



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Monday, June 2, 2025 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Bernard P. Donegan – Water Treatment Plant Upgrade Rate Study
 - b. Approval of Minutes – May 19, 2025
 - c. Resolution Appointing Part-Time Police Officer, Dominick Walton
 - d. Resolution Appointing Seasonal Laborers, Dawson Laraby and Trent Thompson
 - e. Resolution Establishing 2025-2026 Employee Wage Rates and Payment
 - f. Resolution Approving Request from the Perry Temple Corporation
 - g. Resolution Approving Waiver of Sewer Charges for 84 Walker Road
 - h. Resolution Authorizing Charges for Garbage Removal
 - i. Resolution Acknowledging Delay for Base Rate Increases for Multi-Units
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
6. Trustee Reports
7. Executive Session

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
MAY 19, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 19th day of May 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo (joined at 7:37)	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
GUESTS:	Lorraine Sturm	Perry Herald
	David Spink	Fire Chief

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lapiana made a motion to approve the minutes for May 5, 2025 which was seconded by Trustee Bouchard and carried with the four present board members voting aye. (Trustee Muolo was not present.)

**RESOLUTION APPROVING ANNUAL SOFTWARE SUPPORT CONTRACTS WITH WILLIAMSON
LAW BOOK COMPANY**

WHEREAS, the Village of Perry utilizes Williamson Law Book Company for their Municipal Accounting Software and Tax Collection Software; and

WHEREAS, both agreements are annual from June 1, 2025 until May 31, 2026; and

WHEREAS, the cost of the annual software for Municipal Accounting is \$1,946.00; and

WHEREAS, the cost of the annual software for Tax Collection is \$1,304.00; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approves the annual Municipal Accounting software contract in the amount of \$1,946.00 and the annual Tax Collection software contract in the amount of \$1,304.00 from June 1, 2025 until May 31, 2026.

Trustee Lapiana made a motion to adopt the resolution approving annual software support contracts with Williamson Law Book Company which was seconded by Trustee Bouchard and carried with all four who were present voting aye. (Trustee Muolo was not present).

RESOLUTION APPROVING CONTRACT FROM WARREN'S COMMERCIAL CLEANING, INC. FOR CLEANING SERVICES FOR VILLAGE HALL

WHEREAS, the Village of Perry has received a Janitorial Services Contract from Warren's Commercial Cleaning, Inc. in an amount of \$680.00 per month; and

WHEREAS, the Village of Perry currently contracts with Warren's Commercial Cleaning, Inc. for janitorial services; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby accepts Warren's Commercial Cleaning, Inc. proposal for cleaning services at Village Hall in an amount of \$680.00 per month from June 1, 2025 until May 31, 2026 and authorizes the Village Administrator to sign the contract.

Motion was made by Trustee Bouchard to approve the contract from Warren's Commercial Cleaning which was seconded by Trustee Lawrence and carried with all present board members voting aye. (Trustee Muolo was not present).

RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO EXECUTE DOCUMENTS FOR THE DOWNTOWN REVITALIZATION INITIATIVE GRANT AGREEMENT FOR C1002994 TO TRANSFORM ASSEMBLY HALL TO EXPAND ACCESSIBLE COMMUNITY VENUES IN PERRY

WHEREAS, the Village of Perry received \$2,016,000.00 to transform assembly hall to expand accessible community venues in Perry through the Downtown Revitalization Initiative Award; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Mayor and the Village Administrator to execute necessary documents for the Downtown Revitalization Initiative Grant Agreement for contract C1002994.

Trustee Lapiana made a motion to adopt the resolution authorizing the Mayor and Village Administrator to execute documents for the Downtown Revitalization Initiative Grant Agreement for C1002994 to transform Assembly Hall to expand accessible community venues in Perry. Trustee Bouchard seconded the motion and it was carried unanimously by all present board members. (Trustee Muolo was not present).

RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE ADMINISTRATOR TO EXECUTE DOCUMENTS FOR THE DOWNTOWN REVITALIZATION INITIATIVE GRANT AGREEMENT C1002992 TO ENHANCE MULTI-MODAL CONNECTIONS IN DOWNTOWN PERRY

WHEREAS, the Village of Perry received \$2,450,000.00 to enhance multi-modal connections in downtown Perry through the Downtown Revitalization Initiative Award; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Mayor and the Village Administrator to execute necessary documents for the Downtown Revitalization Initiative Grant Agreement for contract C1002992.

Trustee Bouchard made a motion to adopt the resolution authorizing the Mayor and Village Administrator to execute documents for the Downtown Revitalization Initiative Grant Agreement C1002992 to enhance multi-modal connections in downtown Perry. Trustee Lapiana seconded the motion and it was carried with all present board members voting aye (Trustee Muolo was not present.)

RESOLUTION APPROVING WOLFPACK EVENT REQUESTS AND POLICE SUPPORT

WHEREAS, the Police Committee has reviewed two event requests and request for police support; and

WHEREAS, the Police Committee is recommending approving both event requests and donating eight hours of police support to each event; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the event request for the Silver Serpent on June 1, 2025 and will provide up to eight hours of police support; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the event request for the Tour de Perry on July 12, 2025 and will provide up to eight hours of police support.

Trustee Bouchard made a motion to adopt the resolution approving Wolfpack event requests and police support which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION APPROVING PERRY CENTRAL SCHOOL UPK RESERVATION REQUEST

WHEREAS, the Parks Committee has reviewed a request from the Perry Central School UPK program to reserve the South Pavilion on Friday, June 13, 2025; and

WHEREAS, the Parks Committee is recommending waiving the fee for the use of the South Pavilion; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby waives the fee for the use of the South Pavilion on Friday, June 13, 2025.

Trustee Muolo made a motion to adopt the resolution approving the Perry Central School UPK reservation request which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION PROCLAIMING VILLAGE OF PERRY ARBOR DAY 2025

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, Trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, Trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I Rick Hauser, Mayor of the Village of Perry, do hereby proclaim June 14, 2025 as Arbor Day in the Village of Perry and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees and promote the well-being of this and future generations.

Trustee Lapiana made a motion approving the resolution proclaiming Village of Perry Arbor Day on June 14, 2025 which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION AUTHORIZING BUDGET TRANSFERS TO THE 2024-2025 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2024-2025 fiscal year:

General Fund:

Increase:	A1670.4 (Print & Mail – Contractual)	\$345.59	
Decrease:	A1345.4 (Office Supplies – Contractual)		\$345.59

Increase:	A5110.11 (Street Maintenance – Overtime)	\$613.12	
Decrease:	A5110.12 (Street Maintenance – Seasonal)		\$613.12
Increase:	A5132.41 (Garage – Utilities)	\$37.99	
Decrease:	A5110.4 (Street Maintenance – Contractual)		\$37.99
Increase:	A9060.8 (Medical Insurance)	\$5,254.67	
Decrease:	A9010.8 (State Retirement)		\$5,254.67

Water Fund:

Increase:	F8320.41 (Source of Supply – Utilities)	\$259.36	
Decrease:	F1990.4 (Contingency)		\$259.36

Sewer Fund:

Increase:	G8110.4 (Sewer Admin – Contractual)	\$682.45	
Increase:	G8130.41 (Sewage Treatment – Utilities)	\$3,823.97	
Decrease:	G9730.6 (BAN Principal)		\$4,506.42

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers and amendment for the 2024-2025 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Bouchard made a motion to approve the resolution authorizing budget transfers to the 2024-2025 village budget which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION ESTABLISHING 2025-2026 EMPLOYEE WAGE RATES AND PAYMENT

BE IT RESOLVED, that the Village Board of Trustees hereby fix employee wages and frequency of payment as noted below:

Position	2025-2026 Rate	Wage Calculated	Frequency
Mayor	\$4,800.00	Annual Salary	Monthly
Deputy Mayor	\$250.00	Annual Stipend	Monthly
Board Members (4)	\$2,900.00	Annual Salary	Monthly
Village Justice (Elected)	\$16,327.00	Annual Salary	Biweekly
Village Justice (Appointed)	\$6,254.00	Annual Salary	Biweekly
Court Clerk	\$18.91	Hourly	Biweekly
Village Administrator	\$92,700.00	Annual Salary	Biweekly

Village Clerk	\$62,500.00	Annual Salary	Biweekly
Deputy Clerk	\$21.00	Hourly	Biweekly
Clerk, PT	\$16.48	Hourly	Biweekly
Village Attorney	\$15,000.00	Annual Salary	Biweekly
Chief of Police	\$97,560.00	Annual Salary	Biweekly
Sergeant, FT (BR)	\$36.61	Hourly	Biweekly
Police Officer, FT (MC)	\$32.17	Hourly	Biweekly
Police Officer, FT (ZT)	\$29.34	Hourly	Biweekly
Police Officer, FT (ZF)	\$37.41	Hourly	Biweekly
Police Officer, FT (HL)	\$32.17	Hourly	Biweekly
Police Officer, PT	\$25.36	Hourly	Biweekly
Crossing Guards (TP, DB)	\$31.93	Hourly	Biweekly
Superintendent of Public Works	\$83,408.00	Annual Salary	Biweekly
Working Foreman (MN, MB)	\$29.54	Hourly	Biweekly
MEO (AR, TR, RT)	\$27.50	Hourly	Biweekly
Laborer (KB & AC)	\$22.14	Hourly	Biweekly
Automotive Repair Worker (KZ)	\$27.85	Hourly	Biweekly
Zoning Officer (DR)	\$9,318.00	Annual Salary	Biweekly
Zoning Officer (BK)	\$18.39	Hourly	Biweekly
Chief WTP and WWTP Operator (MM & TD)	\$32.85	Hourly	Biweekly
WTP Plant Operator (WS)	\$26.18	Hourly	Biweekly
WWTP Plant Operator (MK)	\$26.18	Hourly	Biweekly
Planning and Zoning Board Members	\$25.00		Per meeting

The wage rates were pulled from the budget documents. Motion to adopt the resolution establishing 2025-2026 employee wage rates and payment was made by Trustee Moulo, seconded by Trustee Lapiana, and carried with all voting aye.

RESOLUTION AUTHORIZING REALLOCATION OF FUNDS FOR EQUIPMENT AND VEHICLE PURCHASES

WHEREAS, the Village of Perry Board of Trustees authorized \$40,000.00 to be transferred from the general fund unallocated fund balance towards the purchase of a streetsweeper for the Department of Public Works on October 7, 2024; and

WHEREAS, the Superintendent of Public Works purchased a streetsweeper for \$20,000.00; and

WHEREAS, through shared services with the Village of Warsaw, the total cost for the Village of Perry is \$10,000.00 and can be paid from the 2024-2025 budget; and

WHEREAS, the Public Works Committee is recommending that the Village Board authorize reallocating the \$40,000.00 towards additional equipment and vehicle purchases for the Department of Public Works; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the reallocation of \$40,000.00 towards equipment and/or vehicle purchases.

Trustee Lapiana made a motion to adopt the resolution authorizing reallocation of funds for equipment and vehicle purchases which was seconded by Trustee Muolo and carried unanimously.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 5/19/2025

VILLAGE OF PERRY

Abstract # 024

05/16/2025
10:39:44

Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	16,651.35	86,788.53	103,439.88
F	WATER FUND	40.10	27,019.82	27,059.92
G	SEWER FUND	21.79	12,704.45	12,726.24
HB	LEAD SERVICE LINE REPLACEMENT		5,160.00	5,160.00
HF	WATER TREATMENT PLANT PROJECT		11,131.25	11,131.25
HS	CAPITAL PROJECT - SEWER IMPROV		983.25	983.25
TA	TRUST & AGENCY		961.85	961.85
Total:		16,713.24	144,749.15	161,462.39

Vouchers were audited by Trustee Lawrence. Dept service payments of \$15,345.00 for the 2005 fire truck were prepaid. Trustee Bouchard made a motion to approve payment of abstract #24, vouchers #1852-1962 in the amount of \$161,462.39. Trustee Lapiana seconded the motion and it was carried with all voting aye.

Village tax bills will be mailed at the end of the month which will be based off the recent reassessment by the town and will include an equalization rate for the Town of Castile.

DEPARTMENT/COMMITTEE REPORTS

Reports provided for review: NYCLASS Statement, April Financials, Department reports: Department of Public Works, Water Department, Sewer Department, Police Department, and Property Maintenance.

TRUSTEE REPORTS

Trustee Lapiana reported that the board is still waiting on the water rate study for Water Treatment Plant upgrades and to confirm zero percent financing. Administrator Marcy stated that financing should be 0% up to \$14 million. The Public Works Committee has been discussing vehicle purchases, as noted in a resolution above.

The Fire Committee met prior to the board meeting. The Fire Department wants to add another bottle of oxygen to the ladder truck. At the Pike fire, they ran out after 4 hours but firefighters were there for about 8 hours. The Fire Chief would also like to purchase 6 or 7 bailout suits for interior firefighters. The Memorial Day Parade on Monday starts at 10:00 am.

David Spink, Fire Chief informed the board that there have been 70 calls for service from January 1st to today including 6 structure fires. He reports quick responses with minimal damage for the 2 recent fires in Perry. They assisted at the Pike Roller Rink fire with the ladder truck over the weekend.

Trustee Muolo expects to attend the Office Committee meeting on Wednesday.

Trustee Bouchard met with the Parks Committee. They are evaluating a fee schedule for large events. Hometown Hero banners were discussed. The committee plans to meet with representatives from the Vets Club about the banners. The Parks Committee continues to research the dog park proposal and how other municipalities manage their parks. There will be a new parks sign. The Public Beach has been washing out with all the rain. The committee continues to look for a solution to prevent the washout. There was a good turnout for Clean Sweep.

Trustee Lawrence attended the Zoning/Problem Properties Committee meeting.

With no further business, motion to adjourn was made by Trustee Lapiana at 8:14 pm which was seconded by Trustee Muolo and carried.

Respectfully submitted,
Christina Slusser, Village Clerk



RESOLUTION APPOINTING PART-TIME POLICE OFFICER, DOMINICK WALTON

WHEREAS, Chief Grover has determined the need for an additional part-time Police Officer; and

WHEREAS, Chief Grover is requesting the hiring of Mr. Dominick Walton as a Part-Time Police Officer for the Village of Perry; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the hiring of Mr. Dominick Walton as a part-time Police Officer with a starting hourly rate of \$25.36 pending Wyoming County Civil Service approval and satisfactory background checks.



RESOLUTION APPOINTING SEASONAL LABORERS, DAWSON LARABY AND TRENT THOMPSON

WHEREAS, the Superintendent of Public Works is requesting the appointment of Dawson Laraby and Trent Thompson designated to the Parks Department for the 2025 season; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Dawson Laraby and Trent Thompson as a Seasonal Laborer designated to the Parks Department at a rate of \$15.50 per hour effective June 16, 2025.



RESOLUTION ESTABLISHING 2025-2026 EMPLOYEE WAGE RATES AND PAYMENT

BE IT RESOLVED, that the Village Board of Trustees hereby fix employee wages and frequency of payment as noted below:

Position	2025-2026 Rate	Wage Calculated	Frequency
Sergeant, FT (BR)	\$39.61	Hourly	Biweekly
WTP Plant Operator (WS)	\$27.50	Hourly	Biweekly
WWTP Plant Operator (MK)	\$27.50	Hourly	Biweekly



RESOLUTION APPROVING REQUEST FROM THE PERRY TEMPLE CORPORATION

WHEREAS, the Village of Perry received a request from the Perry Temple Corporation in the amount of \$1,500.00; and

WHEREAS, the Perry Temple Corporation owns and operates the building located at 21 N. Main Street Perry and the building is available for use by the Village of Perry and other organizations within the community; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the request from the Perry Temple Corporation and directs the Village Clerk to process a check in the amount of \$1,500.00.



RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 84 WALKER ROAD

WHEREAS, the Village of Perry received a request from the owner of 84 Walker Road to waive the sewer charges due to a burst pipe that caused 176,000 gallons of water to flood the cellar; and

WHEREAS, the Superintendent of Public Works confirmed that the water did not pass through the Village's sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 176,000 gallons of sewer charges and any late fees that may occur on that amount; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 176,000 gallons totaling \$1,478.40 and late fees on that amount for 84 Walker Road and authorizes the Village Clerk or designee to adjust the account.



RESOLUTION AUTHORIZING CHARGES FOR GARBAGE REMOVAL

WHEREAS, Chapter 465-14 A of the Village of Perry Code states that all exterior of the premises shall be kept free from hazards including garbage, solid waste, hazardous waste and trash; and

WHEREAS, garbage will be permitted adjacent to the roadway on the day before and on the night hours of pickup only; and

WHEREAS, on March 18, 2025, a large trash item was observed at 16 Handley St. (tax map no. 100.8-4-8) adjacent to the roadway; and

WHEREAS, on May 22, 2025, a large pile of miscellaneous garbage was observed at 18 Water St. (tax map no. 100.8-2-36) adjacent to the roadway; and

WHEREAS, notices were placed at both properties with a 24-hour time frame for removal; and

WHEREAS, since the items were not removed within the designated time frame, the Village of Perry DPW removed the items; and

WHEREAS, per Chapter 465-18 all costs incurred by the Village of Perry for such removal including but not limited to; labor, fuel, tipping fees, benefits, tax and insurance, shall be assessed against the owner of said property; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Clerk's Office to produce a bill for 16 Handley St. for costs associated with garbage removal totaling \$230.00; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Clerk's Office to produce a bill for 18 Water St. for costs associated with garbage removal totaling \$288.33.



RESOLUTION ACKNOWLEDGING DELAY FOR BASE RATE INCREASES FOR MULTI-UNITS

WHEREAS, on May 2, 2022, the Village of Perry Board of Trustees adopted the local law entitled “Chapter 355 Sewer Law” and implemented additional base rate charges to a building or structure that contains one or more separate apartments, effective June 1, 2023; and

WHEREAS, on May 6, 2024, the Village of Perry Board of Trustees adopted the Policy for Delay in Base Rate Increase for Multi-Units for newly discovered multi-units to receive a one billing cycle delay in additional unit(s) increases to allow sufficient notification to the homeowner; and

WHEREAS, the following addresses have been discovered as multi-units and will receive a one billing cycle delay before additional units are charged:

<u>Tax Map #</u>	<u>Address</u>	<u>Account #</u>	<u># of units</u>
100.8-1-7	54 Walker Road	42011/42013	5

BE IT RESOLVED, that the Perry Village Board of Trustees hereby acknowledges the delay in increases for the accounts as provided in this resolution.

Abstract # 025
Summary by Fund05/29/2025
18:13:40

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	423.91	35,138.84	35,562.75
F	WATER FUND		3,576.56	3,576.56
G	SEWER FUND	3,148.49	11,143.28	14,291.77
HB	LEAD SERVICE LINE REPLACEMENT		612.50	612.50
JA	SILVER LAKE WATERSHED COMMISSI		37.99	37.99
TA	TRUST & AGENCY		1,131.59	1,131.59
Total:		3,572.40	51,640.76	55,213.16

FY 2024-2025

Vouchers #1963-2031 were audited by Trustee Muolo

VILLAGE OF PERRY

Abstract # 001
Summary by Fund

05/29/2025
18:16:37

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND		47,580.57	47,580.57
F	WATER FUND		1,770.29	1,770.29
G	SEWER FUND		3,077.16	3,077.16
Total:			52,428.02	52,428.02

FY 2025-2026

Vouchers #1-7 were audited by Trustee Muolo