75	22,227.34
HF	WATER TREATMENT PLANT PROJECT		672.75	672.75
HS	CAPITAL PROJECT - SEWER IMPROV		2,018.25	2,018.25
Total:		2,369.28	67,124.42	69,493.70

Vouchers #1482-1581 were audited by Trustee Bouchard. Trustee Lapiana made a motion to approve payment of abstract #20 in the amount of \$69,493.70 which was seconded by Trustee Kwiecien and carried with all voting aye.

A CHIPS reimbursement of \$176,327.50 was received for paving Watkins, Benedict, & Hawthorne Streets. The Village Election is 3/18/2025 at the Village Hall. Polls are open from noon-9pm.

DEPARTMENT/COMMITTEE REPORTS

The following reports were reviewed: NYCLASS Statement, February Financials, Department of Public Works, Water & Sewer Departments, Police Department, and Property Maintenance.

TRUSTEE REPORTS

Trustee Lapiana attended the Fire Committee Meeting prior to the board meeting. The village is able to apply for a grant for AEDs for the police and fire departments. A Memorial Day parade is being planned. The board will see a resolution to close Main Street for the event. David Spink provided monthly chief reports for January, February, and March noting that there has been an increase in the number of calls and structure fires so far in 2025.

Trustee Kwiecien spoke about the Zoning Committee Meeting stating that property maintenance letters are going out from Brittni and Don. A camping policy was referred by the Planning Board and a church group has volunteered to help with 94 Borden Ave.

Trustee Muolo will meet with the DPW committee on Wednesday. The office committee went through the employee handbook where mostly language changes are suggested. There are a couple of changes to new laws and an optional policy for employees to be able to donate time off to other employees.

Mayor Hauser mentioned a municipal parks & recreation grant which was formally released on Thursday and due early May. The village will need to quickly find a grant writer for the application.

PLANNING BOARD REFERRAL ON TRAILSIDE CAMPING REGULATIONS

A draft policy for Trailside Camping was referred from the Planning Board to the Village Board to try to create opportunities for visitor accommodations. This is a way to enhance visiting opportunities in walkable areas that are neighbor friendly. Consideration will be given to allow camping at certain times, have no motorized vehicles, limit the number of people per site, and provide a definition for permanent seasonal structures. The board will plan to come up with feedback and questions for the next meeting on April 7th.

With no further business, motion to adjourn was made by Trustee Lapiana at 8:24 pm, seconded by Trustee Muolo, and carried.

Respectfully submitted,
Christina Slusser, Village Clerk