



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Monday, December 1, 2025 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Approval of Minutes – November 17, 2025
 - b. Resolution Authorizing Designated Representative to Execute Grant Agreement and Authorization and Appropriation of Local Match for Engineering Planning Grant
 - c. Resolution Approving Supplemental Agreement No. 3 for the Municipal Snow and Ice Agreement with the New York State Department of Transportation
 - d. Resolution Authorizing Budget Amendments to the 2025-2026 Village Budget
 - e. Resolution Acknowledging Delay for Base Rate Increases for Multi-Unit
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
 - a. Public Safety – Recommendation for Trailside Camping Regulations
6. Trustee Reports
7. Executive Session

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
NOVEMBER 17, 2025**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 17th day of November 2025.

PRESENT:	Rick Hauser	Mayor
	Arlene Lapiana	Trustee
	Joel Bouchard	Trustee
	Richard Muolo	Trustee (joined at 7:46)
	Sandy Lawrence	Trustee
ALSO PRESENT:	Samantha Marcy	Administrator
	Christina Slusser	Village Clerk
GUESTS:	Jeff Boorsma	MRB Group

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

MINUTES

Trustee Lapiana made a motion to approve the minutes dated November 3, 2025 which was seconded by Trustee Lawrence and carried unanimously.

SEQR UPDATE FOR WATER TREATMENT PLAN IMPROVEMENTS PROJECT

Jeff Boorsma of MRB Group was in attendance to provide an update on the recommendation to amend SEQR for the water plant upgrade project. The scope of the project changed when adding the installation of a new intake line, so out of an abundance of caution, MRB Group recommends amending SEQR to explicitly state that work is being done “in” the lake rather than “near” the lake. The full (long form) EAF is required by the state for state funded projects and coordinated review. The determination of lead agency was already completed and has been coordinated with the DEC. The water operators are on board with the plans. MRB Group is targeting spring for bidding the project.

VILLAGE OF PERRY WATER SYSTEM IMPROVEMENTS PROJECT – AMENDED 2025

SEQR RESOLUTION DECLARING INTENT TO BE LEAD AGENCY

WHEREAS, the Village of Perry Board of Trustees (hereinafter referred to as Village Board) has reviewed the Amended SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the

MRB Group (hereinafter referred to as Village Engineer) on the above referenced Village of Perry Water System Improvements Project - Amended (hereinafter referred to as Action); and

WHEREAS, the previous Action has since been amended to include the installation of a new raw water intake line from the lake shore out into Silver Lake; and

WHEREAS, the Village Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board determines that said Action is also subject to review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby declare its intent to be designated as the lead agency for the Action and directs the Mayor to sign and date the Full Environmental Assessment Form (EAF) Part 1.

BE IT FURTHER RESOLVED, that the Village Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing.

Motion made by Trustee Lapiana: Seconded by Trustee Bouchard.

The above Resolution was duly adopted on Monday, November 17th, 2025, by the Village of Perry Village Board.

RESOLUTION APPOINTING PART-TIME CROSSING GUARD, DANIELLE ALLEN

WHEREAS, there is a vacancy for a Crossing Guard and the Chief of Police is requesting the appointment of Danielle Allen; and

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby appoint Danielle Allen as a Crossing Guard at a rate of \$31.93 per hour effective November 18, 2025.

Trustee Lapiana made a motion to adopt the resolution appointing part-time crossing guard Danielle Allen which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING APPOINTMENT OF PLANNING BOARD MEMBER, DENNIS MURPHY

WHEREAS, there is a vacancy on the Planning Board due to a recent resignation; and

WHEREAS, Mr. Dennis Murphy currently serves as an alternate member of the Planning Board and Mayor Hauser wishes to appoint Mr. Murphy to the unexpired member term; and

BE IT RESOLVED, Mayor Hauser appoints Mr. Dennis Murphy to fill the Planning Board Member term that expires 4/3/2028; and

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approve the appointment of Mr. Dennis Murphy.

Trustee Lapiana made a motion to approve the appointment of Planning Board member Dennis Murphy which was seconded by Trustee Bouchard and carried with all voting aye.

RESOLUTION APPROVING APPOINTMENT OF PLANNING BOARD ALTERNATE, CRAIG UNTERBORN

WHEREAS, Mr. Dennis Murphy has been appointed to the Planning Board member seat leaving an alternate member of the Planning Board position open; and

BE IT RESOLVED, Mayor Hauser appoints Mr. Craig Unterborn to fill the Planning Board Alternate term that expires 4/6/2026; and

BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approve the appointment of Mr. Craig Unterborn.

Motion was made by Trustee Lapiana and seconded by Trustee Lawrence approving the appointment of Planning Board Alternate Craig Unterborn. This motion was carried with all voting aye.

RESOLUTION APPROVING SUBMISSION OF BULLETPROOF VEST PARTNERSHIP APPLICATION BY PERRY POLICE DEPARTMENT

WHEREAS, the Perry Police Department would like to apply for a Bulletproof Vest Partnership grant for the cost of bulletproof vests and related equipment for five officers totaling \$6,180.85; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the submission of the Bulletproof Vest Partnership grant application and authorizes the Chief Financial Officer to submit and approve the application.

Trustee Bouchard made a motion to approve the submission of the Bulletproof Vest Partnership grant application which was seconded by Trustee Lapiana and carried unanimously.

RESOLUTION APPROVING ALLIED CPAS, PC FINANCIAL STATEMENTS AUDIT FOR THE 2024-2025 FISCAL YEAR

WHEREAS, the Village of Perry Board of Trustees has hired Allied CPAs, PC to conduct an audit for the fiscal year ending May 31, 2025; and

WHEREAS, Allied CPAs, PC presented the draft audit report at the November 3, 2025 Village Board meeting and no changes have been made; and

BE IT RESOLVED, that the Perry Village Board of Trustees approves Allied CPAs, PC Financial Statements Audit for the 2024-2025 Fiscal Year.

Trustee Muolo made a motion to approve the financial statements for the 2024-2025 fiscal year. This motion was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION AUTHORIZING THE RELEVY OF UNPAID VILLAGE TAXES

WHEREAS, the deadline for payment of Village Taxes for the 2025-2026 Village Tax Year was October 31, 2025; and

WHEREAS, unpaid Village taxes are subject to relevy and collection pursuant to Real Property Tax Law and resolution duly adopted by the Village of Perry Board of Trustees; and

WHEREAS, the Village of Perry Clerk/Tax Collector has provided the total amount of all unpaid Village of Perry taxes for the 2025 Tax Roll in an amount of \$152,998.35; and

WHEREAS, the total unpaid amount for Perry (SWIS code 564201) is \$127,640.48, which includes a penalty of 8% and the total unpaid amount for Castile (SWIS code 562603) is \$25,357.87, which includes a penalty of 8%; and

BE IT RESOLVED, that the Village Clerk of the Village of Perry is hereby authorized and directed to relevy any and all unpaid Village taxes to the county; and

BE IT RESOLVED, that the Village of Perry Board of Trustees authorizes the Village Clerk and Board of Trustees to sign the 2025 Affidavit of Collector forms.

Trustee Lapiana made a motion to adopt the resolution authorizing the relevy of unpaid village taxes which was seconded by Trustee Lawrence and carried with all voting aye.

CLERK/DEPUTY TREASURER REPORT

VILLAGE OF PERRY

Abstract # 012
Summary by Fund

11/13/2025
16:39:53

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	847.61	198,437.39	199,285.00
CD	SPECIAL GRANT FUND		723.00	723.00
F	WATER FUND	41.15	39,213.76	39,254.91
G	SEWER FUND	88.51	42,718.58	42,807.09
HF	WATER TREATMENT PLANT PROJECT		532.50	532.50
HS	CAPITAL PROJECT - SEWER IMPROV		14,069.35	14,069.35
TA	TRUST & AGENCY		1,890.00	1,890.00
Total:		977.27	297,584.58	298,561.85

Vouchers #965-1069 were audited by Trustee Lawrence. A large expense in this abstract is \$171,039.49 for the annual insurance invoice. A final tax collection trial balance was also provided. Trustee Bouchard made a motion to approve payment of abstract #12, vouchers 965-1069, in the amount of \$298,561.85 which was seconded by Trustee Muolo and carried with all voting aye.

DEPARTMENT REPORTS

Reports were reviewed for the following departments: Treasurer, Department of Public Works, Water & Sewer Departments, Police Department, and Property Maintenance.

The village will be moving forward with Colliers for the Silver Lake Trail project. Village administration has reached out to a firm for the Village Hall Project and is currently working on a contract. Regarding the EPG grant, the village needs to get out an RFQ for a study of the outfall at the Wastewater Treatment Plant. The hope is to come up with a plan that can be used to help get funding for repairs. The NYS Comptroller financial audit produced no findings. They recommended an IT audit which is scheduled to start on 12/4/2025.

TRUSTEE REPORTS

Trustee Muolo will be attending committee meetings on Wednesday.

Trustee Bouchard attended the Fire Committee meeting prior to the board meeting. They discussed projects, gear inspections, and new interior firefighters. Emission standards will be changing in a couple of years which will affect fire trucks.

Trustee Lawrence attended the problem properties meeting.

Trustee Lapiana attended the Fire Committee meeting along with Trustee Bouchard.

With no further business, motion to adjourn was made by Trustee Lapiana at 8:25 pm which was seconded by Trustee Muolo and carried.

Respectfully submitted,
Christina Slusser, Village Clerk

DRAFT



RESOLUTION AUTHORIZING DESIGNATED REPRESENTATIVE TO EXECUTE GRANT AGREEMENT AND AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH FOR ENGINEERING PLANNING GRANT

WHEREAS, the Village of Perry submitted and was awarded an Engineering Planning Grant (EPG) to prepare a Preliminary Engineering Report to evaluate options for the Wastewater Treatment Plant outfall structure; and

WHEREAS, the Village of Perry Board of Trustees accepted the EPG grant award on August 18, 2025; and

NOW, THEREFORE, BE IT RESOLVED, the Mayor is hereby authorized to execute an Engineering Planning Grant (EPG) Agreement with the New York State Environmental Facilities Corporation (NYS EFC) and any and all other contracts, documents and/or instruments necessary to facilitate the EPG project referenced herein and to fulfill the Village of Perry's obligations thereunder; and

BE IT FURTHER RESOLVED, the Village of Perry hereby authorizes and appropriates a minimum 20% local match as required by the Engineering Planning Grant Program for the Preliminary Engineering Report for the Wastewater Treatment Plant outfall structure in the amount of \$10,000.00 and based upon the total EPG grant award of \$50,000.00; and

BE IT FURTHER RESOLVED, the source of the local match, and any amount in excess of the required match, shall be provided by the Village of Perry's Sewer Fund and in-kind services as approved by NYS EFC.



RESOLUTION APPROVING SUPPLEMENTAL AGREEMENT NO. 3 FOR THE MUNICIPAL SNOW AND ICE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Village of Perry has a municipal snow & ice agreement with New York State Department of Transportation, Contract No. D014890; and

WHEREAS, the New York State Department of Transportation has provided a supplemental agreement to adjust funding to account for increases in labor, materials, and equipment; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board hereby approves the Supplemental Agreement No. 3 with the New York State Department of Transportation; and

BE IT FURTHER RESOLVED, the Village of Perry Board authorizes the Mayor to execute the Supplemental Agreement No. 3 and all related documents.

Contract No.: D014890
 Supplemental Agreement No.: 3
 Date Prepared: _____

SUPPLEMENTAL AGREEMENT No. 3 to Contract No. D014890

This Supplemental Agreement is by and between:

the New York State Department of Transportation (“NYSDOT”), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State (“State”); and the

VILLAGE OF PERRY (“Municipality”)
 Acting by and through the _____.

This amends the existing Municipal Snow and Ice Agreement between the parties in the following respects only (*check all that apply*):

- Amending the contract end date ONLY
- Amending the number of lane miles/specific roads covered under Paragraphs 7 and 9 of the Original Agreement (revised map attached)
- Amending the estimated expenditure for the 25/26 season by:
 - adding funding due to exceeding the Estimated Expenditure for the above-mentioned season (required Amendment B attached with a copy of the final snow & ice voucher, if applicable)
 - adding funding to adjust the Estimated Expenditure to account for increases in labor, materials, equipment, and/or overall costs, per the terms in Paragraphs 9 and 10 in the Original Agreement (Adjustment Worksheet and Municipal Resolution attached)
- Extending the Agreement attached hereto and incorporated herein for an additional 5-year period (Extension No. ____ of a maximum of 3)
- Amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023
- Other: _____

Contract No.: D014890
Supplemental Agreement No.: 3
Date Prepared: _____

IN WITNESS THEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

THE PEOPLE OF THE STATE OF NEW YORK

MUNICIPALITY:

By: _____
For Commissioner of Transportation

By: _____

Date: _____

Print Name: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF ____

On this _____ day of _____, 20____ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipality described in and which executed the above instrument; that it was executed by order of the _____ of said Municipality pursuant to a resolution that was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED AS TO FORM
STATE OF NEW YORK ATTORNEY GENERAL

APPROVAL BY NYS COMPTROLLER'S OFFICE

By: _____

By: _____

NYSDOT Municipal Snow & Ice Program

AGREEMENT ADJUSTMENT/CALCULATION WORKSHEET For Indexed Lump Sum Agreements

2025/26 Snow & Ice Season
Current Contract Period: 7/1/2024 to 6/30/2029

Municipality	VILLAGE OF PERRY	Contract #	D014890
County	WYOMING	Region	4
Contract LM	4.80		

2024/25 Season's Estimated Expenditure				\$12,815.73		
%	Labor	18.25%	Materials	29.56%	Equipment	52.19%
Value	\$2,338.75		\$3,788.71		\$6,688.27	

LABOR *

Labor Portion of 2024/25 Estimated Expenditure	\$2,338.75
% Labor Increase/Decrease for 2025/26 Season	x 4 %
Additional/Less Labor Costs for 2025/26	\$93.55

Labor Portion of 2025/26 Season Estimated Expenditure	\$ 2,432.30
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* Attach Municipality's certification of applicable labor cost increase

MATERIALS

Materials Portion of 2024/25 Extension's Estimated Expenditure \$3,788.71

	% Materials	2024/25 Total Material \$	I. Proportionate \$ Amount	2025/26 Price Per Unit	2024/25 Price Per Unit	Difference (Show +/-)	II. ± ▲ %	I. x II. Inc/Dec
Salt	100%	\$3,788.71	\$3,788.71	\$61.14	\$59.36	\$1.78	3.00%	\$113.61
Sand								
Other								
Materials Total								

Materials Portion of 2025/26 Season's Estimated Expenditure	\$3,902.32
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EQUIPMENT

Equipment Portion of 2024/25 Estimated Expenditure	\$6,688.27
% Equipment Increase/Decrease for 2025/26 Season	25.57%
Additional/Less Equipment Costs for 2025/26	\$1,710.19

Equipment Portion of 2025/26 Season Estimated Expenditure	\$8,398.46
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SUBTOTAL of Labor + Materials + Equipment	\$14,733.08
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FIXED COSTS (fill out if necessary)

Salt Storage (Barns)		
DTN Weather Service		
Snow Fence		
Total Fixed Costs		

2025/26 SEASON ESTIMATE (Labor + Materials + Equipment + Fixed Costs)	\$14,733.08
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SUMMARY OF COSTS

	2024/25 \$	%	2025/26 \$	%
Labor	\$2,338.75	18.25%	\$2,432.30	16.5%
Materials	\$3,788.71	29.56%	\$3,902.32	26.5%
Equipment	\$6,688.27	52.19%	\$8,398.46	57.0%
Fixed Costs				
Totals	\$12,815.73	100%	\$14,733.08	100%

A: Original Base Season Estimate from Current Agreement:	\$12,815.73
B: 2025/26 Season Estimate	\$14,733.08
Increase or Decrease (B minus A)*	+\$1,917.35

**If an increase is needed for the 2025/26 season, an amendment (Supplemental Agreement) to the contract will be required and will be subject to OSC approval.*

Estimate Recommended/Reviewed By: _____
Resident Engineer

Estimate Reviewed By: _____
Municipality

Estimate Approved By: _____
S&I Program Manager



RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO THE 2025-2026 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following budget amendments to move the balance remaining in Attorney Personnel to Attorney Contractual due to the new billing method for the attorney retainer agreement:

Debit:	A1420.1 (Attorney – Personnel)	\$4,452.68	
Credit:	A1420.4 (Attorney – Contractual)		\$4,452.68
Debit:	F1420.1 (Attorney – Personnel)	\$4,321.72	
Credit:	F1420.4 (Attorney – Contractual)		\$4,321.72
Debit:	G1420.1 (Attorney – Personnel)	\$4,321.72	
Credit:	G1420.4 (Attorney – Contractual)		\$4,321.72

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget amendments for the 2025-2026 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.



RESOLUTION ACKNOWLEDGING DELAY FOR BASE RATE INCREASES FOR MULTI-UNIT

WHEREAS, on May 2, 2022, the Village of Perry Board of Trustees adopted the local law entitled “Chapter 355 Sewer Law” and implemented additional base rate charges to a building or structure that contains one or more separate apartments, effective June 1, 2023; and

WHEREAS, on May 6, 2024, the Village of Perry Board of Trustees adopted the Policy for Delay in Base Rate Increase for Multi-Units for newly discovered multi-units to receive a one billing cycle delay in additional unit(s) increases to allow sufficient notification to the homeowner; and

WHEREAS, the following address has been discovered as a multi-unit and will receive a one billing cycle delay before additional units are charged:

<u>Tax Map #</u>	<u>Address</u>	<u>Account #</u>	<u># of units</u>
100.14-1-45 & 100.14-1-44	3690 June Dr	42009	2

BE IT RESOLVED, that the Perry Village Board of Trustees hereby acknowledges the delay in increase for the account as provided in this resolution.

Abstract # 013
Summary by Fund

11/26/2025
16:47:08

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	12,554.84	316,903.35	329,458.19
F	WATER FUND	235.96	23,637.88	23,873.84
G	SEWER FUND	37.99	31,530.84	31,568.83
HF	WATER TREATMENT PLANT PROJECT		27,323.97	27,323.97
JA	SILVER LAKE WATERSHED COMMISSI	37.99		37.99
TA	TRUST & AGENCY		74.16	74.16
Total:		12,866.78	399,470.20	412,336.98

Vouchers #1070 - 1153 were audited by Trustee Lapiana

Annual retirement invoices: \$153,631.00 - ERS
\$142,859.00 - PFRS

Debt service payments: \$997.50 - Snow plow truck interest
\$2,936.25 - 2020 Fire truck interest

Prepaid: \$7,875.00 - 2013 Chevy Tahoe for Fire Dept

RESOLUTION TO PROPOSE TRAILSIDE CAMPING REGULATIONS

Whereas the Village of Perry, in it's development of recreational public assets along the Silver Creek, to further promote recreation based economic development in a measured and controlled way; and

Whereas ensuring the new recreational uses won't negatively impact the existing scenic neighborhood qualities in and around the Silver Creek, and are undertaken by and for the benefit of local entrepreneurs and property owners;

Now, therefore it be resolved the Planning Board proposes the Village Board review the following draft zoning law revisions that would add a *newly defined use (TRAILSIDE CAMP)* to the existing table of allowable uses, utilizing the following definition and regulations below:

S490-82 B(3) TRAILSIDE CAMP

(A) DEFINITIONS

TRAILSIDE CAMP - Campsites within 500' of the centerline of the Silver Creek with PERMANENT, SEASONAL STRUCTURES for temporary use by guests.

PERMANENT STRUCTURE - A building or other construction intended to be fixed on the land for the foreseeable future, requiring a building permit, and anchored to a permanent foundation.

SEASONAL STRUCTURE - A building or other construction that is used only during specific times of the year, and may lack amenities for year-round occupancy. They may not have the same level of insulation, utilities, or infrastructure as permanent dwellings. Seasonal structures are intended for recreational use during specific seasons, and are not for permanent dwelling.

USE TABLE UPDATE

COMMERCIAL HOSPITALITY	C-1	C-2	DDD	M-1	R-1	R-2	R-3	RCOZ	LD
Trailside Camp	-	-	-	-	SP	SP	SP	-	-

(B) REGULATIONS

1. A TRAILSIDE CAMP is permitted through special use in the R1, R2, and R3 districts.
2. Some portion of the parcel must reside within 500' of the center of Silver Creek, and reside within the village boundary.
3. A TRAILSIDE CAMP has a minimum parcel size of 3 acres.
4. No campers, RVs, trailers, motorhomes, or pull-behinds can utilize TRAILSIDE CAMPS in any capacity.
5. TRAILSIDE CAMPS can only provide PERMANENT, SEASONAL STRUCTURES for guest.
6. PERMANENT, SEASONAL STRUCTURES cannot exceed a maximum of 800sf of interior space, nor exceed a maximum of 18'-0" in height.
7. The total number of TRAILSIDE CAMP campsites within the village boundary cannot exceed .005% of the village's population at the time of permitting. (population 3,606 x .005 = 16)
8. The total number of campsites per TRAILSIDE CAMP cannot exceed 6 campsites.
9. The total number of campsites per TRAILSIDE CAMP cannot exceed 2 per acre.
10. The owner shall provide trees and landscaping, which in the opinion of the Planning Board, are sufficient to maintain a natural setting and screen campsites from view.
11. TRAILSIDE CAMP campsites will be a minimum of 100 feet from all neighboring residential property lines, and a minimum of 50 feet from all other neighboring property lines
12. The owner of the TRAILSIDE CAMP will reside within the Village of Perry and will be present during the camping season to manage the property without exception.
13. Signed and privately enforced limit of 6 occupants per TRAILSIDE CAMP campsite.
14. Signed and privately enforced quiet hours between 10pm and 7am.
15. Recreational and visitor use of TRAILSIDE CAMPS is prohibited between November 1st and March 31st.
16. TRAILSIDE CAMPS must have space for a minimum of 1 personal vehicle per campsite; either in a shared parking area or adjacent to the campsite.
17. An access point for an EMS vehicle must be provided within a minimum of 250' of all TRAILSIDE CAMP campsites.
18. TRAILSIDE CAMPS must have an emergency plan approved by the Fire Chief.
19. TRAILSIDE CAMPS must have at minimum a shared bathroom facility and municipal drinking water source adequately sized for the occupant load.
20. A covered trash disposal dumpster or alternate storage and weekly removal of trash shall be provided for. No trash burning is allowed.

Recommended edits regarding proposed Trailside Camping Regulations:

17. An access point for an EMS vehicle must be provided within a minimum of ~~250'~~ 50' of all TRAILSIDE CAMP campsites.

18. TRAILSIDE CAMPS must have an emergency plan approved by the Fire Chief ~~which shall include:~~

1. A detailed map including the number of structures, exposures including distance to wooded areas and adjacent campsites and a listing of all utilities for each structure with emergency contact information.
2. Location of nearest water source and secondary water source.
3. Resources needed for a structure fire, gorge rescue, medical emergency, motor vehicle accident, etc.
4. Two access points to the TRAILSIDE CAMP or adequate turnaround space for emergency vehicles and equipment.
5. A clear, accessible path from a village street to the TRAILSIDE CAMP that is 20' in width for each access point.
6. All campfires must be contained within a designated fire ring and located at a minimum of 10' from a PERMANENT SEASONAL STRUCTURE. All campfires must be extinguished by 12:00am and a fire extinguisher must be provided for each TRAILSIDE CAMP campsite.
7. A site visit with the Fire Chief or designee will be required prior to approval of the emergency plan.