**VILLAGE OF PERRY**
**VILLAGE BOARD MEETING MINUTES**
**NOVEMBER 2, 2026**

A regular board meeting of the Village of Perry was held at the Village Hall, 46 North Main Street, Perry, New York at 7:30 pm on the 2nd day of November 2026.

| | | |
|---|---|---|
| PRESENT: | Rick Hauser | Mayor |
| | Arlene Lapiana | Trustee |
| | Joel Bouchard | Trustee |
| | Richard Muolo | Trustee |
| | Sandy Lawrence | Trustee |
| ALSO PRESENT: | Christina Slusser | Village Clerk |
| GUESTS: | Jeff Boorsma | MRB Group |
| ABSENT: | Samantha Marcy | Administrator |

Mayor Hauser called the meeting to order at 7:30 pm and led in the Pledge of Allegiance.

**PUBLIC COMMENT – PUBLIC HEARINGS**

At 7:30 pm, Mayor Hauser opened the public hearing on the expenditure of $22,000.00 from the Fire Reserve Fund and the public hearing for the proposed Flood Damage Prevention Local Law. The hearings were left open with no comments received and later closed at 8:03 pm.

**MINUTES**

Trustee Lapiana made a motion to approve the minutes for 10/19/2026 which was seconded by Trustee Muolo and carried unanimously.
10/19/2026

**RESOLUTION DECLARING VILLAGE VEHICLES AS SURPLUS**

**WHEREAS,** the Village of Perry maintains a fleet of equipment to support the efficient care and maintenance of Village assets; and

**WHEREAS,** through the natural wear and tear cycle and department needs, equipment reaches the close of its useful contribution to Village operations; and

**WHEREAS**, the Chief of Police maintains a 2018 Dodge Charger (#23) that has reached the conclusion of its useful life for department needs; and

**WHEREAS**, the Chief of Police maintains a 2018 Chevy Equinox that has reached the conclusion of its useful life for department needs; and

**NOW, THEREFORE BE IT RESOLVED,** that the Perry Village Board of Trustees does hereby declare the items listed in this resolution as surplus equipment; and

**BE IT FURTHER RESOLVED,** that the Village Administrator is authorized to auction the equipment as is deemed appropriate.

Trustee Bouchard made a motion to adopt the resolution declaring village vehicles as surplus. This motion was seconded by Trustee Lapiana and carried with all voting aye.

**RESOLUTION APPOINTING FULL-TIME AUTOMOTIVE REPAIR WORKER**

**WHEREAS**, there is a vacancy for a Full-Time Automotive Repair Worker, designated to the Department of Public Works; and

**WHEREAS**, Administrator Marcy and Superintendent Deaton are requesting the hiring of Mr. Travis Huttar as a Full-Time Automotive Repair Worker; and

**WHEREAS**, Administrator Marcy and Superintendent Deaton are requesting the starting rate for Mr. Huttar to be the full rate due to experience and qualifications; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board of Trustees hereby approves the hiring of Mr. Travis Huttar as a full-time, benefit eligible, Automotive Repair Worker at the rate of $28.69 per the CSEA Agreement effective November 9, 2026.

Trustee Muolo made a motion to approve the appointment of full-time automotive repair worker, Travis Huttar, which was seconded by Trustee Bouchard and carried with all voting aye.

**RESOLUTION APPROVING INSURANCE RENEWAL WITH SELECTIVE INSURANCE AND AMENDING THE WATER AND SEWER FUND BUDGETS**

**WHEREAS**, the Village of Perry has received a comprehensive insurance renewal proposal from Selective Insurance including Total Package, Public Official, OCP, and Crime policies for a total premium of $218,146.99; and

**WHEREAS**, additional funds must be allocated from the Water and Sewer funds to cover their share of the premium; and

**NOW, THEREFORE BE IT RESOLVED**, the Village of Perry Board of Trustees hereby approves the insurance renewal with Selective Insurance effective October 20, 2026 and authorizes the Village Administrator to execute all necessary documents for renewal; and

**BE IT RESOLVED**, the Village Treasurer is authorized to amend the budget as follows:

1. Increase Revenue F599 (Appropriated Fund Balance) and Increase Expenditure F1910.4 (Unallocated Insurance) by $7,500.00
2. Increase Revenue G599 (Appropriated Fund Balance) and Increase Expenditure G1910.4 (Unallocated Insurance) by $7,500.00

Motion was made by Trustee Lapiana approving the insurance renewal with Selective Insurance and amending the water and sewer fund budgets. Trustee Lawrence seconded the motion and it was carried unanimously.

**CLEAN WATER FOR HOUSING GRANT OPPORTUNITY**

Jeff Boorsma of MRB Group was present to speak on a new grant opportunity related to the Water Treatment Plant project. A new Clean Water Pro Housing grant opportunity is for shovel-ready projects to begin within one year and have 20 or more housing units to start work within two years. The grant is based on a percentage of the total project cost and is to be awarded on a first come, first served basis. The Village is just over the population threshold to qualify for funding as a rural community.

The Village currently has two developments under construction totaling 22 housing units and the Water Treatment Plant project is expected to go out to bid towards the beginning of the year, making the Village uniquely positioned to qualify. The Water Treatment Plant project requires additional funding and the PER (Preliminary Engineering Report) will need to be updated to include the intake line.

Jeff Boorsma recommends putting in for the full project, which would include the water tower, at an estimated $12 million. If the project ends up being completed for less than the awarded amount, the grant award would be adjusted. The grant requires a 25% local match. Based on the current project estimates of $12 million, less the existing $5 million in grant funding, the remaining eligible project cost would be approximately $7 million, with a local match of approximately $2 million required. The group discussed whether the Village's existing $2 million match could count toward the required local match. Additionally, Mayor Hauser questioned how an award would be considered with the amount of funding requested in relation to the number of people who will benefit from the project.

Jeff Boorsma noted that the Village's current grant award requires THM removal, which scored highly under the existing grant program. He still recommends pursuing the full project, particularly because the current award provides 0% interest financing. If the Village waits to complete additional portions of the project in the future, it may have to borrow at market rates. The timeline for submission of the grant would be about one month.

**RESOLUTION AUTHORIZING APPICAITON FOR THE 2026 CLEAN WATER FOR PRO HOUSING GRANT AND APPROVAL OF MRB GROUP PROPOSAL**

**WHEREAS,** the Village of Perry is currently in the design phase of its Water Treatment Plant Improvement Project and has secured $3,000,000 in WIIA grant funding and $2,000,000 in BIL funding; and

**WHEREAS,** the Village wishes to pursue additional funding through the 2026 Clean Water for Pro-Housing Grant Program; and

**WHEREAS,** MRB Group has submitted a proposal to prepare the grant application at a cost of $5,000.00;

**NOW, THEREFORE, BE IT RESOLVED,** that the Village of Perry Board of Trustees hereby authorizes the submission of a grant application for the 2026 Clean Water for Pro-Housing Grant Program and approves the proposal from MRB Group in the amount of $5,000 for grant writing services; and

**BE IT FURTHER RESOLVED,** that the Mayor is authorized to execute the proposal with MRB Group and any necessary documents to submit the grant application.

Trustee Muolo made a motion to adopt the resolution authorizing application for the 2026 Clean Water for Pro Housing grant and approval of MRB Group's proposal. Trustee Lapiana seconded the motion and it was carried with all voting aye.

**Village of Perry**
**New York State Clean Water for Housing Grant Program**
**Resolution of Support & Authorization for Grant Application**

**WHEREAS**, the Village of Perry (Village), Wyoming County, supports the submission of a New York State Clean Water for Housing (CWH) Grant Program application, on behalf of the Village, for a Water Treatment Plant (WTP) project, hereinafter referred to as the "Project"; and

**WHEREAS**, the New York State Environmental Facilities Corporation (EFC) administers grants to assist municipalities in funding water quality infrastructure projects that protect public health, improve water quality and increase infrastructure capacity for housing developments; and

**WHEREAS**, an Engineering Report titled *Village of Perry Water Treatment Plant Evaluation,* identifies the Project to help improve water quality, protect public health and increase infrastructure capacity for housing developments; and

**NOW, THEREFORE BE IT RESOLVED**, that the Village of Perry Board supports the undertaking of this project at the projected total cost identified by a professional engineer in the above-identified Engineering Report; and

**BE IT FURTHER RESOLVED,** that the Village of Perry Board identifies the Village Mayor as the authorized representative of the Village to submit the CWH grant application on behalf of the Village and execute all associated documents relative to and as required for the grant application, financial application, and funding agreement, as applicable; and

**BE IT FURTHER RESOLVED,** that the Village may be obligated to provide local matching funds totaling at least 25% of the Project Costs in the form of in-kind services or cash contributions appropriated through State Revolving Fund (SRF) or other approved financing or funds, in accordance with the Bond Resolution; and

**BE IT FURTHER RESOLVED** that the Village of Perry Village Board fully supports the Project and submission of the 2026 CWH grant application by MRB Group on behalf of the Village to improve water quality and protect public health.

Motion made by Trustee Lapiana: Seconded by Trustee Lawrence
Vote: 5 Aye 0 Nay
The above Resolution was duly adopted on November 2, 2026 by the Village Board.

**CLERK/DEPUTY TREASURER REPORT**

Clerk Report 11/2/2026 **VILLAGE OF PERRY**

**Abstract # 011**
**Summary by Fund**

10/30/2026
10:58:19

| Code | Fund | Prepaids | Unpaids | Totals |
|---|---|---|---|---|
| A | GENERAL FUND | 6,597.51 | 241,888.28 | 248,485.79 |
| CD | SPECIAL GRANT FUND | | 1,518.45 | 1,518.45 |
| F | WATER FUND | 18.90 | 45,224.68 | 45,243.58 |
| G | SEWER FUND | 18.90 | 50,558.65 | 50,577.55 |

| | | | | | |
|---|---|---|---|---|---|
| JA | SILVER LAKE WATERSHED COMMISSI | | | 37.99 | 37.99 |
| TA | TRUST & AGENCY | | | 6,230.00 | 6,230.00 |
| | **Total:** | **6,635.31** | | **345,458.05** | **352,093.36** |

Vouchers #893-958 were audited by Trustee Lawrence. Large expenses include the annual insurance payment to Selective and the purchase of a new Ventrac (previously approved on 8/24/2026). Trustee Bouchard made a motion to approve payment of abstract #11 in the amount of $352,093.36 which was seconded by Trustee Muolo and carried with all voting aye.

**TRUSTEE REPORTS**

Trustee Lapiana had Police Committee today. It is believed that the Town of Perry agreement for police coverage will be signed on Tuesday and brought to the next Village board meeting. Chief Grover wants to hire two additional offers to help with coverage. Halloween was a success. Two police vehicles have been surplused with two more to get on the road. Officer Fleiss is working on getting the agency accredited which will help with grants. The department is looking into switching computer systems which would be paid for by Livingston County.

Trustee Lawrence will be attending "problem properties" this Thursday and has not had Office Committee yet. She offered a suggestion on potential grant funding for a stake park from a friend who does bike tours with the US League of American Cyclists which offers funds for biking.

Trustee Bouchard attended the Police and Parks Committee meetings. The Parks Committee discussed the drainage project at the Public Beach which is awaiting DEC approval to start. The tennis courts are being repaired today and tomorrow. The Boardwalk project is looking to start soon with hopes that the footers can be done before winter depending on the water level in the creek. DPW Superintendent Deaton installed lighting bollards. Gateway plantings by the entry signs need to be maintained for presentation. Holiday DeLights is coming up, with decorations as a topic, including an idea to sponsor trees at Memorial Park. The Tree Board held a Cemetree event which had a good turnout.

With no further business, Trustee Lapiana made a motion to adjourn the meeting at 8:03 pm which was carried.

Respectfully submitted,
Christina Slusser, Village Clerk