



Village of Perry Board of Trustees

Village Board Meeting • Agenda • Monday, July 6, 2026 • 7:30 PM

Village Board Room • 46 N Main Street, Perry, NY 14530

1. Open Meeting and Pledge of Allegiance
2. Public Comment
3. Presentations & Board Actions
 - a. Approval of Minutes – June 15, 2026
 - b. Resolution Adopting Updated Village of Perry Water and Sewer Fee Schedule
 - c. Resolution Approving Annual Software Support Contract with Williamson Law Book Company
 - d. Resolution Authorizing Village Employee, Austin Croll, to Obtain a Commercial Driver's License (CDL)
 - e. Resolution Supporting the Village of Perry's Hosting of the Western New York Firemen's Association Convention in July 2029
 - f. Resolution Approving Submission of Perry Police Department Grant Application
4. Clerk/Deputy Treasurer's Report
5. Department/Committee Reports
 - a. Village Administrator – 2025-2026 Year End Review
6. Trustee Reports
7. Executive Session

**VILLAGE OF PERRY
VILLAGE BOARD MEETING MINUTES
JUNE 15, 2026**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 15th day of June 2026.

PRESENT:	Arlene Lapiana Joel Bouchard Sandy Lawrence	Deputy Mayor Trustee Trustee (joined at 7:37 pm)
ALSO PRESENT:	Samantha Marcy Christina Slusser	Administrator Village Clerk
GUESTS:	Lorraine Sturm James Orioli Yvonne Ollerton David Ollerton	Perry Herald CBN America (virtual attendance) Resident Student
ABSENT:	Rick Hauser Richard Muolo	Mayor Trustee

Deputy Mayor Lapiana called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

PUBLIC COMMENT

No comments.

SCOTT SCHRADER, WYOMING COUNTY ADMINISTRATOR – BROADBAND PROJECT

Scott Schrader was not in attendance, but James Orioli of CBN America joined virtually via Microsoft Teams to discuss the technical plans for the county wide broadband project. CBN America is working with Wyoming County on the implementation of the broadband network, Speedy C.O.W. CBN and the county are requesting to use a village owned parcel to place county-owned equipment manufactured by Tarana Wireless on a water tower near the school. No regular maintenance would be required, but access is needed in case of mechanical failure or outage. There is currently no electric on site, as the water tower there is not operational, so startup and electricity costs would need to be covered by the county. It is not currently known if an easement exists to allow electricity to be run to that site. The county will likely look for a minimum 10-year agreement. Details on a contract will need to be worked out with the county prior to commitment.

MINUTES

Trustee Bouchard made a motion to approve the minutes for 6/1/2026 which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH INTEGRATED SYSTEMS

WHEREAS, the Village of Perry contracts with Integrated Systems for engineering services and software development, network and system troubleshooting, problem resolution, end user technical support, infrastructure installation and travel; and

WHEREAS, the Village Administrator is proposing purchasing Contract D for a total of 100 hours at a cost of \$9,500.00 at a discounted hourly rate of \$95 per hour; and

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby approves the Professional Services Agreement, Contract D for a total cost of \$9,500.00, with Integrated Systems and authorizes the Mayor to execute the agreement.

Trustee Lapiana made a motion to adopt the resolution approving professional services agreement with Integrated Systems. This motion was seconded by Trustee Bouchard and carried unanimously.

RESOLUTION AUTHORIZING BUDGET TRANSFERS AND AMENDMENT TO THE 2025-2026 VILLAGE BUDGET

WHEREAS, the Village Administrator is proposing the following Budget Transfers to correct overspent accounts for the 2025-2026 fiscal year:

General Fund:

Increase:	A1010.1 (Board of Trustees – Personnel Services)	\$0.12
Increase:	A1410.4 (Clerk – Contractual)	\$100.00
Increase:	A1420.4 (Law – Contractual)	\$1,110.57
Increase:	A1620.4 (Buildings – Contractual)	\$798.34
Increase:	A1620.42 (Buildings – Utilities)	\$303.67
Increase:	A3120.1 (Police – Personnel Service)	\$20,586.82
Increase:	A3120.4 (Police – Contractual)	\$3,678.36
Increase:	A3410.2 (Fire – Equipment)	\$800.00
Increase:	A3410.42 (Fire – Truck Maintenance)	\$2,270.33
Increase:	A5110.1 (Street Maintenance – Personnel Services)	\$5,775.78
Increase:	A5110.11 (Street Maintenance – Overtime)	\$2,202.46
Increase:	A5110.4 (Street Maintenance – Contractual)	\$3,267.73
Increase:	A5132.1 (Garage – Personnel Services)	\$1,069.08
Increase:	A5132.4 (Garage – Contractual)	\$1,445.71
Increase:	A5132.42 (Garage – Utilities)	\$828.46

Increase:	A5182.4 (Street Lighting – Contractual)	\$3,019.18
Increase:	A7020.11 (Rec Admin – Overtime)	\$245.77
Increase:	A7110.4 (Parks – Contractual)	\$7,274.84
Increase:	A7180.42 (Spec Rec – Utilities)	\$709.54
Increase:	A9060.8 (Hospital & Medical Insurance)	\$1,724.78
Decrease:	A1010.41 (Board of Trustees – Labor Relations)	\$1,565.92
Decrease:	A1325.4 (Treasurer – Contractual)	\$900.00
Decrease:	A1620.21 (Buildings – Renovation)	\$14,000.00
Decrease:	A1620.41 (Buildings – Network)	\$2,344.04
Decrease:	A3120.13 (Police – OT)	\$1,535.91
Decrease:	A3120.14 (Police – SRO)	\$967.52
Decrease:	A3120.15 (Police – Grant)	\$4,612.23
Decrease:	A3310.4 (Traffic Control – Contractual)	\$4,069.77
Decrease:	A3410.41 (Fire Department – Training)	\$2,500.00
Decrease:	A8010.43 (Zoning – Attorney Fees)	\$5,896.28
Decrease:	A8510.4 (Comm. Beautification – Contractual)	\$7,691.36
Decrease:	A8540.4 (Drainage – Contractual)	\$3,208.35
Decrease:	A9030.8 (Social Security)	\$5,614.66
Decrease:	A9055.8 (Disability Insurance)	\$2,305.50

Water Fund:

Increase:	F8320.1 (Source of Supply – Personnel Services)	\$657.56
Increase:	F8320.41 (Source of Supply – Utilities)	\$1,072.32
Increase:	F8330.4 (Water Purification – Contractual)	\$3,542.58
Decrease:	F1420.4 (Law – Contractual)	\$5,272.46

Sewer Fund:

Increase:	G8130.4 (Sewage Treatment – Contractual)	\$4,046.61
Increase:	G8130.41 (Sewage Treatment – Utilities)	\$4,891.00
Decrease:	G8120.43 (Sanitary Sewer – Equipment Use)	\$8,937.61

WHEREAS, the Village Administrator is proposing the following Budget Amendment to appropriately record insurance payment for the Wastewater Treatment Plant clarifier repairs:

Increase:	G2680 (Insurance Recoveries)	\$50,823.50
Increase:	G8130.2 (Sewage Treatment – Equipment)	\$50,823.50

BE IT RESOLVED, that the Village of Perry Board of Trustees hereby authorizes the Village Administrator to make the above budget transfers and amendment for the 2025-2026 fiscal year; and

BE IT RESOLVED, that the Village Clerk shall provide a copy of this resolution to the Village Administrator.

Trustee Bouchard made a motion to approve the budget transfers and amendment to the 2025-2026 village budget which was seconded by Trustee Lawrence and carried with all voting aye.

RESOLUTION AUTHORIZING ENCUMBRANCE OF FUNDS FROM THE 2025-2026 ADOPTED VILLAGE BUDGET TO THE 2026-2027 ADOPTED VILLAGE BUDGET

WHEREAS, the Village of Perry Board of Trustees has adopted the 2025-2026 Village of Perry budget with certain appropriations relating to projects or orders that have begun in the 2025-2026 fiscal year but will continue into the 2026-2027 fiscal year; and

WHEREAS, it is necessary to encumber appropriations from the 2025-2026 Village of Perry budget into the 2026-2027 Adopted Village Budget for the items identified below:

Description	Amount to Encumber	2025-2026 Budget Account	2026-2027 Budget Account
General Fund:			
Court – Envelopes	\$1,443.25	A1110.4	A1110.4
JCAP	\$172.18	A1110.41	A1110.41
Office Supplies	\$354.56	A1345.4	A1345.4
Clerk – Printer	\$2,500.99	A1410.4	A1410.4
FD – Portable Radio Batteries	\$3,032.00	A3410.2	A3410.2
FD – Hose	\$7,600.00	A3410.4	A3410.4
<i>Total General Fund</i>	<i>\$15,102.98</i>		
Water Fund:			
GAC Filter	\$38,000.00	F8320.2	F8320.2
<i>Total Water Fund</i>	<i>\$38,000.00</i>		
Sewer Fund:			
Mixer for sludge	\$16,000.00	G8130.2	G8130.2
Grinder pump	\$12,000.00	G8130.2	G8130.2
Clarifier wall repairs	\$50,823.50	G8130.2	G8130.2
<i>Total Sewer Fund</i>	<i>\$78,823.50</i>		

Total:	\$131,926.48		
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WHEREAS, the items identified above totaling \$131,926.48 are deemed to be in process; and

NOW, THEREFORE BE IT RESOLVED, the Village of Perry Board of Trustees hereby directs the appropriations identified above be encumbered for the purposes herein specified and authorizes the Village Administrator to make the associated journal entries; and

BE IT FURTHER RESOLVED, that Village Clerk shall provide a copy of this resolution to the Village Treasurer.

Trustee Lapiana made a motion to authorize the encumbrance of funds from the 2025-2026 adopted budget to the 2026-2027 adopted budget. This motion was seconded by Trustee Lawrence and carried unanimously.

RESOLUTION APPOINTING SEASONAL LABORER, DAWSON LARABY

WHEREAS, the Superintendent of Public Works is requesting the appointment of Dawson Laraby designated to the Parks Department for the 2026 season; and

BE RESOLVED, that the Perry Village Board of Trustees hereby appoints Dawson Laraby as a Seasonal Laborer designated to the Parks Department at a rate of \$17.00 per hour effective June 22, 2026.

Trustee Lapiana made a motion to appoint seasonal laborer, Dawson Laraby, which was seconded by Trustee Bouchard and carried with all voting aye.

CLERK REPORT

VILLAGE OF PERRY

**Abstract # 026
Summary by Fund**

06/12/2026
15:09:14

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	1,474.62	80,419.27	81,893.89
F	WATER FUND	21.85	51,100.19	51,122.04
G	SEWER FUND	2.60	16,128.34	16,130.94
HD	SILVER LAKE TRAIL CREEKSIDE PL		58.50	58.50
HF	WATER TREATMENT PLANT PROJECT		16,509.25	16,509.25
HG	ENGINEERING PLANNING GRANT (WW		742.50	742.50

HH	DRI - TRAIL AND STREETSCAPE	7,956.70	7,956.70
JA	SILVER LAKE WATERSHED COMMISSI	960.61	960.61
TA	TRUST & AGENCY	4,518.60	4,518.60
Total:		1,499.07	178,393.96
			179,893.03

Number 26 is the last abstract of fiscal year 2025-2026. Vouchers #2205-2321 were audited by Trustee Muolo. Trustee Bouchard made a motion to approve payment of abstract #26 in the amount of \$179,893.03 which was seconded by Trustee Lapiana and carried with all voting aye.

Abstract # 002
Summary by Fund

06/12/2026
15:08:03

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	211.30	14,467.29	14,678.59
F	WATER FUND		213.00	213.00
G	SEWER FUND		1,092.76	1,092.76
Total:		211.30	15,773.05	15,984.35

Vouchers #13-42 for the 2026-2027 fiscal year were audited by Trustee Muolo. Trustee Bouchard made a motion to approve payment of abstract #2 in the amount of \$15,984.35 which was seconded by Trustee Lapiana and carried with all voting aye.

06-12-26
15:16:58

Village of Perry - 2026 - 2027 - Village Tax Collection
Trial Balance - All Swis Codes
06-12-26

Original Warrant	2,588,561.96
Adjustments	0.00
Adjusted Warrant	2,588,561.96
Full Payments	387,269.39
Penalties	0.00
Total Collections	387,269.39
Taxes Outstanding	2,201,292.57

DEPARTMENT REPORTS

The following reports were provided for review: Treasurer's Report, Department of Public Works, Water and Sewer Departments, and Police Department.

TRUSTEE REPORTS

Trustee Bouchard spoke on the State of the Lake meeting and dredging update. The Tree Board handed out awards for the Poetree contest. The Village's Arbor Day Celebration takes place this Saturday, as does the first Farmer's Market. Trustee Bouchard attended the Fire Committee meeting today. The department still awaits the announcement for the V-Fire grant. The Fire Chief attended a fire expo and discussed a FEMA grant due Monday.

With nothing for executive session, motion to adjourn was made by Trustee Bouchard at 8:27 pm, which was seconded and carried.

Respectfully submitted,
Christina Slusser, Village Clerk

DRAFT



RESOLUTION ADOPTING UPDATED VILLAGE OF PERRY WATER AND SEWER FEE SCHEDULE

WHEREAS, the Village Administrator has provided an updated Water and Sewer Fee Schedule for consideration; and

BE IT RESOLVED, the Village of Perry Board of Trustees hereby adopts the Water and Sewer Fee Schedule effective July 6, 2026.



Village of Perry Fee Schedule

(Effective July 6, 2026)

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Village Board, have been paid in full. Accepted forms of payment are cash, check, or credit card (Visa, MasterCard, and Discover).

WATER AND SEWER	
Water:	
Village User Base Rate	\$34.00 35.53 / quarter
Outside User Base Rate (District)	\$45.00 47.03 / quarter
Outside User Base Rate (Non-District)	\$50.00 52.25 / quarter
Village User Rate per 1,000 gallons	\$4.15 4.34
Outside User Rate per 1,000 gallons (District)	\$5.60 5.85
Town of Castile Districts	\$5.81 6.07
Outside User Rate per 1,000 gallons (Non-District)	\$5.75 6.01
Turn on Fee for Non-Payment	\$50
Shut Off or Turn On Requests After Hours	\$100
Curb Box Taps (3/4" pipes)	\$500
(Larger than 3/4" may be subject to additional fees)	
Meters (3/4")	Provided by the Village
Meters larger than 3/4"	Actual cost of meter less the cost of 3/4" meter
Sewer:	
Village User Base Rate	\$69.00 / quarter
Outside User Base Rate (Non-District)	\$86.25 / quarter
Village User Rate per 1,000 gallons	\$8.40
Outside User Rate per 1,000 gallons (Non-District)	\$10.50
Sewer Connection Fee Cost per Unit	\$1,900



Private Wastewater Disposal Construction Permit ¹	Per County Health Dept. Fee Schedule
Village Septage Hauler License Application ³	\$200
Septage Disposal Fee per gallon ³	\$0.09 0.10
Individual Wastewater Discharge Permit Applications ^{1,2}	\$300
Waiver of Vacant Units Application	\$100
Fire Hydrant Flow Data	\$100
<p>Notes:</p> <p>1) Professional services assistance in connection with the permit review shall be charged to the applicant. Village reserves right to charge additional administrative fees.</p> <p>2) The Village reserves the right to establish fees on a case by case basis for wastewater discharges allowed under an individual wastewater discharge permit.</p> <p>3) Contingent upon permission of NYSDEC and the Village</p>	



RESOLUTION APPROVING ANNUAL SOFTWARE SUPPORT CONTRACT WITH WILLIAMSON LAW BOOK COMPANY

WHEREAS, the Village of Perry utilizes Williamson Law Book Company for Municipal Accounting Software; and

WHEREAS, the Village Administrator and Village Clerk are requesting the addition of Positive Pay for Accounting for fraud prevention service; and

WHEREAS, the cost of the annual software for Positive Pay is \$500.00; and

NOW, THEREFORE BE IT RESOLVED, that the Perry Village Board of Trustees does hereby approves the annual Positive Pay software contract in the amount of \$500.00.



790 Canning Parkway Victor, New York 14564
TEL: (585) 924-3400 FAX: (585) 924-4153

Village of Perry
Christina Slusser, Village Clerk
46 North Main Street
Perry, NY 14530
County: Wyoming / Pop.3800

Date: 5/27/26
cslusser@villageofperryny.gov
Phone: 585-237-2216
Representative: Jodi Hague

Software Proposal

Description of Product: _____ **Price:**

- Addition of Positive Pay for Accounting** - a fraud prevention service that matches checks or ACH transactions against a list of authorized payments

Set-up: no charge
Annual Support: *\$500.00/year

*Added to the existing Annual Support Contract for the Municipal Accounting & Budget Prep Software Program.

To accept this proposal, please check the box above associated with the program(s) you would like. Next, kindly sign below, and return to Williamson Law Book Company.

WILLIAMSON LAW BOOK COMPANY proposes to furnish the Village of Perry the above software for the above-mentioned price. Williamson Law Book Company representatives will be responsible for training as noted above. Any changes in the above proposal shall be agreed upon by both parties. Your signature below constitutes an order by you.

Name	Title	Village of Perry	Date
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RESOLUTION AUTHORIZING VILLAGE EMPLOYEE, AUSTIN CROLL, TO OBTAIN A COMMERCIAL DRIVER'S LICENSE (CDL)

WHEREAS, the Superintendent of Public Works is requesting approval for Austin Croll to obtain a Commercial Driver's License (CDL) to meet the operational needs of the Department of Public Works; and

WHEREAS, the collective bargaining agreement requires that all applicants for commercial licensing be approved by the Village Board and provides that the Village shall pay the cost of any new commercial permits or licenses required for employment, as well as the cost of the required physical examinations where not covered by insurance;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby approves Austin Croll to obtain a Commercial Driver's License (CDL) and authorizes payment by the Village, in accordance with the collective bargaining agreement, for the cost of the CDL permit, license, required physical examination (where not covered by insurance), and other required licensing fees.



RESOLUTION SUPPORTING THE VILLAGE OF PERRY'S HOSTING OF THE WESTERN NEW YORK FIREMEN'S ASSOCIATION CONVENTION IN JULY 2029

WHEREAS, the Village of Perry Fire Department has expressed its desire to host the Western New York Firemen's Association Convention in July 2029; and

WHEREAS, the Village Board supports the efforts of the Village of Perry Fire Department; and

BE IT RESOLVED, that the Village Board of the Village of Perry hereby expresses its full support for the Village of Perry Fire Department's efforts to host the Western New York Firemen's Association Convention in July 2029 and authorizes the Fire Chief to submit this Resolution as evidence of the Board's support.



RESOLUTION APPROVING SUBMISSION OF PERRY POLICE DEPARTMENT GRANT APPLICATION

WHEREAS, the Village of Perry Police Department is interested in submitting a grant application through the Firehouse Subs Public Safety Foundation for lifesaving equipment not to exceed \$25,000.00; and

WHEREAS, there are no matching funds required; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby approves the submission of the Firehouse Subs Public Safety Foundation grant application for lifesaving equipment.

VILLAGE OF PERRY

Abstract # 003
Summary by Fund

07/02/2026
16:42:17

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	35,305.76	59,658.80	94,964.56
F	WATER FUND	46,496.98	6,834.64	53,331.62
G	SEWER FUND	2,660.12	20,083.50	22,743.62
HI	DRI - VILLAGE HALL		16,250.00	16,250.00
JA	SILVER LAKE WATERSHED COMMISSI	37.99		37.99
TA	TRUST & AGENCY		9,288.64	9,288.64
Total:		84,500.85	112,115.58	196,616.43

Vouchers #43 - 150 were audited by Trustee Lawrence.

Village of Perry - 2026 - 2027 - Village Tax Collection
Trial Balance - All Swis Codes
07-02-26

Original Warrant	2,588,561.96
Adjustments	0.00
Adjusted Warrant	2,588,561.96
Full Payments	2,096,218.89
Penalties	0.00
Total Collections	2,096,218.89
Taxes Outstanding	492,343.07