



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Monday, June 16, 2025 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Approval of Minutes – June 2, 2025
 - b. Resolution Approving the Appointment of BIL Committee Member, Melanie Casper
 - c. Resolution to Submit an Environmental Protection Fund (EPF) Grant Application for Upgrades at the Village Park
 - d. Resolution Authorizing Dental and Vision Insurance Plans with CSEA Employee Benefit Fund for the Village of Perry (General)
 - e. Resolution Approving MRB Engineering Agreement Amendment No. 1 for the Water Treatment Plant Improvements Project
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
 - a. NYCLASS Statement
 - b. Department of Public Works
 - c. Water and Sewer Departments
 - d. Police Department
 - e. Property Maintenance
6. Trustee Reports
 - a. Planning Board Recommendation – Trailside Camping
7. Executive Session

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
JUNE 2, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 2nd day of June 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo (joined at 7:33)	Trustee
	Sandy Lawrence	Trustee
ALSO PRESENT:	Christina Slusser	Village Clerk
	Samantha Marcy	Administrator
GUESTS:	Lorraine Sturm	Perry Herald
	Jason Schwartz, CPA	President of Bernard P. Donegan

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Motion to approve the minutes for May 19, 2025 was made by Trustee Lawrence, seconded by Trustee Bouchard, and carried with all present voting aye (Trustee Muolo was not present to vote).

RESOLUTION APPOINTING PART-TIME POLICE OFFICER, DOMINICK WALTON

WHEREAS, Chief Grover has determined the need for an additional part-time Police Officer; and

WHEREAS, Chief Grover is requesting the hiring of Mr. Dominick Walton as a Part-Time Police Officer for the Village of Perry; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the hiring of Mr. Dominick Walton as a part-time Police Officer with a starting hourly rate of \$25.36 pending Wyoming County Civil Service approval and satisfactory background checks.

Trustee Lapiana made a motion to appoint part-time police officer Dominick Walton which was seconded by Trustee Lawrence and carried with all present voting aye (Trustee Muolo was not present to vote).

RESOLUTION APPOINTING SEASONAL LABORERS, DAWSON LARABY AND TRENT THOMPSON

WHEREAS, the Superintendent of Public Works is requesting the appointment of Dawson Laraby and Trent Thompson designated to the Parks Department for the 2025 season; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Dawson Laraby and Trent Thompson as a Seasonal Laborer designated to the Parks Department at a rate of \$15.50 per hour effective June 16, 2025.

Trustee Bouchard made a motion to adopt the resolution appointing seasonal laborers Dawson Laraby and Trent Thompson. This motion was seconded by Trustee Lapiana and carried with all present voting aye (Trustee Muolo was not present to vote).

RESOLUTION ESTABLISHING 2025-2026 EMPLOYEE WAGE RATES AND PAYMENT

BE IT RESOLVED, that the Village Board of Trustees hereby fix employee wages and frequency of payment as noted below:

Position	2025-2026 Rate	Wage Calculated	Frequency
Sergeant, FT (BR)	\$39.61	Hourly	Biweekly
WTP Plant Operator (WS)	\$27.50	Hourly	Biweekly
WWTP Plant Operator (MK)	\$27.50	Hourly	Biweekly

There was a typo on the previously approved resolution for employee wages. Trustee Lapiana made a motion to adopt the resolution establishing 2025-2026 employee wage rates and payment which was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION APPROVING REQUEST FROM THE PERRY TEMPLE CORPORATION

WHEREAS, the Village of Perry received a request from the Perry Temple Corporation in the amount of \$1,500.00; and

WHEREAS, the Perry Temple Corporation owns and operates the building located at 21 N. Main Street Perry and the building is available for use by the Village of Perry and other organizations within the community; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the request from the Perry Temple Corporation and directs the Village Clerk to process a check in the amount of \$1,500.00.

Trustee Muolo made a motion to approve the request from the Perry Temple Corporation which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION APPROVING WAIVER OF SEWER CHARGES FOR 84 WALKER ROAD

WHEREAS, the Village of Perry received a request from the owner of 84 Walker Road to waive the sewer charges due to a burst pipe that caused 176,000 gallons of water to flood the cellar; and

WHEREAS, the Superintendent of Public Works confirmed that the water did not pass through the Village's sewer system; and

WHEREAS, the Public Works Committee has reviewed the request and is recommending waiving 176,000 gallons of sewer charges and any late fees that may occur on that amount; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby approves the waiver of sewer charges for 176,000 gallons totaling \$1,478.40 and late fees on that amount for 84 Walker Road and authorizes the Village Clerk or designee to adjust the account.

Motion was made by Trustee Lapiana approving the waiver of sewer charges for 84 Walker Road which was seconded by Trustee Muolo and carried unanimously.

RESOLUTION AUTHORIZING CHARGES FOR GARBAGE REMOVAL

WHEREAS, Chapter 465-14 A of the Village of Perry Code states that all exterior of the premises shall be kept free from hazards including garbage, solid waste, hazardous waste and trash; and

WHEREAS, garbage will be permitted adjacent to the roadway on the day before and on the night hours of pickup only; and

WHEREAS, on March 18, 2025, a large trash item was observed at 16 Handley St. (tax map no. 100.8-4-8) adjacent to the roadway; and

WHEREAS, on May 22, 2025, a large pile of miscellaneous garbage was observed at 18 Water St. (tax map no. 100.8-2-36) adjacent to the roadway; and

WHEREAS, notices were placed at both properties with a 24-hour time frame for removal; and

WHEREAS, since the items were not removed within the designated time frame, the Village of Perry DPW removed the items; and

WHEREAS, per Chapter 465-18 all costs incurred by the Village of Perry for such removal including but not limited to; labor, fuel, tipping fees, benefits, tax and insurance, shall be assessed against the owner of said property; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Clerk's Office to produce a bill for 16 Handley St. for costs associated with garbage removal totaling \$230.00; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Clerk's Office to produce a bill for 18 Water St. for costs associated with garbage removal totaling \$288.33.

Trustee Muolo made a motion to adopt the resolution authorizing charges for garbage removal which was seconded by Trustee Lapiana and carried with all voting aye.

RESOLUTION ACKNOWLEDGING DELAY FOR BASE RATE INCREASES FOR MULTI-UNITS

WHEREAS, on May 2, 2022, the Village of Perry Board of Trustees adopted the local law entitled "Chapter 355 Sewer Law" and implemented additional base rate charges to a building or structure that contains one or more separate apartments, effective June 1, 2023; and

WHEREAS, on May 6, 2024, the Village of Perry Board of Trustees adopted the Policy for Delay in Base Rate Increase for Multi-Units for newly discovered multi-units to receive a one billing cycle delay in additional unit(s) increases to allow sufficient notification to the homeowner; and

WHEREAS, the following addresses have been discovered as multi-units and will receive a one billing cycle delay before additional units are charged:

<u>Tax Map #</u>	<u>Address</u>	<u>Account #</u>	<u># of units</u>
100.8-1-7	54 Walker Road	42011/42013	5

BE IT RESOLVED, that the Perry Village Board of Trustees hereby acknowledges the delay in increases for the accounts as provided in this resolution.

Trustee Muolo made a motion to adopt the resolution acknowledging delay for base rate increases which was seconded by Trustee Lapiana and carried with all voting aye.

BERNARD P. DONEGAN – WATER TREATMENT PLANT UPGRADE RATE STUDY

Jason Schwartz, CPA and President of Bernard P. Donegan (BPD), financial advisors for the village, reviewed the rate study prepared for the water treatment plant upgrade. There are various levels of the project to consider with different funding levels and rate options. Water rates will need to increase in order to cover the projected debt service. The village has been awarded \$5 million in grant funds and 0% financing.

Scenario 1 is for a \$7.2 million project with \$2.2 million financed. At the lowest option, this allows to hold off longer on a rate increase of about 6% in 2030.

Scenario 2 is for a \$9.5 million project (\$4.5 mill financed) which involves a rate increase to be implemented sooner, in 2027, and again in 2030. The increase would be about 26-27%. The rate increase could potentially be pushed out another year because the fund balance will not be quite spent down, but the increase would need to be a bit larger to make up for it.

Scenario 3, for a \$12 million project (\$7 mill financed) involves a 2-step increase. A smaller increase would be implemented in 2027 with another in 2030 for about 36-40% total. At that time, the board can factor in the level of the project and funding needed based on the fund balance at that time.

All scenarios would allow using the unappropriated fund balance of \$936,539 to be spent down to a comfortable level; about 50% of the annual operating budget. Expenses would exceed revenues for the first 4 years. Increases are proposed to be applied proportionately to the usage and base rates. An increase could be applied to the usage rate for the people using more of the water system than others, but there is more of a variable in predicting consumption for revenues.

The rate study double checked projections with actual revenue for more accuracy with the EDU (multi-unit) increases and consumption. It is dependent upon MRB Group's scope. The raw intake line was not originally included in the scope, so the contract may need to be increased with MRB to start the design documents.

One of the factors of the project to think about when it comes to higher project costs is the need vs. 0% financing that is tied to this project. If some of the upgrades were pushed off to a later date, the village would need to qualify for 0% interest again which is not guaranteed. There is also current debt that goes through 2034. Other factors include farmer participation, future projects, expanding the Town of Perry district, usage fluctuations (which could be based on weather), potential future grants, and possible differences between the project estimates and bid prices. Mr. Schwartz spoke about the difference between financing levels with EFC: hardship, subsidized, and market rate if a portion of the project was pushed off and needed to

be financed. Jason also went over what the debt payment schedule would look like for each scenario.

CLERK/DEPUTY TREASURER REPORT

Clerk Report 6/2/2025

VILLAGE OF PERRY

Abstract # 025 Summary by Fund

05/29/2025
18:13:40

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	423.91	35,138.84	35,562.75
F	WATER FUND		3,576.56	3,576.56
G	SEWER FUND	3,148.49	11,143.28	14,291.77
HB	LEAD SERVICE LINE REPLACEMENT		612.50	612.50
JA	SILVER LAKE WATERSHED COMMISSI		37.99	37.99
TA	TRUST & AGENCY		1,131.59	1,131.59
Total:		3,572.40	51,640.76	55,213.16

Vouchers were audited by Trustee Muolo. Motion to approve payment of abstract #25 for the 2024-2025 fiscal year, vouchers #1963-2031, in the amount of \$55,213.16 was made by Trustee Bouchard, seconded by Trustee Lapiana, and carried unanimously.

Clerk Report 6/2/2025

VILLAGE OF PERRY

Abstract # 001 Summary by Fund

05/29/2025
18:16:37

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND		47,580.57	47,580.57
F	WATER FUND		1,770.29	1,770.29
G	SEWER FUND		3,077.16	3,077.16
Total:			52,428.02	52,428.02

Vouchers were audited by Trustee Muolo. Trustee Lapiana made a motion to approve payment of abstract #1 for the 2025-2026 fiscal year, vouchers #1-7, in the amount of \$52,428.02 which was seconded by Trustee Bouchard and carried with all voting aye.

Village tax collection has started. The clerk will put together an explanation of the tax bill calculation.

TRUSTEE REPORTS

Trustee Muolo reported that Office Committee has been rescheduled.

Trustee Lapiana attended the Police Committee meeting this afternoon. There are 4 officers in the academy currently. A different officer is interested in the SRO position at the school. Chief Grover is interested in looking into an area for a village owned impound. The committee continues to look into cameras for downtown.

Trustee Lawrence attended the Zoning Committee meeting on Thursday.

Trustee Bouchard met with the Parks and Police Committees today. There was a meeting with the Vets Club regarding the Hometown Hero banners. The Parks Committee talked about a sign to explain the mural. The committee is still researching the dog park proposal – materials, policy, scope, and feasibility on the administrative side.

EXECUTIVE SESSION

At 8:49 pm, Mayor Hauser made a motion to enter executive session to discuss potential litigation. This motion was seconded by Trustee Lapiana and carried unanimously.

At 9:10 pm, Mayor Hauser made a motion to exit the executive session which was seconded by Trustee Muolo and carried.

Immediately following, Trustee Lapiana made a motion to adjourn the meeting which was seconded by Trustee Bouchard and carried.

Respectfully submitted,
Christina Slusser, Village Clerk



RESOLUTION APPROVING THE APPOINTMENT OF BIL COMMITTEE MEMBER, MELANIE CASPER

BE IT RESOLVED that the Village of Perry Board of Trustees hereby approves the appointment of BIL Committee Member, Melanie Casper, which a term expiration of 4/6/2026.



**RESOLUTION TO SUBMIT AN ENVIRONMENTAL PROTECTION FUND (EPF) GRANT
APPLICATION FOR UPGRADES AT THE VILLAGE PARK**

WHEREAS, the Village of Perry, herein called the "Applicant", after thorough consideration, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable; and

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation provides funding for park improvements properties through the Environmental Protection Fund (EPF); and

WHEREAS, the Village of Perry would like to make improvements at the Village Park; and

NOW, THEREFORE, BE IT RESOLVED, that Samantha Marcy, is the representative authorized to act on behalf of all applicants in all matters related to grant funds for the Project. The representative is also authorized to: sign and submit the application; execute the contract; request payment advances and reimbursements; submit Project documentation; and otherwise act for all applicants in all matters related to the Project and to State assistance; and

BE IT FURTHER RESOLVED that the Village of Perry enthusiastically supports submission of an EPF grant for Village Park improvements; and

BE IT FURTHER RESOLVED that the Village of Perry will provide the required minimum 25 percent match toward the total project costs.



RESOLUTION AUTHORIZING DENTAL AND VISION INSURANCE PLANS WITH CSEA EMPLOYEE BENEFIT FUND FOR THE VILLAGE OF PERRY (GENERAL)

WHEREAS, the Village of Perry currently offers the General Unit employees and non-union employees with dental and vision insurance through CSEA Employee Benefit Fund; and

WHEREAS, the Village Administrator is recommending continuing with the current plans: Equinox Dental Plan and Platinum 12 Vision Plan at the employee contribution rates per the employee handbook and union agreement; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees hereby approves the recommendation to continue offering the Equinox Dental Plan and Platinum 12 Vision Plan from July 1, 2025 through May 31, 2028; and

BE IT FURTHER RESOLVED, the Perry Village Board of Trustees directs the Village Administrator to execute any and all documents relative to the dental and vision insurance for the CSEA Employee Benefit Fund.

THIS RENEWAL AGREEMENT, made this _____ day of _____, 20____, between **VILLAGE OF PERRY (GENERAL)** (hereinafter the EMPLOYER) with offices located at 46 North Main Street, Perry, New York 14530 and the **CSEA EMPLOYEE BENEFIT FUND** (hereinafter the FUND), a Trust, with offices located at One Lear Jet Lane, Suite One, Latham, New York 12110-2395.

WHEREAS, the parties have heretofore entered into an agreement dated June 29, 1998 (the “Original Agreement”), for the provision by the FUND of certain benefits to the EMPLOYER’S covered employees, which Original Agreement was most recently extended by Renewal Agreement dated April 18, 2022 (as extended, the “Agreement”), and

WHEREAS, the parties desire to continue the provision of said benefits upon the terms and conditions contained in the Agreement, except as modified hereby,

NOW, THEREFORE, in consideration of the covenants and promises contained herein, the parties agree as follows:

1. The FUND shall provide benefits to the EMPLOYER’S covered employees under the following benefit PLAN(S) established by the FUND:

**EQUINOX DENTAL PLAN
PLATINUM 12 VISION PLAN**

2. The EMPLOYER shall pay the FUND the following amounts per covered employee per month:

A. EQUINOX DENTAL PLAN – SINGLE COVERAGE

- (i) from June 1, 2024 to June 30, 2024, \$77.86;
- (ii) from July 1, 2024 to June 30, 2025, \$78.64;
- (iii) from July 1, 2025 to June 30, 2026, \$79.43;
- (iv) from July 1, 2026 to June 30, 2027, \$81.01;
- (v) from July 1, 2027 to May 31, 2028, \$83.85.

B. EQUINOX DENTAL PLAN – FAMILY COVERAGE

- (i) from June 1, 2024 to June 30, 2024, \$209.90;
- (ii) from July 1, 2024 to June 30, 2025, \$212.00;
- (iii) from July 1, 2025 to June 30, 2026, \$214.12;
- (iv) from July 1, 2026 to June 30, 2027, \$218.40;
- (v) from July 1, 2027 to May 31, 2028, \$226.05.

C. PLATINUM 12 VISION PLAN – SINGLE COVERAGE

- (i) from June 1, 2024 to June 30, 2024, \$12.65;
- (ii) from July 1, 2024 to June 30, 2025, \$12.65;
- (iii) from July 1, 2025 to June 30, 2026, \$12.65;
- (iv) from July 1, 2026 to June 30, 2027, \$12.65;
- (v) from July 1, 2027 to May 31, 2028, \$12.65.

D. PLATINUM 12 VISION PLAN – FAMILY COVERAGE

- (i) from June 1, 2024 to June 30, 2024, \$34.32;
- (ii) from July 1, 2024 to June 30, 2025, \$34.32;
- (iii) from July 1, 2025 to June 30, 2026, \$34.32;
- (iv) from July 1, 2026 to June 30, 2027, \$34.32;
- (v) from July 1, 2027 to May 31, 2028, \$34.32.

3. Notwithstanding the foregoing, each COVERED EMPLOYEE shall pay \$3.50 per pay period for coverage under the Platinum 12 Vision Plan. EMPLOYER shall pay the balance of the cost under the Platinum 12 Vision Plan for the duration of this Renewal Agreement.

4. This Renewal Agreement is effective as of June 1, 2024 and shall terminate on May 31, 2028, subject to continuation pursuant to the terms of Article IX, Section 2 of the Agreement and subject to earlier termination by virtue of the decertification of CSEA as the representative of the employees in the bargaining unit required to be covered under this Agreement.

5. Except as expressly modified herein, the terms and conditions of the Agreement are hereby ratified and affirmed and incorporated by reference.

IN WITNESS WHEREOF, the parties have executed this Renewal Agreement the day and year first above written.

CSEA EMPLOYEE BENEFIT FUND

VILLAGE OF PERRY

By: 
William F. Howard, Director

By: _____
Rick Hauser, Mayor



RESOLUTION APPROVING MRB ENGINEERING AGREEMENT AMENDMENT NO. 1 FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT

WHEREAS, MRB has proposed Amendment No. 1 for Design and Additional Services for the Water Treatment Plant Improvements Project; and

WHEREAS, the requested increase is due to including the high lift pump station and raw water pump station and intake improvements to the project scope; and

WHEREAS, the requested increase is \$192,000 for design and \$75,000 for additional services; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves Amendment No. 1 with MRB for services related to the Water Treatment Plant Improvements Project; and

BE IT FURTHER RESOLVED, the Village of Perry Board authorizes the Mayor to execute the agreement.

June 13, 2025

Hon. Rick Hauser, Mayor
Village of Perry
46 N. Main Street
Perry, NY 14530

**Re: Engineering Amendment No. 1
 Water Treatment Plant Improvements – Village of Perry
 MRB Group Project No. 1956.23002**

Dear Mayor Hauser,

MRB Group provides the following amendment to our contract for the Water Treatment Plant Improvement Project. This amendment covers additional design services for changes to the original project scope that we feel are necessary to enable the Village's WTP to operate effectively and efficiently at the plant's current rated filtration capacity and in preparation for future design flows for any new improvements.

1. Design Phase Services

High Lift Pump Station

During the planning phase of this project, it was relayed to MRB Group that the existing high lift pumps were aging and were approximately 40 years old. However, at that time they were functioning, and it was decided that they may need replacement in the future as part of the operational budget sometime later, outside of the current project. During the design phase of the project, further assessment was completed around these pumps, their location, their lack of future expansion capabilities, and their hydraulic limitations. In addition to the age and condition of the pumps, further evaluation discovered that the operating range for the clearwell is limited as the high lift pumps are unable to pump when the water level in the clearwell is below 7 feet. Currently, operating at or below this level results in hydraulic issues and limitations and causes the existing pumps to cavitate, which can damage their impellers, reduce efficiency, and shorten their useful

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life. It also leaves the operators with a smaller useful operating range in the clearwell, which impacts CT time (disinfection time required by NYS DOH) and requires more attentive operation of the water plant. Their location and this hydraulic limitation would be consistent even with a new clearwell, which will limit the hydraulic elevations and usable volumes even a new clearwell could provide. The existing high lift pumps are also located in the basement of the filter building; space constraints here provide difficulty for routine operation and maintenance tasks, make it difficult to remove the pumps and motors for offsite service, and will not allow for the installation of a third pump if water demands increase in future. Additionally, due to NPSH issues caused by the length of suction line between the remote clearwell and the high lift pumps, upsizing them at the existing location would have severe performance impacts.

Due to these hydraulic and operational considerations and also in evaluating the long term build out of the treatment plant, it has been determined it would be a better long term option for the Village to construct a new high lift pump station adjacent to the new clearwell to house two (2) new vertical turbine pumps each capable of pumping 1.0 MGD. The new pump station will be designed to allow for operation across the full depth of the clearwell, allowing for more usable storage, better operational control, and more efficient inspection and maintenance tasks. The new pump station will be designed to accommodate the installation of a third pump if water demand increases beyond 1.0 MGD, which would allow these new facilities to reach the future capacity of the plant.

Raw Water Pump Station and Intake Improvements

The preliminary design anticipated replacement of the raw water pumps in the existing pump station building, as conversations with the operators had indicated that there were flow capacity issues with the pumps. At the time, it was assumed that age and condition of the pumps were the cause, as it appeared that the 14" raw water intake had sufficient capacity to accommodate all proposed future flow rates. However, drawdown tests performed during the design phase have indicated that the actual maximum throughput of the current 14" intake line is likely only 0.83 MGD. This is under current conditions, not considering any further debris build up in the line or additional head loss that will develop as time goes on. While in theory this is sufficient to accommodate the current day demand of 0.69 MGD, it assumes a constant rate of water production on a 24/7 operational basis, which is not practical over an extended period. It is also well below the 1.0 MGD design capacity of the plant's clarifiers and would be the limitation to the

overall plant and impede the plant's ability to produce any more water than it does today. Additionally, operating the pumps at or near the minimum submergence, like they currently are, can result in cavitation and reduced pump life, and lower overall efficiency. It is our understanding that discussions with local farmers have indicated strong interest in acquiring access to an additional 0.20 MGD for the Village; this is likely not possible without making improvements to this intake line.

It should also be noted that the existing raw water wet well cannot be isolated from the lake for cleaning due to inoperative valves, and the 14" intake line is missing its intake screen, which is leading to an accumulation of large debris in the raw water wet well. While we had anticipated making valve improvements, re-installing an intake screen to on the existing line would only reduce the hydraulic capacity further. Due to the observed hydraulic restrictions, age, condition, operation deficiencies, and inability to perform maintenance on the existing intake lines, we recommend that the Village replace their existing 10" intake line with a new directionally drilled 16" HDPE pipeline capable of providing enough hydraulic capacity to increase plant capacity to the 2.0 MGD maximum withdrawal limit. The existing 14" intake line will remain as a backup intake to allow for routine maintenance of the new 16" line.

Given the complexities of constructing a new intake and connecting it to the existing raw water wet well, the construction of a new raw water pump station to house the new raw water pumps is the most feasible way to complete this portion of work. This would allow the Village to continue producing water throughout the duration of the project while construction of the new intake line and raw water pump station takes place. The new raw water pump station will be designed to provide space for the installation of a third pump if water demand increases beyond 1.0 MGD.

2. Bidding, Construction Administration, and Construction Observation Services

MRB will work to bid the additional work within the original bidding fee set forth in the original engineering proposal (dated 9/1/23). At this time, we anticipate the number of contracts to remain the same and will advise on the hourly fee (not to exceed) if there are any unforeseen circumstances that may require additional bidding service fees.

The Construction Administration and Observation included in our original proposal was based on a construction duration of nine months. We anticipate that the additional work associated with the installation of the new raw water intake line, reconstruction of the raw water pump station, and

construction of the new high lift pump station will have an impact on the overall construction duration. However, at this time, it is difficult to quantify and may be better estimated after completion of the design and further coordination with contractors and the potential overlap of work. Additionally, the Village has indicated that they may not award the full scope of work depending on bids received which may also impact the construction services needed. At this time, we recommend that a placeholder be put into the project budget and a refined amendment be provided to the Village for the construction phase services after the Village receives bids and decides on the actual scope of work for the construction phase of the project.

3. Additional Services

To facilitate the design of the raw water intake and pump station, MRB Group will require additional survey and geotechnical investigation services of the shoreline and lakebed of Silver Lake. These services will be subcontracted by MRB Group and costs associated with these activities will be billed on a pass-through basis under the Additional Services fee of the Agreement. Furthermore, given that the proposed changes outlined above include work outside of the SEQR review for the original project, additional coordination will be required to re-affirm the previous determination or perform a new coordinated review. We are therefore estimating an amount of \$75,000 be allocated in this amendment for Added Additional Services for these added costs.

The following summarizes the changes to our Design Services and Additional Services fees for the recommendations outlined above:

Design Services Fee:			
Original Agreement	\$	415,000.00	
This Amendment	\$	192,000.00	
New Total	\$	607,000.00	
Additional Services Fee:			
Original Agreement	\$	75,000.00	
This Amendment	\$	75,000.00	
New Total	\$	150,000.00	



Included with this amendment is an updated project budget. The budget reflects all the changes outlined above, including this amendment. If this Amendment is acceptable to you, please sign the attached Exhibit C, which memorializes this amendment with the EJCDC agreement.

We appreciate the Village's continued confidence in MRB Group and look forward to a successful project. Please feel free to contact me with any questions or concerns regarding the above, or if any further information is needed to support our request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey E. Boorsma", with a long horizontal flourish extending to the right.

Jeffrey E. Boorsma, P.E.

Civil Engineer III

N:\1956.23002.000\Admin\Owner-Engineer Agreement\Amendments\Amendment #1\Engineering Amendment 1.docx

EXHIBIT C—AMENDMENT TO OWNER-ENGINEER AGREEMENT

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 1

Owner: **Village of Perry**

Engineer: **MRB Group Engineering, Architecture & Surveying, D.P.C.**

Project: **Village of Perry Water Treatment Plant (WTP) Improvements**

Effective Date of Owner-Engineer Agreement: **1/19/2024**

Nature of Amendment: (Check those that apply)

- ☒ Additional Services to be performed by Engineer
- ☐ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☒ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Provide Additional Engineering Services beyond the original scope and proposal per the attached Amendment Letter, dated June 13, 2025.

Agreement Summary:

Original Design Services agreement amount:	\$	415,000.00
Net change for prior amendments:	\$	0.00
This amendment amount:	\$	192,000.00
Adjusted Design Services agreement amount:	\$	607,000.00
Original Additional Services agreement amount:	\$	75,000.00
Net change for prior amendments:	\$	0.00
This amendment amount:	\$	75,000.00
Adjusted Additional Services agreement amount:	\$	150,000.00

Change in time for services (days or date, as applicable): N/A

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is **6/13/2025**.

Owner

Village of Perry

(typed or printed name of organization)

By: _____

(individual's signature)

(Attach evidence of authority to sign.)

Date: _____

(date signed)

Name: Rick Hauser

(typed or printed)

Title: Mayor

(typed or printed)

Engineer

MRB Group Engineering, Architecture & Surveying, D.P.C.

(typed or printed name of organization)

By: _____

(individual's signature)

(Attach evidence of authority to sign.)

Date: _____

(date signed)

Name: James J. Oberst, P.E., LEED AP

(typed or printed)

Title: Executive Vice President/C.O.O.

(typed or printed)

Village of Perry
Water Treatment Plant Improvements

Project Budget
(June 2025, prior to bidding)

1956.23002

<u>Construction</u>	<u>Estimate</u>	<u>Changes</u>	
Contract 1 - General Contract	\$6,352,000	estimate	\$6,352,000
Contract 2 - Electrical Contract	\$350,000	estimate	\$350,000
Contract 3 - HVAC Contract	\$150,000	estimate	\$150,000
Contract 4 - Tank Contract	\$2,527,000	estimate	\$2,527,000
CONSTRUCTION SUB-TOTAL	\$9,379,000		\$9,379,000.00

<u>Engineering</u>	<u>Agreement</u>	<u>Pending</u>	
Design	\$415,000	\$192,000	\$607,000.00
Bidding	\$42,000		\$42,000.00
Construction Administration	\$215,000		\$215,000.00
Construction Observation	\$179,000		\$179,000.00
Additional Services	75,000	\$75,000	\$150,000.00
Engineering Amendment #2 (if needed)		\$150,000	\$150,000.00
ENGINEERING SUB-TOTAL			\$1,343,000.00

<u>Other Expenses</u>			
Bond Counsel		est	\$24,900.00
Local Counsel		est	\$10,000.00
Fiscal Services		est	\$75,000.00
Miscellaneous		est	\$10,000.00

<u>Other Expenses - Miscellaneous</u>			
Land Acquisition and Easements		est	\$0.00
Electrical Service Improvement (Water Storage Tank)		est	\$20,000.00
Special Inspections		est	\$50,000.00
SCADA Professional Services		est	\$50,000.00

OTHER EXPENSES SUB-TOTAL **\$239,900.00**

PROJECT SUB-TOTAL **\$10,961,900.00**

Contingency (percent construction) **11.1%** **\$1,038,100.00**

EFC Issuance Costs (%) **\$0.00**

TOTAL PROJECT COST **\$12,000,000.00**
CURRENT BOND RESOLUTION **\$7,200,000.00**

WIIA Grant 3,000,000
BIL Grant 2,000,000

BALANCE \$7,000,000

Village of Perry
Water Treatment Plant Improvements

Project Budget
(No Tank)
(June 2025, prior to bidding)

1956.23002

<u>Construction</u>	<u>Estimate</u>	<u>Changes</u>	
Contract 1 - General Contract (Includes Tank THM Removal Equip)	\$6,613,000	estimate	\$6,613,000
Contract 2 - Electrical Contract	\$350,000	estimate	\$350,000
Contract 3 - HVAC Contract	\$150,000	estimate	\$150,000
CONSTRUCTION SUB-TOTAL	\$7,113,000		\$7,113,000.00

<u>Engineering</u>	<u>Agreement</u>	<u>Pending</u>	
Design	\$415,000	\$192,000	\$607,000.00
Bidding	\$42,000		\$42,000.00
Construction Administration	\$215,000		\$215,000.00
Construction Observation	\$179,000		\$179,000.00
Additional Services	\$75,000	\$75,000	\$150,000.00
Engineering Amendment #2 (if needed)		\$150,000	\$150,000.00
ENGINEERING SUB-TOTAL			\$1,343,000.00

<u>Other Expenses</u>			
Bond Counsel		est	\$24,900.00
Local Counsel		est	\$10,000.00
Fiscal Services		est	\$75,000.00
Miscellaneous		est	\$10,000.00

<u>Other Expenses - Miscellaneous</u>			
Land Acquisition and Easements		est	\$0.00
Electrical Service Improvement (Water Storage Tank)		est	\$20,000.00
Special Inspections		est	\$50,000.00
SCADA Professional Services		est	\$50,000.00

OTHER EXPENSES SUB-TOTAL **\$239,900.00**

PROJECT SUB-TOTAL **\$8,695,900.00**

Contingency (percent construction) **11.3%** **\$804,100.00**

EFC Issuance Costs (%) **\$0.00**

TOTAL PROJECT COST **\$9,500,000.00**
CURRENT BOND RESOLUTION **\$7,200,000.00**

WIIA Grant 3,000,000
BIL Grant 2,000,000
BALANCE \$4,500,000

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	3,663.61	37,376.66	41,040.27
F	WATER FUND	60.24	13,431.19	13,491.43
G	SEWER FUND	102.25	11,241.05	11,343.30
HB	LEAD SERVICE LINE REPLACEMENT		24,450.00	24,450.00
HF	WATER TREATMENT PLANT PROJECT		8,738.25	8,738.25
HS	CAPITAL PROJECT - SEWER IMPROV		828.00	828.00
JA	SILVER LAKE WATERSHED COMMISSI		56.67	56.67
TA	TRUST & AGENCY		2,076.00	2,076.00
Total:		3,826.10	98,197.82	102,023.92

Vouchers #2032-2109 were audited by Trustee Muolo.

Abstract # 002

Summary by Fund

06/13/2025
15:15:29

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	13,188.62	12,804.95	25,993.57
F	WATER FUND		4,335.63	4,335.63
G	SEWER FUND		864.59	864.59
TA	TRUST & AGENCY		728.20	728.20
Total:		13,188.62	18,733.37	31,921.99

Vouchers #8-42 were audited by Trustee Muolo.
Prepaid: \$13,000 for 2 vehicles.

06-13-25
15:24:48

Village of Perry - 2025 - 2026 - Village Tax Collection

Trial Balance - All Swis Codes

06-13-25

Original Warrant	2,564,414.63
Adjustments	1,879.10
Adjusted Warrant	2,566,293.73
Full Payments	376,143.56
Penalties	0.00
Total Collections	376,143.56
Taxes Outstanding	2,190,150.17



Summary Statement

May 31, 2025

Page 1 of 17

Investor ID: NY-01-1059

0000636-0005851 PDF 786746

Village of Perry
46 N Main St
Perry, NY 14530

NYCLASS

NYCLASS		Average Monthly Yield: 4.1455%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1059-0001	GENERAL SAVINGS	529,157.23	0.00	0.00	1,866.25	9,134.96	530,151.63	531,023.48
NY-01-1059-0002	FIRE APPARATUS RESERVE	85,020.80	0.00	0.00	299.85	1,467.77	85,180.58	85,320.65
NY-01-1059-0003	REPAIR RESERVE	76,809.88	0.00	0.00	270.90	1,326.00	76,954.22	77,080.78
NY-01-1059-0004	EQUIPMENT RESERVE	242,502.78	0.00	0.00	855.26	4,186.38	242,958.49	243,358.04
NY-01-1059-0005	PARK CAPITAL RESERVE	36,973.96	0.00	0.00	130.39	638.30	37,043.44	37,104.35
NY-01-1059-0006	EMP. ACCRD BENEFITS RESERVE	43,548.73	0.00	0.00	153.61	751.87	43,630.58	43,702.34

Village of Perry
46 N Main St
Perry, NY 14530

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1059-0007	WATER RESERVE	99,318.58	0.00	0.00	350.28	1,714.56	99,505.22	99,668.86
NY-01-1059-0008	SEWER RESERVE	184,656.60	0.00	0.00	651.27	3,187.80	185,003.61	185,307.87
NY-01-1059-0009	SILVER LAKE WATERSHED COMMISSION	74,569.01	0.00	0.00	262.99	1,287.35	74,709.14	74,832.00
NY-01-1059-0010	GENERAL CHECKING	271,346.35	0.00	0.00	957.00	4,684.34	271,856.27	272,303.35
NY-01-1059-0011	GENERAL SAVINGS 2	1,175,234.59	0.00	505,000.00	3,252.99	19,566.51	894,027.29	673,487.58

Village of Perry
46 N Main St
Perry, NY 14530

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1059-0012	WATER SAVINGS	841,248.90	0.00	0.00	2,967.00	14,105.42	842,829.81	844,215.90
NY-01-1059-0013	SEWER SAVINGS	218,798.02	0.00	0.00	771.68	6,923.59	219,209.20	219,569.70
TOTAL		3,879,185.43	0.00	505,000.00	12,789.47	68,974.85	3,603,059.48	3,386,974.90

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
05/01/2025	0.000113941	4.1589%
05/02/2025	0.000341625	4.1564%
05/03/2025	0.000000000	4.1565%
05/04/2025	0.000000000	4.1565%
05/05/2025	0.000113801	4.1516%
05/06/2025	0.000113766	4.1518%
05/07/2025	0.000113573	4.1454%
05/08/2025	0.000113490	4.1424%
05/09/2025	0.000340482	4.1425%
05/10/2025	0.000000000	4.1425%
05/11/2025	0.000000000	4.1425%
05/12/2025	0.000113965	4.1597%
05/13/2025	0.000114136	4.1660%
05/14/2025	0.000113918	4.1580%
05/15/2025	0.000113740	4.1488%
05/16/2025	0.000340647	4.1446%
05/17/2025	0.000000000	4.1445%
05/18/2025	0.000000000	4.1445%
05/19/2025	0.000113389	4.1377%
05/20/2025	0.000113170	4.1307%
05/21/2025	0.000113348	4.1371%
05/22/2025	0.000113164	4.1291%
05/23/2025	0.000452984	4.1335%
05/24/2025	0.000000000	4.1335%
05/25/2025	0.000000000	4.1335%
05/26/2025	0.000000000	4.1335%
05/27/2025	0.000113526	4.1438%
05/28/2025	0.000113518	4.1431%
05/29/2025	0.000113531	4.1431%
05/30/2025	0.000227370	4.1495%
05/31/2025	0.000000000	4.1495%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

JUNE SUPERINTENDENTS MONTHLY REPORT

MEETINGS ATTENDED:

- 5/20 – Spencerport DPW sweeper purchase
- 5/21 – Property owner @ 177 N. Main concerning high weeds
- 5/22 – Delivery picture board to PCS (Chalk fest)
- 5/23 – Phone meeting w/Randy Doran to plan/order ALFX leak detection system
- 5/27 – 84 Walker Rd water leak inspection
- 5/28 – 35 Watrous lead line replacement w/ Hardings
- 5/29 – Jakes Barber shop to help solve sewer smell – poor venting
- 6/2 – 31 N. Main St. concerning water on sidewalk tested water again no chlorine or fluoride
- 6/2 – Candi Sadowski to talk about timeline and repair plan
- 6/2 – Parks Committee
- 6/2 – Perry Vets Club – Banner Cap
- 6/9-6/11 multiple meetings with Shannon Bernard concerning her properties

DPW PROJECTS:

- Various stakeouts
- Hydrant repair
- Sign repair
- Catch basin maintenance
- Cold patch
- Help TOP with traffic control on 20A for Silverlake Rd paving
- Sweeper route
- Parade route barricades

Hometown Hero Banners

Bag and Brush

Topsoil

Clean Main St.

Weed Spray

High weed mowing

Village owned spot mowing

Assist Hardings on 35 Watrous

Mow ditch lines

Help parks with field prep

Water main repair 150 Lake St.

Install catch basin at 80 Lake St. (Sadowskis)

Demoed existing sidewalk at 80 Lake St. and raised to help prevent water going into her yard

Repaired Quonset door and concrete floor

Call outs for potential flood during rainstorm (check/clean catch basins and culvers)

UPCOMING PROJECTS:

Asphalt repairs

Curbing prep

Continued mowing

Tree trimming

Dock installs

PARKS PROJECTS:

Daily cleanup

Clean Sweep Clean up

Field maintenance

Mowing and mowing and mowing

Flower basket and Planter boxes

Trailer repairs

Chief's office shelving

Plant junipers at Beach

Medina plantings

Mulch medians

Continual repairs from washouts at the Beach

UPCOMING PROJECTS:

Mowing

Watering

Tree watering route

2025 June Village Board Report

WTP

1. Collect all monthly water samples for VOP and TOP.
2. Do sewer inflows and all meter work since Austin is off work.
3. Attend a water school 5/19- 5/21 in Verona NY.
4. Fill out NYSDOH Annual Water Quality Report Certification Form for Andy Meyer and send copy to NYS.
5. Email final ADWQR to NYSDOH.
6. Order 5 flow meters for Turbidity monitors and install them.
7. Print out TTHM and HAA5,s and update rolling averages for VOP, TOP and TOC.
8. Assist Hardings with broken CB at 35 Watrous street, approximately 5000 gallons lost.
9. Meeting with Jim and Sara from TOP about water service contract with Sam, Steve and Willie.
10. Assist DPW with water leak on Lake street. Leaking 2 days for an approximate water loss of 585,000 gallons.
11. Get remaining 3 new tote from WWTP, cut old totes out and put new ones in Clarifier room for PAC.
12. Start reading splash park for the season on 5/27.
13. Contact Chris Leavy at ALS Environmental about extra carrier fees being charged.
14. MW controls here 6/2 installing new fan and face plate for VFD for High Lift 1.
15. Pump out and read 8 pits in Perry Center. Read 2 houses that don't have new meters installed also.
16. Fill out paperwork with Sam for PFOA's lawsuit.
17. Contact Siewert Equipment to get quote for work on pump and swing check packing.
18. Order and unload from Amrex 2 55gallon drums of ESC532 (Ortho-phosphate) and 3 15gallons of HFS (Fluoride).
20. The total amount of water produced for the month of May was 15,900,364 gallons for a daily average of 512,900 gallons/ day.

05/12 /2025

2025 May/June report for Wastewater Treatment Plant

- Complete all monthly sampling for WWTP.
- **36,137** Gallon's sludge pressed
- **2** Sludge dumpsters removed from plant
- General maintenance performed on equipment at WWTP.
- Perry **AVE.** gallons treated for **May 1.185 MGD.**
- Castile **AVE.** gallons treated for **May 0.158 MGD.**
- Letchworth septage for **May 31,500 Gallons**
- 2514 gallons of the less expensive chemical was delivered 6/6/25
- Issue with standpipe generator for WW pump station. Outside contractor notified
- We failed 2nd QRT. Wet test. The problem seems to be our effluent, the operators are making sure we are not using more chemical than we need to combat the phosphorus limit of 1 MG/L. we will be trying a different approach by adding the chemical at the head of the plant.
- A NY Alert and non compliance was filled out due to a manhole surcharge/overflow located behind 36 north main st. on June 6.

Respectfully submitted,

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total Calls	425	329	398	364	468								1984
Domestics	12	7	6	8	12								45
Vehicle Accidents	3	4	5	3	4								19
(vehicle injury)	0	0	0	0	0								0
Gasoline	358	400	388	376	386								1908
													0
Value of Stolen Property/larceny	\$500	\$0	\$300	\$6,000	140K								6800
Loss Due Mischief	\$750	\$400	\$0	\$85	\$0								1235
													0
Summons Issued	81	56	116	89	152								494
													0
Arrested Persons	8	7	20	15	13								63
Misdemeanor (counts)	5	5	19	18	13								60
Felonies (counts)	1	3	2	2	2								10
Violation (counts)	3	5	6	5	9								28
													0
MHA Arrest	0	3	2	4	5								14
Overdose	0	0	0	0	0								0
													0
													0
													0
													0
55 South Main St	7	4	6	18	9								44
55 Elm St (DePaul)	2	8	6	5	6								27
Use of Force	0	0	0	0	0								0

**OFFICER STATS
2025**

	RUSSELL			CROSS			FLEISS			LANGLESS			FRONCKOWIAK			DAVE SPINK		
Complaint/ Arrest/ Tickets	C	A	T	C	A	T	C	A	T	C	A	T	C	A	T	C	A	T
JAN	62	2	12	120	2	14	32	2	8	78	0	5	48	0	2	2	1	2
FEB	63	0	9	29	2	5	34	2	6	79	0	2	47	0	7	13	1	4
MAR	72	4	13	48	2	11	23	2	7	95	1	1	36	6	6	13	0	2
APR	48	4	7	52	1	13	41	2		91	2	3	6	0	3	2	0	0
MAY	8	0	1	68	3	11	43	2	4	113	0	5	25	1	15	10	0	8
JUN																		
JUL																		
AUG																		
SEP																		
OCT																		
NOV																		
DEC																		
TOTAL	253	10	42	317	10	54	173	10	25	456	3	16	162	7	33	40	2	16

	SMITH			CARUSO			DAKOTA SPINK			TUCKER										
Complaint/ Arrest/ Tickets	C	A	T	C	A	T	C	A	T	C	A	T	C	A	T	C	A	T		
JAN	38	0	19	41	1	19	4	0	0	0	0	0								
FEB	35	2	14	14	0	8	3	0	0	12	0	1								
MAR	74	3	62	0	0	0	3	1	2	34	1	12								
APR	66	3	39	12	0	0	9	0	0	34	4	10								
MAY	145	6	92	13	1	5	3	0	0	58	0	11								
JUN																				
JUL																				
AUG																				
SEP																				
OCT																				
NOV																				
DEC																				
TOTAL	358	14	226	80	2	32	22	1	2	138	5	34	0	0	0	0	0	0		

Board Update

Property Maintenance 5/2025

Submitted by: Brittni Kwiecien 6/2025

Sign Law	Rolled Over from '24	January	February	March	April	May
New violations/complaints		3	0	0	0	0
# Closed Out		0	0	0	0	1
Total Open	3	6	6	6	6	5
Property Maintenance						
New violations/complaints		1	0	1	0	3
# Closed Out		0	0	1	0	0
Total Open	13	14	14	14	14	17
Commercial Vacant						
Properties Identified/awaiting applications		3	0	0	0	1
# Closed Out		0	0	0	0	0
invoiced/fees accruing	2	2	6	3	3	3
Total Registered	4	4	4	5	6	6
Residential Vacant						
Properties Identified/awaiting applications		0	2	0	0	1
# Closed Out		1	0	0	0	1
Invoices Outstanding	4	6	9	7	7	4
Total registered	1	1	1	2	3	5

RESOLUTION TO PROPOSE TRAILSIDE CAMPING REGULATIONS

Whereas the Village of Perry, in it's development of recreational public assets along the Silver Creek, to further promote recreation based economic development in a measured and controlled way; and

Whereas ensuring the new recreational uses won't negatively impact the existing scenic neighborhood qualities in and around the Silver Creek, and are undertaken by and for the benefit of local entrepreneurs and property owners;

Now, therefore it be resolved the Planning Board proposes the Village Board review the following draft zoning law revisions that would add a *newly defined use (TRAILSIDE CAMP)* to the existing table of allowable uses, utilizing the following definition and regulations below:

S490-82 B(3) TRAILSIDE CAMP

(A) DEFINITIONS

TRAILSIDE CAMP - Campsites within 500' of the centerline of the **Silver Creek** with permanent, seasonal structures for temporary use **by guests.**

PERMANENT STRUCTURE - A building or other construction intended to be fixed on the land for the foreseeable future, requiring a building permit, and anchored to a permanent foundation.

SEASONAL STRUCTURE - A building or other construction that is used only during specific times of the year, and may lack amenities for year-round occupancy. They may not have the same level of insulation, utilities, or infrastructure as permanent dwellings. Seasonal structures are intended for recreational use during specific seasons, and are not for permanent dwelling.

USE TABLE UPDATE

COMMERCIAL HOSPITALITY	C-1	C-2	DDD	M-1	R-1	R-2	R-3	RCOZ	LD
Trailside Campgrounds	-	-	-	-	SP	SP	SP	-	-

(B) REGULATIONS

1. A TRAILSIDE CAMP is permitted through special use in the R1, R2, and R3 districts.
2. Some portion of the parcel must reside within 500' of the center of **Silver Creek, and within the boundary of the Village of Perry.**
3. A TRAILSIDE CAMP has a minimum parcel size of 3 acres.
4. No campers, RVs, trailers, motorhomes, or pull-behinds can utilize TRAILSIDE CAMPS or TRAILSIDE CAMPSITES in any capacity.
5. TRAILSIDE CAMPSITES can only have permanent seasonal structures.
- 6. SEASONAL STRUCTURES cannot exceed a maximum of 800sf of interior space.**
- 7. SEASONAL STRUCTURES cannot exceed a maximum of 18'-0" in height**
8. The total number of TRAILSIDE CAMPSITES within the village boundary cannot exceed .005% of the village's population at the time of permitting. (population 3,606 x .005 = 16)
9. The total number of campsites per camp does not exceed 6 campsites.
10. The total number of campsites per camp does not exceed 2 per acre.
11. The owner shall provide trees and landscaping, which in the opinion of the Planning Board, are sufficient to maintain a natural setting and screen campsites from view.
12. TRAILSIDE CAMPSITES will be a minimum of 100 feet from all neighboring residential property lines, and a minimum of 50 feet from all other neighboring property lines
13. The owner of the campground will reside within the Village of Perry and will be present during the camping season to manage the property.
14. Signed and privately enforced limit of 6 occupants per TRAILSIDE CAMPSITE.
15. Signed and privately enforced quiet hours between 10pm and 7am
16. Camping is prohibited between November 1st and March 31st.
17. TRAILSIDE CAMPS must have space for **a minimum of 1 personal vehicle per campsite;** either in a shared parking area or adjacent to the campsite.
- 18. An access point for an EMS vehicle must be provided within a minimum of 250' of all campsites.**
19. TRAILSIDE CAMPS must have at minimum a shared bathroom facility and municipal drinking water source adequately sized for the occupant load.
20. A covered trash disposal dumpster or alternate storage and weekly removal of trash shall be provided for. No trash burning is allowed.

Proposed Trailside Camping area

500' radius from Silver Creek

