

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
APRIL 7, 2025**

The annual organizational meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 7th day of April 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo ^(joined at 7:55)	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
GUESTS:	Lorraine Sturm	Perry Herald
	Steve Deaton	DPW Superintendent
	Dana Grover	Former Planning Board Alternate
	Suzie Carlson	Town & Village Historian
	Jim Slusser	Village Resident

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance. He welcomed the newest, recently elected Trustee Lawrence.

OATH OF OFFICE – ELECTED OFFICIALS

Mayor Hauser, Trustee Lawrence, and Trustee Bouchard recited their official oath of office statement lead by Mayor Hauser. Mayor Hauser later administered the oath of office for Trustee Muolo.

Mayor Hauser received a letter from the New York State Association of City and Village Clerks (NYSACVC) indicating that Village Clerk, Christina Slusser, has received the designation of Registered Municipal Clerk (RMC). Mayor Hauser, on behalf of the Board and staff, congratulated Christina on her achievement.

PUBLIC COMMENT

DANA GROVER – PLANNING BOARD

Dana Grover spoke about his interest in continuing his service on the Village of Perry Planning Board. His term as alternate expired on 3/31/2025 and he is not on the agenda for reappointment. Mr. Grover started his business in Perry in 1989 as a land surveyor and has extensive experience on local and county boards. He expressed his interest in serving as a member on the Planning Board. Mayor Hauser followed up later in the meeting to express his

gratitude to Mr. Grover, complimenting him on his professional background and procedural knowledge.

SUZIE CARLSON – PROPOSED DOG PARK

Suzie Carlson, Town and Village Historian, submitted a proposal for a dog park in the Village of Perry. Dog parks create a space for conversation and draw people together in the community. She put a poll out on Facebook and got some good feedback and feels there is enough interest and that it would be beneficial in Perry. Mayor Hauser stated that this was an idea brought up previously and recommended referral to the parks committee.

PUBLIC HEARING ON A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT

At 7:45 pm, Mayor Hauser closed public comment and opened the public hearing on a proposed local law to override the tax levy limit. No comments were received. The hearing was left open and later closed at which time there was a motion to adopt the local law.

PUBLIC HEARING ON THE 2025-2026 TENTATIVE BUDGET

At 8:00 pm, Mayor Hauser opened the public hearing on the 2025-2026 tentative budget. No comments were received from the public and motion to close the public hearing was made by Mayor Hauser at 8:04 pm, seconded by Trustee Muolo, and carried.

MINUTES

Trustee Lapiana made a motion to approve the minutes for 3/17/2025 which was seconded by Trustee Bouchard (although not present for that meeting). This motion was carried with four in favor. (Trustee Muolo was not present to vote.)

RESOLUTION SETTING THE VILLAGE BOARD MEETING SCHEDULE

BE IT RESOLVED, that the Village of Perry Board of Trustees meetings will, throughout April 1, 2025 until April 6, 2026, be held at 7:30pm on the 1st and 3rd Mondays of each month at the Perry Village Hall. The following exceptions apply for Labor Day, Martin Luther King Jr. Day, and Presidents Day:

- a. First September meeting will be held on Tuesday, September 2, 2025
- b. Second January meeting will be held on Tuesday, January 20, 2026
- c. Second February meeting will be held on Tuesday, February 17, 2026; and

RESOLVED, special workshops may be called as required and allowed by Village Law; and

RESOLVED, that the minutes of the Board meeting shall be made available to the public after approval by the board at the next regular meeting and will be posted on the Village's website within 7 business days after approval; and

RESOLVED; that the Village Clerk is hereby directed to post the Village Board meeting schedule on the official bulletin, on the Village website and to provide a copy of the schedule to the local media.

RESOLUTION APPROVING THE APPOINTED OF CERTAIN OFFICIALS

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the following appointments and committee assignments:

		Expires:
Deputy Mayor	Arlene Lapiana	4/6/2026
Tax Collector	Christina Slusser	4/6/2026
Treasurer/Chief Fiscal Officer	Samantha Marcy	4/6/2026
Deputy Treasurer	Christina Slusser	4/6/2026
Village Clerk	Christina Slusser	4/6/2026
Deputy Village Clerk	Amanda Bouchard	4/6/2026
Superintendent of Public Works	Steve Deaton	4/6/2026
Acting Village Justice	Tammy Kelsey	4/6/2026
Village Attorney	David DiMatteo	4/6/2026
Registrar of Vital Statistics	Christina Slusser	4/6/2026
Deputy Registrar of Vital Statistics	Amanda Bouchard	4/6/2026
Records Management Officer	Christina Slusser	4/6/2026
Fair Housing Officer	Rick Hauser	4/6/2026
Section 3 Coordinator	Samantha Marcy	4/6/2026
Historian	Suzie Carlson	4/6/2026
Silver Lake Association Liaison	Rick Hauser	4/6/2026
Silver Lake Watershed Commission Representative	Samantha Marcy	4/6/2026
Letchworth Community Access Rep.	Joel Bouchard	4/6/2026

Perry Main Street Association	Samantha Marcy	4/6/2026
Letchworth Gateway Villages Rep	Rick Hauser	4/6/2026
Tree Board Representatives	Joel Bouchard and Steve Deaton	4/6/2026
BIL Committee – Trustee	Arlene Lapiana	4/6/2026
BIL Committee – Member at Large	Eleanor Jacobs	4/6/2026
BIL Committee – Member at Large	Vacant	
Planning Board Alternate	Sarah Roll	4/6/2026
Planning Board Alternate	Dennis Murphy	4/6/2026
Zoning Board of Appeals Alternate	George Smith	4/6/2026
Tree Board Member	Felisa McKay	3/31/2028
Tree Board Member	Robin Redding	3/31/2028

Committee Assignments:

Budget	Hauser, Lapiana, Bouchard, Muolo, Lawrence
Public Safety (Police & Fire)	Bouchard, Lapiana
Public Works (DPW, Water & Sewer)	Lapiana, Muolo
Recreation & Resources (Parks & Rec, SLWC)	Bouchard, Hauser
Office (Oper., Employee Relations, Ins. Tech)	Lapiana, Muolo
Planning (Plan/Zoning, Grant & Dev., Revit.)	Hauser, Lawrence
Police-Community Collaborative Review Committee	M. Grover, G. Gentile, B. Doyle, S. Plantz, D. McLaughlin, T. McGinnis, J. Wheeler, E. Bryant, R. Lowery, D. O’Geen, N. Effman

RESOLUTION SETTING THE VOUCHER AUDITING SCHEDULE FOR 2024-2025

BE IT RESOLVED, that the Voucher Auditing Schedule is as follows:

April 2025	Lapiana
May	Bouchard
June	Muolo
July	Lawrence
August	Lapiana
September	Bouchard
October	Muolo
November	Lawrence
December	Lapiana
January 2026	Bouchard
February	Muolo
March	Lawrence
April 2026	Lapiana

RESOLUTION DESIGNATING HOLIDAYS FROM APRIL 2025 TO MARCH 2026

BE IT RESOLVED, during the April 2025 – March 2026 year, the following holidays will be observed, and all Village Offices will be closed:

Memorial Day, Monday, May 26, 2025
Independence Day, Friday, July 4, 2025
Labor Day, Monday, September 1, 2025
Columbus Day, Monday, October 13, 2025
Veterans' Day, Tuesday, November 11, 2025
Thanksgiving Day, Thursday, November 27, 2025
Day After Thanksgiving, Friday, November 28, 2025
Christmas Day, Thursday, December 25, 2025
New Year's Day, Thursday, January 1, 2026
Martin Luther King Day, Monday, January 19, 2026
President's Day, Monday, February 16, 2026
Employees Birthday or observed on the closest scheduled workday; and

BE IT FINALLY RESOLVED, the Village Clerk is hereby directed to post the Village Board Holiday Schedule and Closings on the official bulletin and on the Village's website and to provide a copy of the schedule to the local media.

RESOLUTION DESIGNATING OF OFFICE DEPOSITORY

BE IT RESOLVED, Manufacturers and Traders Trust Company be named the official depository for the General Fund, Water/Sewer Funds, Community Development, Silverlake Watershed Commission and Capital Monies; Perry Office of the Bank of Castile be the official depository for

the Trust and Agency, and Capital Monies. The Treasurer is authorized to invest Village Monies pursuant to the Village Investment policy adopted on December 7, 1992.

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER FOR PUBLICATIONS

BE IT RESOLVED, that the Perry Herald is hereby designated as the Official Village of Perry newspaper for publication of legal notices and the Village Clerk shall provide a copy of this resolution to the Perry Herald.

RESOLUTION AUTHORIZING PAYMENT OF BILLS FOLLOWING VILLAGE BOARD AUDIT

BE IT RESOLVED, the Perry Village Board hereby authorizes the Mayor, Village Administrator/Treasurer, or Village Clerk/Deputy Treasurer to make payments of all bills after audit & approval by the majority of the Village Board.

RESOLUTION AUTHORIZING PAYMENT OF BILLS PRIOR TO AUDIT

BE IT RESOLVED, the Perry Village Board hereby authorizes the Mayor, Village Administrator/Treasurer, or Village Clerk/Deputy Treasurer to make payments of all bills without prior audit for public utility services such as gas, electric, water, sewer, fuel oil, telephone services as well as for postage, payment of bills to avoid late charges, medical payments, and payroll.

RESOLUTION AUTHORIZING COUNTERSIGNING CHECKS

BE IT RESOLVED, the Village will require two signatures for disbursement of funds by check from Village bank accounts with one signature from an elected official and one appointed official. The Treasurer's signature is required on all investments including savings and CD's as per the investment policy. The designated officials authorized to be signers for the bank accounts are Mayor Frederic Hauser, Deputy Mayor Arlene Lapiana, Treasurer Samantha Marcy, and Village Clerk Christina Slusser.

RESOLUTION ACKNOWLEDGING YEARLY REVIEW OF CERTAIN VILLAGE POLICIES AND PROCEDURES

BE IT RESOLVED, the Village of Perry Board of Trustees will review all Village Policies and the Comprehensive Plan on an annual basis.

RESOLUTION APPOINTING HANDICAP PARKING PERMIT ISSUING AGENT

BE IT RESOLVED, pursuant to Vehicle and Traffic Law, §1203-a (1), the Village of Perry Board of Trustees does hereby designate the Village Clerk and Deputy Village Clerk as the Village of Perry handicap parking permit issuing agents and the Village Clerk shall post this designation and information on how to obtain a handicap parking permit on the Village's website.

RESOLUTION REQUIRING DEPARTMENT HEAD PRESENTATIONS

BE IT RESOLVED, the Village of Perry Board of Trustees requires all department heads to give presentations to the Village Board at a minimum of two times per year in addition to yearly budget presentations.

RESOLUTION APPROVING REIMBURSEMENT RATE FOR TRAVEL

BE IT RESOLVED, that the Village of Perry Board of Trustees approves the reimbursement of the federal IRS rate per mile for travel related to municipal business when using private transportation for Village Officials and employees.

RESOLUTION AUTHORIZING TRAININGS AND CONFERENCES FOR OFFICIALS AND EMPLOYEES

BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes municipal officials and employees to attend schools, conferences, association meetings and seminars that would benefit the municipality provided funds are available in the current fiscal year budget.

RESOLUTION ACKNOWLEDGING POLICY OF GRANT APPLICATIONS ON BEHALF OF THE VILLAGE OF PERRY

BE IT RESOLVED, that it is the policy of the Village of Perry Board of Trustees that any Grant Application or any form of financial assistance or obligation that is intended to be made on the Village of Perry's behalf, must be submitted to the board in writing prior to the Village Board granting its approval and the Village's approval must be received prior to any grant application being made. This includes any public area the Village has jurisdiction over and any program or policy that is within the purview of the Village, per municipal law.

Trustee Lapiana made a motion to approve the organizational resolutions which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION ACCEPTING RESIGNATION OF PLANNING BOARD MEMBER, CHRISTA MCINTYRE

WHEREAS, Ms. Christa McIntyre has tendered her resignation as a member of the Planning Board effective March 16, 2025; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the resignation of Ms. McIntyre and wishes her well with future endeavors.

Mayor Hauser made a motion to accept Christa's resignation from the Planning Board which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION AUTHORIZING ROAD CLOSURE FOR MEMORIAL DAY PARADE

WHEREAS, the annual Memorial Day Parade will be held on Monday, May 26, 2025;

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes the Village Administrator to submit the road closure request to the NYS Department of Transportation.

Motion was made by Trustee Lapiana authorizing the road closure request which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION APPROVING CONTRACT FOR LEGAL SERVICES

WHEREAS, there is a pending suit against companies who developed a foam for fire departments that contained toxic chemicals; and

WHEREAS, the Village of Perry received a result from water testing on 5/7/2024 that showed a level of 1.2 parts per trillion for PFAS which makes the Village eligible to file a suit; and

WHEREAS, the Village Administrator has presented a contract for legal services related to the filing of a civil action in the pending settlements; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby authorizes the Village Administrator to execute the Contract for Legal Services with Stag Liuzza L.L.C. and the Law Office of Robert King, PLLC.

Trustee Bouchard made a motion to adopt the resolution approving the contract for legal services which was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION APPROVING THE HOME RULE REQUEST FOR SENATE BILL NO. S6349 AND ASSEMBLY BILL NO. A7354

WHEREAS, the Chief of Police and Mayor requested enactment of a special law that would authorize Franklynn Smith to take the competitive civil service examination and be placed on the eligible list for appointment as a full-time police officer with the Village of Perry;

WHEREAS, the Senate has introduced bill no. S6349 and the Assembly has introduced bill no. A7354; and

BE IT RESOLVED, the Village of Perry Board of Trustees hereby approve the Home Rule Request for Senate bill no. S6349 and Assembly bill no. A7354 and authorize the Mayor to execute the request.

Mr. Smith does not meet the age limit requirement for the civil service exam so Chief Grover requested a special law to authorize the officer to be able to take the competitive exam to be considered for full-time employment as an officer with the village. Trustee Lapiana made a motion to adopt the resolution approving the home rule request for the senate and assembly bills. This motion was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION AUTHORIZING BUDGET AMENDMENT TO THE 2024-2025 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Amendment to appropriately record insurance recoveries for damage to a Police Department vehicle and increase the expense for repairs for the 2024-2025 fiscal year:

Debit:	A2680 (Insurance Recoveries)	\$6,466.65	
Credit:	A3120.2 (Police – Equipment)		\$6,466.65

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget amendment for the 2024-2025 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Motion was made by Trustee Muolo to approve the budget amendment to the 2024-2025 budget which was seconded by Trustee Lawrence and carried with all voting aye.

LOCAL LAW # 1 OF THE YEAR 2025 OVERRIDING THE PROPERTY TAX LEVY LIMIT

WHEREAS, the State of New York has enacted General Municipal Law requiring that municipalities, with certain exceptions, caps the growth of the property tax levy; and

WHEREAS, the statutory formula for calculation of permitted property tax levy growth may require the Village of Perry to roll back property tax rates to stay within statutory caps; and

WHEREAS, the proposed budget forecasts the potential need to exceed the statutory property tax levy cap.

NOW, THEREFORE BE IT ENACTED:

Section 1. Legislative Intent.

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Village of Perry pursuant to General Municipal Law § 3-c, and to allow the Village to adopt a budget for the fiscal year 2025-2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority.

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Board of Trustees to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Board.

Section 3. Tax Levy Limit Override.

The Board of Trustees of the Village of Perry, Wyoming County is hereby authorized to adopt a budget for the fiscal year 2025-2026 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

Trustee Lapiana made a motion to adopt Local Law #1 of 2025, Overriding the Property Tax Levy Limit, which was seconded by Trustee Muolo and carried unanimously.

CLERK/DEPUTY TREASURER REPORT

VILLAGE OF PERRY

Clerk Report 4/7/2025

Abstract # 021 Summary by Fund

04/04/2025
16:35:10

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	851.21	54,739.07	55,590.28
F	WATER FUND	259.12	10,698.59	10,957.71
G	SEWER FUND	3,769.96	31,579.96	35,349.92
HB	LEAD SERVICE LINE REPLACEMENT		110.00	110.00
HF	WATER TREATMENT PLANT PROJECT		38,934.25	38,934.25
HS	CAPITAL PROJECT - SEWER IMPROV		621.00	621.00
JA	SILVER LAKE WATERSHED COMMISSI	37.99		37.99
TA	TRUST & AGENCY		3,076.00	3,076.00
Total:		4,918.28	139,758.87	144,677.15

Trustee Lapiana audited vouchers #1582-1681. Trustee Bouchard made a motion to approve payment of abstract #21, vouchers #1582-1681, in the amount of \$144,677.15 which was seconded by Trustee Muolo and carried with all voting aye. The Village Clerk added that a check from the county was received for the 2024 tax relevy total.

TRUSTEE REPORTS

The village attorney recommended adding language to the property maintenance code Chapter 465-16 for penalties for offenses to allow for a weekly assessment of fees. This is in the preliminary stages and the Village Administrator is looking for feedback from the board prior to having the attorney draft a law.

Trustee Lapiana attended the Public Works Committee meeting. The committee is looking into whether Lincoln Ave. is village owned or not, as there are no longer houses on the street and it serves as the entrance to Creative Food Ingredients.

Trustee Bouchard attended three meetings at the Village Hall today. At the Police Committee, Chief Grover mentioned that there will be another officer that the home rule will be needed for. There are plans to replace the radar sign on South Main with the goal of compliance with the speed limit in that area. The committee is looking at assigning new addresses at a couple of locations and the state has approved funding for crosswalk signs as long as the village has ADA compliant sidewalk approaches.

The Parks Committee discussed the MPR (Municipal Parks and Recreation) grant for parks equipment. Grant writing is expected to be around \$5,000. The grant is competitive but comes with a debrief if not awarded which will provide information on strengths and weaknesses and aid in reapplying if necessary. If the first round is not successful, the village will have two other opportunities to apply for grants of this type. The DPW Superintendent researched playground upgrades and proposes a new playground in the ballpark of \$200,000 which would be ADA compliant, on a turf surface, and have a sidewalk leading up to it. This cost estimate includes installation. The grant would fund up to 90%. Trustee Lapiana made a motion to engage with LaBella associates for grant writing for parks equipment for an amount not to exceed \$5,000. This motion was seconded by Trustee Bouchard and carried with all voting aye.

The village was recently awarded a PTNY (Parks & Trails New York) grant for \$8,996 for bike and water stations. At the public beach, the old slide was removed, new plantings are going in, and the committee is coming up with other ideas for the space.

An LCA meeting took place today with Trustee Bouchard and Town of Perry Board Member, Harold Wright, who met with an individual that they believe has skills to offer LCA. The town will discuss this at their meeting on Wednesday. The Village Board can expect updates on this in the near future.

At 8:40 pm, Trustee Lapiana made a motion to adjourn the meeting which was seconded by Trustee Bouchard and carried.

Respectfully submitted,
Christina Slusser, Village Clerk