



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Monday, May 5, 2025 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Approval of Minutes – April 21, 2025 and April 28, 2025
 - b. Resolution Accepting Resignation of Zoning Board of Appeals Member, John Czyryca
 - c. Resolution Appointing Seasonal Laborer, Jase Stone
 - d. Resolution Approving Waiver of Sewer Charges for 92 Borden Ave
 - e. Resolution Approving Waiver of Sewer Charges for 59 Watkins Ave
 - f. Resolution Closing Inflow and Infiltration Study Capital Project
 - g. Resolution Approving Request from the Silver Lake Fireworks Fund
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
6. Trustee Reports
7. Executive Session

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
APRIL 21, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 21st day of April 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
GUESTS:	David Spink	Fire Chief
	Lorraine Sturm	Perry Herald

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lapiana made a motion to approve the minutes for 4/7/2025 which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION APPROVING PERRY FIREMAN'S BASEBALL & SOFTBALL REQUEST

WHEREAS, the Parks Committee has reviewed a request from Perry Fireman's Baseball & Softball; and

WHEREAS, the Perry Fireman's Baseball & Softball is organizing a tournament on June 6, June 7, and June 8, 2025; and

WHEREAS, the Perry Fireman's Baseball & Softball is organizing their practices and games for Monday-Thursday, 4/28/2025-6/19/2025, from 5:00pm-8:00pm; and

WHEREAS, the Parks Committee is suggesting approving the requests and to waive the fee for the softball fields; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the Perry Fireman's Baseball & Softball requests and waives the fee for the fields.

Trustee Bouchard made a motion to adopt the resolution approving the Perry Fireman's Baseball & Softball request which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION AUTHORIZING DENTAL AND VISION INSURANCE PLANS WITH CSEA EMPLOYEE BENEFIT FUND FOR THE VILLAGE OF PERRY POLICE

WHEREAS, the Village of Perry currently offers the Police Department employees with dental and vision insurance through CSEA Employee Benefit Fund; and

WHEREAS, the Village Administrator is recommending continuing with the current plans: Dutchess Dental Plan and Platinum 12 Vision Plan at the current employee contribution rates per the employee handbook and union agreements; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the recommendation to continue offering the Dutchess Dental Plan and Platinum 12 Vision Plan from June 1, 2024 through May 31, 2029; and

BE IT FURTHER RESOLVED, the Perry Village Board of Trustees directs the Village Administrator to execute any and all documents relative to the dental and vision insurance for the Perry Police.

Motion was made by Trustee Lapiana to approve the dental and vision insurance plans with CSEA which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION APPOINTING SEASONAL LABORER, DOUG JONES

WHEREAS, the Village is looking to fill several seasonal positions in the Parks Department and Department of Public Works; and

WHEREAS, Mr. Doug Jones was employed by the Village of Perry from 2003 until 2023; and

WHEREAS, the Superintendent of Public Works is requesting the appointment of Mr. Jones for the 2025 season; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Mr. Doug Jones as a Seasonal Laborer designated to the Parks Department at a rate of \$18.00 per hour effective May 5, 2025.

Trustee Lapiana made a motion to approve the appointment of seasonal laborer, Doug Jones, at a rate of \$18.00 per hour which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION SCHEDULING SPECIAL MEETING OF THE VILLAGE OF PERRY BOARD OF TRUSTEES

BE IT RESOLVED, that the Perry Village Board of Trustees hereby schedules a special meeting to be held on Monday, April 28th at 7pm for the purpose of reviewing the proposed Water Treatment Plant Upgrade Project.

Trustee Muolo made a motion to adopt the resolution scheduling a special meeting of the Board of Trustees on Monday, April 28th. This motion was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION AUTHORIZING BUDGET TRANSFERS AND BUDGET AMENDMENT TO THE 2024-2025 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2024-2025 fiscal year:

General Fund:

Increase:	A5110.11 (Street Maintenance – Overtime)	\$1,375.59	
Decrease:	A5110.1 (Street Maintenance – Personnel)		\$1,375.59
Increase:	A5132.11 (Garage – Overtime)	\$301.28	
Decrease:	A5132.1 (Garage – Personnel)		\$301.28
Increase:	A5132.4 (Garage – Contractual)	\$774.67	
Increase:	A5132.41 (Garage – Utilities)	\$3,476.98	
Decrease:	A5110.4 (Street Maintenance – Contractual)		\$4,251.65
Increase:	A7020.11 (Rec Admin – Overtime)	\$21.49	
Decrease:	A7020.1 (Rec Admin – Personnel)		\$21.49
Increase:	A8160.4 (Refuse & Garbage – Contractual)	\$542.79	
Decrease:	A5110.4 (Street Maintenance – Contractual)		\$542.79
Increase:	A9050.8 (Unemployment Insurance)	\$1,097.00	
Decrease:	A9010.8 (State Retirement)		\$1,097.00

Water Fund:

Increase:	F8320.41 (Source of Supply – Utilities)	\$1,191.18	
Increase:	F8340.4 (Water Trans & Dist – Contractual)	\$3,727.09	
Decrease:	F1990.4 (Contingency)		\$4,918.27

Sewer Fund:

Increase:	G1440.4 (Engineer – Contractual)	\$2,874.80	
-----------	----------------------------------	------------	--

Increase:	G8120.4 (Sanitary Sewer – Contractual)	\$5,780.92	
Increase:	G8130.4 (Sewage Treatment – Contractual)	\$22,824.18	
Increase:	G8130.41 (Sewage Treatment – Utilities)	\$13,359.56	
Decrease:	G1990.4 (Contingency)		\$42,726.00
Decrease:	G8130.2 (Sewage Treatment – Equipment)		\$2,113.46

WHEREAS, the Perry Village Court received a Justice Court Assistance Program (JCAP) grant in the amount of \$3,404.03 for new office furniture; and

WHEREAS, the Village Administrator is proposing the following budget amendment:

Increase Revenue:	A3021 (JCAP Grant)	\$3,404.03	
Increase Expense:	A1110.41 (Court Contractual JCAP)		\$3,404.03

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers and amendment for the 2024-2025 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Lapiana made a motion to approve the budget amendments detailed above which was seconded by Trustee Muolo and carried with all voting aye.

RESOLUTION SUPPORTING SUBMISSION OF AND COMMITTING TO PROVIDE THE LOCAL SHARE OF PROJECT COSTS FOR THE 2025 MUNICIPAL PARKS AND RECREATION GRANT APPLICATION

WHEREAS, the Village of Perry is applying funding under the 2025 Municipal Parks & Recreation (MPR) Grant Program; and

WHEREAS, a minimum of 10% of the project costs must be matched by cash or in-kind contributions; and

NOW THEREFORE, LET IT BE RESOLVED, that the Village of Perry hereby supports the submission of a MPR grant and commits to providing the local share of project costs in the grant application submitted to the NYS Office of Parks, Recreation and Historic Preservation; and

BE IT FURTHER RESOLVED, that the Village of Perry understands that this is a reimbursement grant program; and

BE IT FURTHER RESOLVED, that the Village of Perry hereby commits to maintaining the improvements.

Trustee Bouchard made a motion to adopt the resolution supporting the submission of the Municipal Parks and Recreation Grant application which was seconded by Trustee Lawrence and carried unanimously.

RESOLUTION ADOPTING THE 2025-2026 FISCAL YEAR VILLAGE OF PERRY OPERATING BUDGET

WHEREAS, the Village of Perry Board of Trustees held a public hearing on April 7, 2025 at 8:00pm on the tentative budget including the Village's general, water and sewer funds, and elected officials salaries; and

WHEREAS, the 2025-2026 fiscal year budget with a total amount of \$5,441,260 is not tax cap compliant; and

WHEREAS, the Village of Perry Board of Trustees held a public hearing on April 7, 2025 at 7:45pm on the local law to override the tax cap and adopted the resolution and local law; and

BE IT RESOLVED, that the Tentative budget is hereby adopted and approved by the Village of Perry Board of Trustees and is hereby established as the annual budget for the Village of Perry for the 2025-2026 fiscal year; and

BE IT FURTHER RESOLVED, that the Village Administrator and Village Clerk shall prepare and certify the 2025-2026 budget as provided by law, and duplicate copies of the 2025-2026 adopted budget shall be given to the Mayor, the Village Board, Village Department Heads and submitted to the New York State Office of the Comptroller.

Trustee Bouchard made a motion to adopt the 2025-2026 Village of Perry operating budget which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION APPROVING DELINQUENT PAYMENTS TO BE ADDED TO REAL PROPERTY TAX BILLS

WHEREAS, per Village Law Section 355-106, delinquent water and sewer charges can be levied to the real property tax of a parcel with a \$25 fee per account; and

WHEREAS, per Village Law Section 465-3, the cost for removal of brush, grass, and weeds that remain unpaid shall be added to and become and form part of the taxes; and

WHEREAS, per Village Law Section 465-18, the Village Board shall charge and assess against the owner, tenant or occupant of a property, the expense for removal of property maintenance violations and constitute a lien and charge on the real property on which it is levied; and

WHEREAS, per Village Law Section 465-22, the owner of a vacant building shall pay an annual fee for the period the building remains vacant and failure of the owner to pay the amount(s)

due shall constitute a debt due and owing to the Village, and the Village may commence a civil action to collect such unpaid debt; and

WHEREAS, the Village Clerk has provided a list of unpaid charges as totaled below:

Unpaid Water/Sewer Charges	\$9,079.89
Unpaid Lawn Mowing invoices	\$7,253.75
Unpaid Garbage Removal invoices	\$ 0.00
Unpaid Vacant Building Fees	\$5,445.18
Total	\$21,778.82

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees authorizes the Village Clerk to submit the listing attached to this resolution to the Wyoming County Real Property Office for delinquent payments totaling \$21,778.82 to the parcel's real property tax bill for 2025-2026.

Trustee Lapiana made a motion to adopt the resolution approving delinquent payment to be added to the 2025 village tax bills which was seconded by Trustee Lawrence and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 4/21/2025

VILLAGE OF PERRY

Abstract # 022 Summary by Fund

04/17/2025
15:44:52

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	4,471.89	38,184.35	42,656.24
F	WATER FUND	768.26	9,614.14	10,382.40
G	SEWER FUND	583.91	412,530.04	413,113.95
HB	LEAD SERVICE LINE REPLACEMENT		1,720.00	1,720.00
HF	WATER TREATMENT PLANT PROJECT		22,705.11	22,705.11
TA	TRUST & AGENCY		479.92	479.92
Total:		5,824.06	485,233.56	491,057.62

Abstract #22 includes dept service payments for the Wastewater Treatment Plant for a total of \$386,345.00. Vouchers were audited by Trustee Lapiana. Motion was made by Trustee Bouchard approving payment of abstract #22, vouchers #1682-1786 in the amount of \$491,057.62. This motion was seconded by Trustee Muolo and carried with all voting aye.

DEPARTMENT/COMMITTEE REPORTS

The following department/committee reports were provided: NYCLASS statement, March financials, Department of Public Works, Water and Sewer Departments, Police, and Property Maintenance.

PLANNING/ZONING COMMITTEE – ADDING LANGUAGE TO PROPERTY MAINTENANCE CODE

The Planning/Zoning Committee considered adding language to Property Maintenance Code Chapter 465-16: Penalties for Offenses to allow for a weekly assessment of fees. The board agreed to have the Village Attorney draft a revision of the law to include “Each week’s continued violation shall constitute a separate violation.”

PLANNING BOARD REFERRAL ON TRAILSIDE CAMPING REGULATIONS

Per Mayor Hauser, the intent is to send the draft back to the Planning Board with suggestions to work with the attorney on drafting the language into a law. The initial plan lacks definitions and comes with some safety concerns.

In the Fire Committee meeting, the fire chief expressed concerns with access to emergency services and village liability where the trail runs along steep gorges. He recommends to incorporate EMS planning into the approval by submitting a pre-action plan (a route for emergency services to take and identifying a water source).

The Zoning Enforcement Officer recommends adding definitions, mapping, and updating the use table. The regulations should also include maximum square footage of units.

TRUSTEE REPORTS

The DPW committee meets on Wednesday. Today, 100 arborvitaes were planted at the Village Park. Clean Sweep is scheduled for May 17th.

Trustee Lapiana met with the Fire Committee prior to the board meeting. Most of the discussion was about proposed camping in the village. There are plans to put air packs on a government surplus site to resell.

Trustee Muolo met with the Office Committee last Wednesday where water and sewer billing processes were discussed. The front office is going to be researching Perry’s billing process compared to other municipalities.

EXECUTIVE SESSION

At 8:30 pm, Mayor Hauser made a motion to enter into executive session to discuss the employment history of a particular individual. Trustee Muolo seconded the motion and it was carried.

At 9:00 pm, Trustee Lapiana made a motion to exit the executive session which was seconded by Mayor Hauser and carried.

Mayor Hauser stated that Tim Hatch submitted a letter of interest in serving as an alternate on the ZBA. Mayor Hauser would like to make the appointment and requested the board's approval. Trustee Lapiana made a motion to appoint Tim Hatch as a member on the Zoning Board of Appeals through the term ending April 6, 2026 which was seconded by Trustee Muolo and carried unanimously.

A letter of interest was received by Mayor Hauser from Josh Marcks for the open seat on the Planning Board. Mayor Hauser made a motion to appoint Josh Marcks as a member of the Planning Board subject to the board's approval through the term ending April 3, 2028. Trustee Muolo made a motion to approve the appointment which was seconded by Trustee Lapiana and carried unanimously.

At 9:06 pm motion to adjourn the meeting was made by Trustee Lapiana, seconded by Trustee Bouchard, and carried.

Respectfully submitted,
Christina Slusser, Village Clerk

VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
APRIL 28, 2025

A special board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:00 pm on the 28th day of April 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
GUESTS:	Steve Deaton	Public Works Superintendent
	Mike Mott	Chief Water Operator
	Will Stowell	Water Treatment Plant Operator
	Bill Davis	MRB Group
	Jeff Boorsma	MRB Group

Mayor Hauser called the meeting to order at 7:00 pm and led in the Pledge of Allegiance.

MRB GROUP – WATER TREATMENT PLANT UPGRADE

Bill Davis and Jeff Boorsma of MRB Group presented options for necessary upgrades to the Water Treatment Plant. Much of the equipment at the plant is in need of repair or replacement. The estimated project budget is \$9.5 million with the option to include rehabbing the water tank on Standpipe Rd. which would bring the project up to \$12 million. Currently the village has a WIIA grant of \$3 million and a BIL grant of \$2 million with confirmed 0% financing for up to \$7.2 million (the original project estimate). The village needs to confirm with EFC on financing for additional costs. The proposed project budgets have been sent to BPD, the village's financial consultants, for a rate study to see how the project budget will affect user rates.

MRB Group ran into some technical issues during the design phase which resulted in a higher proposed project budget. Replacement of the high lift pumps and intake line were not included in the original scope. The existing high lift pumps limit the usable flow and volume of water. Replacement of the pumps and building a new pump station would allow for a deeper clearwell, more efficient operation, and increased water production. The raw water intake line has valving issues, no intake screen, and buildup of sedimentation and tuberculation which limits the amount of water that can be drawn from the lake.

From the pumps, water flows to the clearwell (an underground storage tank) which has evidence of cracking and has already had temporary repairs. The current clearwell does not allow for water production to keep up with peak demands. Clearwell replacement and relocation would allow for more efficient water use, THM removal, and better chlorine contact time for disinfection.

The maximum withdrawal allowed from the lake is 2 million gallons per day. The raw water intake line is limiting this to 0.83 million gallons per day (MGD). The clarifier restricts water production to 1 MGD. The proposed upgrades would make operations more efficient, create redundancy (required by Health Department standards), and allow for 1 MGD with the option of future capacity up to 2 MGD.

The village will look at the rate study when it is available and consider all the options that have been presented and the impact upgrades will have on the rate users prior to approving the project scope.

At 8:35 pm, Trustee Lapiana made a motion to adjourn the meeting which was seconded by Trustee Bouchard and carried.

Respectfully submitted,
Christina Slusser, Village Clerk



RESOLUTION ACCEPTING RESIGNATION OF ZONING BOARD OF APPEALS MEMBER, JOHN CZYRYCA

WHEREAS, Mr. John Czyryca has tendered his resignation as a member of the Zoning Board of Appeals effective April 30, 2025; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby accepts the resignation of Mr. Czyryca and wishes him well with future endeavors.



RESOLUTION APPOINTING SEASONAL LABORER, JASE STONE

WHEREAS, the Village is looking to fill several seasonal positions in the Parks Department and Department of Public Works; and

WHEREAS, Mr. Jase Stone has been employed by the Village since 2021 in the Parks Department; and

WHEREAS, the Superintendent of Public Works is requesting the appointment of Mr. Stone for the 2025 season designated to the Department of Public Works; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Mr. Jase Stone as a Seasonal Laborer designated to the Department of Public Works at a rate of \$18.00 per hour effective May 12, 2025.



RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 92 BORDEN AVE

WHEREAS, the Village of Perry received a request from the owner of 92 Borden Ave to waive the sewer charges due to a burst pipe that caused 43,000 gallons of water to flood the basement and run down the driveway; and

WHEREAS, the Department of Public Works Superintendent confirmed that the water left through the basement wall and did not pass through the Village's sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 43,000 gallons of sewer charges and any late fees that may occur on that amount; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 43,000 gallons totaling \$372.70 and late fees on that amount for 92 Borden Ave and authorizes the Village Clerk or designee to adjust the account.



RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 59 WATKINS AVE

WHEREAS, the Village of Perry received a request from the owner of 59 Watkins Ave to waive the sewer charges due to a burst pipe that caused 45,000 gallons of water to flood the front lawn; and

WHEREAS, the Water Department confirmed that the water did not pass through the Village's sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 45,000 gallons of sewer charges and any late fees that may occur on that amount; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 45,000 gallons totaling \$378.00 and late fees on that amount for 59 Watkins Ave and authorizes the Village Clerk or designee to adjust the account.



RESOLUTION CLOSING INFLOW AND INFILTRATION STUDY CAPITAL PROJECT

WHEREAS, the Village of Perry Board of Trustees created the HA Capital Project Fund and established the project budget funded through the New York State Environmental Facilities Corporation "EFC" and monies from the sewer fund; and

WHEREAS, expenses for the project totaled \$28,734.49 with \$25,067.82 received from EFC and \$3,666.67 from the sewer fund; and

WHEREAS, all work has been completed for this study and the Village Administrator is requesting closing the capital project; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby closes the HA Inflow and Infiltration Study Capital Project.



RESOLUTION APPROVING REQUEST FROM THE SILVER LAKE FIREWORKS FUND

WHEREAS, the Village of Perry received a request from the Silver Lake Fireworks Fund in the amount of \$250.00; and

WHEREAS, the Village has supported the Silver Lake Fireworks Fund in past years; and

WHEREAS, the Fireworks display will be on Thursday, July 3rd at 10PM; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the request from the Silver Lake Fireworks Fund in the amount of \$250.00.

Silver Lake Fireworks Fund

Est. 1999

P.O. Box 38, Silver Lake, NY 14549

Fund Administrators: Lorraine Sturm, Larry LaRussa

7851 Route 39, Perry, NY 14530, 585-237-6310

May 5, 2025

Village of Perry
46 N. Main Street
Perry, NY 14530

Dear Mayor Hauser and Trustees:

Silver Lake Fireworks Fund has had the support of the Village since it started in 1999. We appreciate that a great deal and hope the Board will once again donate \$250 for the show. It will be at 10 PM, Thursday, July 3rd from Silver Lake Country Club pier.

Each year, the fireworks display at Silver Lake has gained a larger audience and that translates into sales tax revenues for local businesses. The population at the lake is its highest during this event and holiday week. Whole families plan their vacations around this week and this kickoff show. Their support and that of the Towns of Castile, Perry and Village of Perry have made a big difference.

I am attaching a "donation invoice" as requested in the past. Donation checks must be made payable to: Silver Lake Fireworks Fund, which has a dedicated account at Tompkins Bank of Castile.

Thank you for your consideration and I hope to see some of you at the show. The \$9,000 display is lit after the Ring of Fire flares burn out.

Lorraine Sturm, Larry LaRussa
Silver Lake Fireworks Fund

VILLAGE OF PERRY

Clerk Report 5/5/2025

05/02/2025

15:21:32

Abstract # 023
Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	50,026.10	121,629.71	171,655.81
F	WATER FUND	99.16	7,020.10	7,119.26
G	SEWER FUND	37.99	6,424.48	6,462.47
JA	SILVER LAKE WATERSHED COMMISSI	96.14	2,666.60	2,762.74
Total:		50,259.39	137,740.89	188,000.28

Vouchers #1787 - 1851 were audited by Trustee Lawrence.

Debt service payments:

Snow plow truck principal - \$5,000

Snow plow truck interest - \$1,085

Ladder truck principal - \$40,000

Ladder truck interest - \$3,386.25

Payment of \$82,978.00 was made for the leaf machine.